

AGENDA
HAYES TOWNSHIP BOARD OF TRUSTEES

May 11, 2026 7:00pm

Hayes Township Hall

9195 Major Douglas Sloan Road

Charlevoix, Michigan 49720

<https://us02web.zoom.us/j/88001640434?pwd=QkdkY3AzN1dmKzZpajZQNEkwMkZ5dz09>

Meeting ID: 880 0164 0434

Passcode: 251468

+1 312 626 6799 US (Chicago)

1. Call to Order
2. Pledge of Allegiance
3. Declaration of Conflict of Interest
4. Review and Approval of Agenda
5. Public Comment
6. Approval of Meeting Minutes: April 13, 2026 BOT Regular Meeting
7. Treasurers Report
8. Clerks Report: Approval of Warrants
9. Reports: County Commissioner, Zoning Administrator, Planning Commission, Zoning Board of Appeals, Parks and Recreation, Trustee's, and Supervisor Reports.

NEW BUSINESS

10. Amended Resolution 05112026A (To correct clerical errors)
11. Hayes Township Park wall repair
12. Budget: set Budget Workshop (Supervisor, Clerk, Treasurer) for Monday June 1, 2026 at 1:00pm; Budget hearing for Tuesday June 23, 2026 at 7:00 pm
13. Hayes Township Road Bids
14. Charlevoix Marathon Request
15. Public Comment
16. Board of Trustee Comment

ADJOURN MEETING

Public Comment at Meetings of the Hayes Township Board of Trustees

The Hayes Township Board of Trustees values public input and offers two opportunities for the public to comment at its meetings, once near the beginning and once near the end. This affords the Board of Trustees the opportunity to hear your views and remarks. If you speak, you should not expect to engage the Board of Trustee members or any staff in discussion or debate.

Board of Trustee members will not respond to comments made during the Public Comment unless it becomes necessary to ask a clarifying questions, correct a factual error, or to provide specific factual information.

Questions about Township matters are best directed to individual Board members or Township staff (Planner, Zoning Administrator, or Assessor) between meetings. Contact information is available on the township website at: hayestownshipmi.gov.

The availability of public comment is recognized by the Michigan Open Meetings Act. The Act provides that rules may be adopted for orderly comment from the public. To that end, the following rules have been established by the Board of Trustees:

1. A person wishing to speak will indicate on the sign in sheet that they would like to be called on at Public Comment. All persons in attendance in person will be called on first. Zoom attendees can indicate they would like to speak by raising their hand icon.
2. The person will begin by stating their name, spelling it out if requested.
3. The person addresses the Chairperson, or other person chairing the meeting, on behalf of the entire Board of Trustees. Public comment is NOT to be addressed to individual Board of Trustee members, to any township staff present, or to other members of the audience.
4. There is a three (3) minute time allotment for each speaker. The time limit may be extended by the Chairperson or majority of the Board of Trustee members present. A speaker may speak only once at each Public Comment. There is no provision for another audience member to 'donate' their three (3) minutes to another speaker.
5. A speaker will be out of order if the speaker disrupts the meeting, speaks longer than the allotted time, uses vulgarities or makes a personal attack on a Board of Trustee member or Township employee that is unrelated to the performance of that person's duties.
6. If a speaker is called out of order, that speaker will not be able to speak again at the same meeting except by special leave of the Board of Trustees
7. The Chairperson, or other person chairing the meeting, will have the discretion to permit members to speak at times other than the times reserved for Public Comment.

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BOARD OF TRUSTEES REGULAR MEETING
April 13th 2026 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720

The April 13th, 2026, meeting of the Hayes Township Board was called to order by Supervisor William Conklin at 7:00 pm.

Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), William Conklin (Supervisor), Kristin Baranski (Clerk), and Doug Kuebler (Trustee)
Audience Members signed in: Carey Cuddeback, Mark Snyder, Ellis Boal, LuAnne Kozma, Betty Henne, Carol Umlor, Steve Hassell, Bruce Deckinga, Mel Czechowski, Jim Rudolph, CT Martin, Jim McMahon, Diane McMahon, Rick Daniel, Denise Daniel, Linda Balderson, Mandy McKay, Bob Fowler, Gerald Mills, and Roy Griffiths.

CALL TO ORDER Supervisor William Conklin called the meeting to order at 7:00 pm.

DECLARATION OF CONFLICT OF INTEREST: NONE.

REVIEWED & APPROVED AGENDA

Change item# 11 to include an additional nomination with the one for Carey Cuddeback.
Ms. Baranski made a motion, supported by Mr. Cunningham to approve the agenda as amended.

Yays: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler and William Conklin.

Nays: None **Motion Carried**

PUBLIC COMMENTS: Public comment opened at 7:02 pm.

- Recent FOIA request charge, ZBA appeal case, Attorney Fees, Refund Appellants for second appeal case, would like the Short Term Rental and the Data Center workshop meetings dates and times posted on the website for the public to know when to attend, new Zoning Ordinance draft be posted for the public to review soon, Short reports from the Board representative on the Short Term Rental and Data Center work group progress, Drainage issue on Nine Mile Point Drive.

Closed at 7:14 pm

APPROVAL OF MARCH 9TH 2026 BOT REGULAR MEETING MINUTES:

Ms. Baranski made a motion, supported by Mr. Cunningham to approve the March 9th, 2026, Board of Trustees regular meeting minutes as corrected.

Yeas: Julie Collard, William Conklin, Matt Cunningham, Doug Kuebler, and Kristin Baranski

Nays: None **Motion Carried**

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34 **TREASURERS REPORT**

35 Ms. Collard presented a written report reporting all Hayes Township account balances.

36

37 **CLERKS REPORT: APPROVAL OF WARRANTS**

38 Ms. Baranski made a motion, supported by Mr. Kuebler to amend the 25/26 budget as
39 discussed by pulling \$14,000 from the Hayes Township Reserves. A roll call was taken.

40 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

41 **Nays: None** **Motion Carried**

42 Clerk, Kristin Baranski, presented the warrants in the amount of \$44,047.42

43 Ms. Baranski made a motion, supported by Mr. Conklin to approve Township warrants out of
44 the General Fund in the amount of \$44,047.42. A roll call was taken.

45 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

46 **Nays: None** **Motion Carried**

47 Ms. Baranski made a motion, supported by Mr. Kuebler to approve the installment payment
48 for the EMS building loan in the amount of \$10,248.13. The total installment payment will be
49 offset 100% by the LCEMSA monthly lease payment. A roll call was taken.

50 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

51 **Nays: None** **Motion Carried**

52

53 Ms. Baranski stated Hayes Township has a May 5th 2026 Special Election. 539 permit
54 absentee voter ballots have been issued and 103 have been returned.

55

56 **COUNTY COMMISSIONER REPORT** Bob Jess was not present.

57

58 **PARKS AND REC. REPORT** Ms. Collard presented the Parks and Rec. report.

59 The next regular Parks and Rec meeting is scheduled for May 4th, 2026 at 4:00pm at Hayes
60 Township Park Camp Seagull.

61 Ms. Collard made a motion, supported by Mr. Cunningham to approve the purchase and
62 placement of two Swim Buoys at Hayes Township Park / Camp Seagull for a swim area and
63 three new swim buoys for Eastern Avenue Beach to not exceed \$2500. Seasonal installation
64 and removal of the swim buoys will be donated by Lyon's Marine Construction.

65 Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, William Conklin, Kristin Baranski

66 **Nays: None** **Motion Carried**

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Ms. Collard made a motion, supported by Ms. Baranski to approve Ray Cunningham, at the increased cost of \$600 to install and remove the swim buoys at Eastern Avenue Park.

Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, William Conklin, Kristin Baranski

Nays: None _____ Motion Carried

PLANNING COMMISSION

Mr. Cunningham presented the Planning Commission Report. The next regular Planning Commission meeting is April 21st, 2026, at 7:00 pm.

ZONING BOARD OF APPEALS

ZBA held a public hearing meeting at 6pm on March 18th, 2026 for a public hearing to hear two appeal cases. They determined on appeal case# 022526A, that the Zoning Permit was issued consistent with the provisions of the Hayes Township Zoning Ordinance. The applicants withdrew appeal case 022526B, contingent on the refund of the full fee charge. ZBA approved the Meeting Minutes from March 18th 2026 Public hearing at the Administrative meeting held on April 1st 2026. The next scheduled ZBA Administrative Meeting is on May 6th 2026 at 7pm.

TRUSTEE'S:

The board came to a consensus to allow Lyons Marine Construction to store the Circulators for Hayes Township Park / Camp Seagull.

ZONING ADMINISTRATOR REPORT April Hilton presented a Zoning Administrator report.

SUPERVISOR REPORT:

William Conklin presented a supervisor report.

NEW BUSINESS

HAYES TOWNSHIP PRINCIPLES OF GOVERNANCE (MTA):

Ms. Baranski made a motion, supported by Mr. Conklin to adopt the Hayes Township Principles of Governance as presented.

Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, William Conklin, Kristin Baranski

Nays: None _____ Motion Carried

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PLANNING COMMISSION RE-APPOINTMENT CAREY CUDDEBACK (3 YEAR TERM EXPIRING 11.15.2028):

Mr. Conklin made a nomination for Jonathon Purdy to the Hayes Township Planning Commission, Supported by Ms. Baranski for discussion purposes.

Mr. Cunningham would like to see Mark Snyder re-appointed, his background in real estate gives a unique point of view for the Planning Commission.

Ms. Collard stated Mr. Purdy is on the Data Center Work group and he seem to be very knowledgeable, however would like to wait for him to complete the task on the work group before asking for further commitment from him.

Mr. Kuebler stated Mark Snyder has done a great job on the Planning Commission.

Mr. Conklin stated he finds someone with a real estate background has a conflict of interest on the Planning Commission.

Ms. Baranski would like Jonathan Purdy to have more experience with being on the Data Center Work group.

Mr. Conklin withdrew his nomination of Jonathan Purdy.

Mr. Conklin made a nomination for Carry Cuddeback to the Hayes Township Planning Commission for a 3 year term expiring 11.15.2028. Supported by Ms. Baranski.

Mr. Conklin made a motion, supported by Ms. Baranski to appoint Carey Cuddeback for a three-year term on the Planning Commission expiring 11.15.2028.

Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, William Conklin, Kristin Baranski

Nays: None Motion Carried

UPDATE ON ZONING ORDINANCE DRAFT:

Ms. Cuddeback updated the Board of Trustees on the Zoning Ordinance Draft and what to expect going forward with this project.

FIREWORK ORDINANCE:

Mr. Conklin made a motion, supported by Mr. Cunningham, to table this agenda item to allow the board to research the State regulations and create a draft ordinance on Fireworks.

Yeas: Matt Cunningham, Julie Collard, William Conklin, and Kristin Baranski.

Nays: None Motion Carried

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HAYES TOWNSHIP PARK/CAMP SEAGULL HOST HOUSE DOOR PROPOSALS:

Ms. Baranski made a motion, supported by Ms. Collard to accept the bid from Northwoods Handyman Services in the amount of \$3,247.65 for the Hayes Township Host House Sliding Glass Door replacement project. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, and Kristin Baranski.

Nays: None **Motion Carried**

HAYES TOWNSHIP POLICIES/PROCEDURES ASSIGNMENTS:

Board Members discussed updating the Hayes Township Policies and Procedures. Each Board member was assigned separate policies and Procedure areas to research and suggest changes for the next Board Meeting.

OLD BUSINESS

2026 HAYES TOWNSHIP ROAD PROJECTS:

The Board of Trustees discussed the Charlevoix County Road Commission engineers estimates for the Hayes Township 2026 road projects.

Discussion included:

- Shrigley Road and Pincherry Road are priority.

The board came to a consensus to approve Charlevoix County to put Shrigley Road project out for bid if possible. Clerk Baranski will reach out to Jim Vanek.

PUBLIC COMMENTS: Public comments opened at 9:12 pm.

Comments included:

- The approval of MTA recommended Principles of Governance, Work groups for Short Term Rentals and Data Center ordinances should be made public, requested more information regarding the rumors about data centers, Supervisor Report containing conflicting Information, Reports presented to the public regarding the work groups discussion, in order to avoid more attorney cost the supervisor should waive his argument against the Township, would like to know why the Supervisor opened the Short term rental work group to the public without board approval, Michigan Shores roads repair project clarification, Drainage issues at Michigan Shores, Supports chip and seal being used on Michigan Shore roads before the roads get too bad, Supports

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the work groups not being open to the public yet and reminds people to be kind to one another, Concerned the speed will increase on Shrigley road if repaired.
Public comments closed at 9:30 pm.

BOARD OF TRUSTEE COMMENT:

Mr. Conklin stated the drainage on Nine Mile Point is considered for repair and the concerns will be submitted to Mr. Wheats.

Ms. Baranski supports the request for kindness and respect towards the Work groups, reminding everyone that these are volunteers from the community willing to help the township.

Mr. Conklin stated he had spoken with the Township Attorney before announcing the Work Groups as public. Requested to know if the board members feel these work groups should be open to the public or not.

Ms. Baranski believes the work groups should decide.

Mr. Cunningham stated he feels they should all be open to the public, however maybe not include public comment.

Ms. Collard stated as the board rep on the data center work group, they want to have time to educate themselves and discuss as a group before opening it to public inout during the work group meetings, however she encourages all public correspondence to be submitted to the group.

ADJOURNMENT: Mr. Cunningham made a motion, supported by Ms. Baranski, to adjourn at 9:39 p.m.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

Nays: None **Motion Carried**

Respectfully Submitted,

April Hilton Hayes Township Deputy Clerk/Recording Secretary



Zoning Administrator Report

May 2026

Zoning Administrator work in progress report for the month of April includes the following:

- Variance application for 6995 Birdland Drive approved at ZBA meeting on July 23rd 2025 at 7:00 pm. Applicant came in for a preliminary restoration review for the Shoreland Protection strip. Applicant will be submitting plans within the next month.
- Communicating with landowner regarding violation for a non permitted patio on Oyster Bay Drive. Sent Zoning permit application and section 3.14 of the Hayes Township Zoning Ordinance to landowner.
- Received zoning permit application for 7125 Nine Mile Point Dr. Zoning Board of Appeals approved variance request on November 19th 2025. Shoreline restoration plan was approved by Planning Commission on November 18th 2025.
- Received and reviewing Zoning Application for 7720 Indian Trails Dr, ZBA approved Variance request at the October 8th 2025 meeting. Shoreline Review committee visited the site on April 28th 2026, Shared plans and pictures with Tip of the Mitt. Waiting for Shoreland Sub-Committee reports.
- Zoning permit application for a Demo and rebuild of existing home on Quarterline road. Shoreline Review Committee conducted inspection and advised applicant to work with Tip of the Mitt to create shoreland restoration plan. Shoreline plan from applicant will be submitted after the new year.
- Inspected on Villa Road for Violation of Nuisance Ordinance and a non-compliance complaint. Trying to contact landowner, last communication with landowner stated he was not well. Reached out to the VA and Tribe for additional support.
- Spoke with Holtec Representative, sign permitted to Holtec on 4/23/2025 was placed incorrectly, they are contacting MDOT for a survey showing the width of the ROW for that part of US31. Working with Holtec on the sign placement the owner has been provided information on design options.
- Shoreline Review Committee conducted a site visit on April 28th 2026 at 8740 Boyne City Road. Applicant will be submitting a Shoreline Restoration plan.



- Met with Landowner regarding complaint of a Shoreline violation on Peaceful Valley Road, they will be submitting a Shoreline Restoration plan.
- Received and reviewing zoning application for an accessory building on 8240 Susan Shores Dr. Waiting for additional information from applicant.
- Received and reviewing Zoning Application for an addition on a single family residence located on Woods Creek Dr. Waiting for the applicant to submit a Site Plan and Shoreland Landscaping Plan for the Shoreline Review Committee to schedule a site visit.
- Received and reviewing Zoning permit application for a new single family residence on Deer path Drive. Stop Work Order has been issued on this project, until shoreline protection strip is restored. Property has also been cited for wetland violation.

1. The Charlevoix Marathon has requested to be on the Agenda for May 11, 2026. They have asked if the Hayes Township Board would co-sponsor the Charlevoix Marathon in order to make a request to MDOT (Michigan Department of Transportation) for all marathon participants to run along US-31, since the wheelway/boardwalk has been determined to be unsafe for the event in June.
2. The Charlevoix Township Fire Department has scheduled a meeting for May 14, 2026 at 7:00pm at their fire hall. They have provided an estimate for Hayes Township fire protection to be \$109,320.00 for the fiscal year 2025-2026.
3. The work to widen the “foot-trail” to 6 feet with woodchips will be completed by Memorial Day at the south-end of Maple Grove Road.
4. **Spring Cleanup** (household items, mattresses, appliances, old swing sets and swimming pools, etc) will take place on **June 27, 2026**. The Board decided that door-to-door pick-up (no more than 2 cubic yards which is the size of the bed of a pickup truck) by GFL trucks will commence at 6:00am.
5. The next Short Term Rental Advisory Committee meeting is scheduled for May 18, 2026 at 6:30pm at the Township Hall.
6. The Board is working on Township policies and their initial reports or recommendations will be submitted in July, 2026.
7. Members of the Board will be working on the Budget over the next few weeks; and the Clerk, Treasurer and the Supervisor will have a Budget workshop on June 1, 2026 at 1:00pm at the township hall in order to have a draft of the Budget for the Board and the public on June 8, 2026.
8. Site Planning and Landscape Logic recently presented a proposal for the repair of the retaining block wall at Camp Sea-Gull for the Board's consideration. Manthei Construction LLC had earlier submitted a proposal on 11/3/2025.

Bill Conklin
231-373-0059
supervisor@hayestownshipmi.gov

May 2026 Treasurer Report

(As of May 6, 2026)

Charlevoix State Bank

1. General Fund-\$845,877.99

(\$635,877.99 available, \$210,000 Recommended Reserve)

2. Tax Account-\$12,109.38 *(restricted Treasury Funds)*

3. Township Warrant Checking-\$28,384.86

Forefront CU (formerly Horizon)

4. Hayes Township Road Fund-\$285,759.22 *(restricted funds)*

**RESOLUTION 05112026A TO AMEND RESOLUTION 2092026A IMPOSING A
TEMPORARY MORATORIUM ON APPROVAL OF DATA CENTERS**

WHEREAS, on February 9, 2026, the Hayes Township Board of Trustees approved Resolution 2092026A, titled "RESOLUTION 2092026A, TO IMPOSE A TEMPORARY MORATORIUM ON APPROVAL OF *DATA* CENTERS"; and

WHEREAS, on March 9, 2026, the Hayes Township Board of Trustees passed Resolution 03092026B amending Resolution 2092026A; and

WHEREAS, to date, there has not been any application for a land use for a data center in *Hayes* Township; and

WHEREAS, the Township Board of Trustees has determined that additional amendments need to be made to Resolution 2092026A, as amended by Resolution 03092026B, in order to correct spelling and other necessary wording changes,

NOW, THEREFORE, *IT IS* RESOLVED as follows:

1. The title of Resolution 2092026A shall be amended to "RESOLUTION 2092026A, TO IMPOSE A TEMPORARY MORATORIUM ON THE *CONSIDERATION OF ANY APPLICATION FOR A LAND USE FOR A DATA CENTER*".
2. Paragraph 1 of the Resolution shall be amended to read:

For a period commencing on the date of this resolution and terminating three hundred sixty *five (365)* days from the date of this resolution, and except as otherwise provided herein, and unless terminated earlier by subsequent Ordinance or Resolution, there shall be no consideration or action taken by the Township Board, Planning Commission, or other Township entity, official, or agent, *on any application for a land use for a data center under the Hayes Township Zoning Ordinance*.

3. Paragraph 5 of the Resolution shall be amended to read:

During the effective period of the moratorium, a property owner shall be entitled to a hearing for the purpose of attempting to *demonstrate* to the Township Board that the temporary moratorium established by this Resolution will result in the preclusion of any viable economic use of their property or otherwise violates applicable provisions of state or federal law. The hearing shall be conducted on an expedited basis before the Township Board. At the conclusion of the hearing, the Township Board shall make findings of fact and conclusions with respect to whether the owner has demonstrated that all viable economic use of the property has been precluded by the temporary moratorium adopted in this Resolution, and whether this Resolution is unconstitutional on its face or as applied to the petitioner's case. If it is found and demonstrated that the moratorium has the effect of precluding all viable economic use of the property, or that it violates state or federal law,

the Township Board shall grant relief from the moratorium to the degree necessary to cure the contravention.

4. All other provisions of Resolution 2092026A, as amended by Resolution 03092026B, remain unchanged.

ADOPTED BY THE FOLLOWING VOTE:

YEAS: _____

NAYS: _____

ABSTAIN: _____

Declared adopted on May _____, 2026.

Kristin Baranski, Hayes Township Clerk

William Conklin, Hayes Township Supervisor



Bill Conklin <supervisorhayestownshipmi@gmail.com>

Landscape Logic – Request for Contact Information

3 messages

Accounting <accounting@landscape-logic.com>

Mon, Apr 20, 2026 at 9:00 AM

To: Bill Conklin <supervisorhayestownshipmi@gmail.com>

Dear Bill Conklin,

I hope this message finds you well. We appreciate your interest in our services. We enjoyed discussing your landscaping needs, and we look forward to the opportunity of working together.

To proceed, please provide us with your permanent address and jobsite address (if they are different) at your earliest convenience. This will help us verify that we accurately entered your contact information into our system and ensure smooth communication with you. Once received, one of our team members will reach out to you for next steps.

If you have any further questions or need additional information, please don't hesitate to reach out.

Thank you once again, and I look forward to your response.

Best regards,
Landscape Logic
231-547-3472

Bill Conklin <supervisorhayestownshipmi@gmail.com>

Mon, Apr 20, 2026 at 12:39 PM

To: Accounting <accounting@landscape-logic.com>

The Permanent Address for Hayes Township is: 9195 Major Douglas Sloan Road, Charlevoix, MI 49720

The jobsite address is: 8580 Boyne City Road, Charlevoix, MI 49720 - aka Camp Sea Gull.

Thank you,

Bill Conklin
231-373-0059

[Quoted text hidden]

Bill Conklin <supervisorhayestownshipmi@gmail.com>

Wed, May 6, 2026 at 12:34 PM

To: Troy Bradberry <troy@landscape-logic.com>

Hello Troy ---

Thank you for meeting with me last week at Camp Sea-Gull regarding the retaining wall repair project -- we will be having a Board meeting on May 11 to consider the proposals.

Thanks for your assistance.

Bill Conklin
231-373-0059
[Quoted text hidden]



Retaining Wall Repair

HAYES TOWNSHIP
9195 OLD US 31 N
CHARLEVOIX, MI 49720

Sales: Jamie Monteith
8580 Boyne City Road Charlevoix, Michigan 49720
United States-Landscape
8580 Boyne City Road Charlevoix, Michigan 49720

Est ID: EST6163928

Date: Apr-18-2026

Site Planning Development, Inc. Proposes to furnish all labor, equipment and materials to complete the work detailed below.

We appreciate this opportunity to assist you with retaining wall repair at Hayes Twp. Park

Retaining Wall repair	\$3,055.00
------------------------------	-------------------

- Remove and dispose of 2 broken retaining wall blocks and 2 broken capstones
- Replace blocks
- Cut capstones and set in place
- Clean up all debris generated by Site Planning Development

Note: This proposal only includes the replacement of two Blocks and two capstones. If additional broken blocks or capstone are discovered during demolition they will be replace on a time and material basis above and beyond the original price of this contract.

Subtotal	\$3,055.00
Taxes	\$0.00
Estimate Total	\$3,055.00

Terms: The estimated cost of work described above is \$3055. 00. We request a 30% down payment (\$916.50) before work commences. Actual cost may vary due to changes in work and/or unanticipated conditions or underground variables. Monthly progress payments for work completed and materials delivered will follow, the amount calculated on a time and materials

basis. Final payment is calculated likewise and due upon completion.

Insurances: Site Planning Development, Inc. and all of our sub-contractors carry all required liability, workers compensation and other insurances. Certificates of insurance are available upon request.

Acceptance: You may authorize Site Planning Development, Inc. to schedule & perform the work by returning a signed copy of this proposal along with your down payment, which will constitute your acceptance and agreement to the terms of this proposal.

Conditions: This document shall serve as a binding contract between Site Planning Development, Inc. (SPD) and the undersigned client. A deposit in the amount of 30% of the proposed work shall accompany this contract to secure the contract and for the purchase of materials and direct costs. This proposal and pricing are valid for a period of 45 days from the dated signature line below.

All final payments are due within 10 days of invoicing for completion of the project. SPD will gladly accept credit cards as payment, but a 3.4% processing fee will be added to the invoice total. An interest charge of two percent (2%) per month will be applied to the total balance of the account if not paid within 30 days.

Workmanship & Project Guarantee: All plant material (except for annuals) is guaranteed for one (1) full year from the planting date provided they are adequately watered with an automated irrigation system. This warranty includes a one-time replacement of the plant material & includes the labor to do so. Transplanted trees, shrubs, perennials, and ground covers will not be warranted. Warranty does not cover plant material damaged by animals, loss of power to the irrigation system, vandalism, severe storm, or other 'acts of God'.

Site Planning Development, Inc. (SPD) guarantees that all work performed will be done according to standard practices in the trade and will be done in a professional, timely, and workmanlike manner. SPD guarantees all hardscape work and materials for three years from the date of installation. Material warranties purchased for the project will be handled by the manufacturer and honored by OMA. All warranties will be void due to misuse, improper maintenance, or if damaged by other than an employee of SPD. All warranties are only valid if the account is paid in full.

Time & Material Charges, Change Orders: Any alterations or deviations requested by the client, from the original proposal involving extra costs to SPD, will be invoiced as an additional charge to the client at \$88-\$110/man hour, plus materials, equipment charges, dump fees & sub-contractor rates as needed.

Dump Fees: \$15/cubic yard

Materials + 30%

Trucking \$150/hour

Sub Contractor + 30%

Irrigation work: \$95/hour + materials

Utility Marking & Permitting: SPD is responsible for contacting MissDig for utility marking of only main lines before commencing work. It is the responsibility of the client to mark (or make SPD aware) any secondary lines on the property leading to other buildings.

Federal, State & local permits may be needed for the proposed scope of work in this proposal. Unless noted in the proposal, fees for this cost will be invoiced to the client at rates defined above.

Differing Site Conditions: If SPD does not clearly define in the proposal that there are pre-existing site condition concerns, the client will assume additional costs for the scope of work needed to correct or modify issues or concerns that may directly affect the proper installation of landscape or construction process. These could include, but are not limited to;

subsurface water drainage, unsuitable soil structures, and contaminated soils. The cost to mitigate these issues will be billed per the above schedule.

Contractor: 

Jamie Monteith

Client: _____

Signature Date: 04/25/2026

Signature Date: _____

Email: jamie@siteplanning.com

PROPOSAL

Manthei Construction, L.L.C.
05481 U.S. 31 SOUTH
CHARLEVOIX, MI 49720
PHONE (231) 547-6595

Get bid
in March

SUBMITTED TO Hayes Township	PHONE	FAX	DATE 11/3/25
STREET 8580 Boyne City Road	JOB NAME Retaining Wall Repair		
CITY, STATE AND ZIP CODE Charlevoix, MI 49720	JOB LOCATION Hayes Twp		
ATTENTION April	ARCHITECT / ENGINEER N/A		DATE OF PLANS N/A

HAYES TOWNSHIP PARK / CAMP SEA-GULL

Retaining Wall Repair.....\$3,200.00 lump sum

Work Includes:

- Remove broken block and cap materials
- Replace 1 block and three sections of concrete cap

Payment to be made as follows:

Net due within 30 days of invoice. A 1.5% per month late fee charge will be applied to all overdue balances.

All work to be completed in workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire and other necessary insurance. Our workers are fully covered by workmen's compensation insurance. We, at our option, may cease work and/or terminate this contract if we feel insecure about receiving payment as hereinabove provided. Upon such ceasing and/or termination of work, we shall be entitled to retain and/or receive all monies paid or due us for work performed prior to such ceasing and/or termination as such monies shall be deemed fully earned by all parties to this contract. No other party shall perform work covered by this contract until we have been paid all monies due us.

Authorized
Signature


Vide Carpenter

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL – The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature: _____

11:34



Kristin >



Hello, I checked the wall and it's too much work for on person to manage. Heavy equipment is needed and don't think Greg & I should try and mess with it in the Spring...leave it to the professionals.

There is at least one block to replace and two sections of ledge slab.

Happy Thanksgiving 🍂 !!



iMessage





PROPOSAL

Manthei Construction, L.L.C.
05481 U.S. 31 SOUTH
CHARLEVOIX, MI 49720
PHONE (231) 547-6595

*Get Bid
in March*

<u>SUBMITTED TO</u> Hayes Township	<u>PHONE</u>	<u>FAX</u>	<u>DATE</u> 11/3/25
<u>STREET</u> 8580 Boyne City Road	<u>JOB NAME</u> Retaining Wall Repair		
<u>CITY, STATE AND ZIP CODE</u> Charlevoix, MI 49720	<u>JOB LOCATION</u> Hayes Twp		
<u>ATTENTION</u> April	<u>ARCHITECT / ENGINEER</u> N/A		<u>DATE OF PLANS</u> N/A

HAYES TOWNSHIP PARK / CAMP SEA-GULL

Retaining Wall Repair.....\$3,200.00 lump sum

Work Includes:

- Remove broken block and cap materials
- Replace 1 block and three sections of concrete cap

✓ Site Planning

✓ Landscape Logic -

Payment to be made as follows:

Net due within 30 days of invoice. A 1.5% per month late fee charge will be applied to all overdue balances.

All work to be completed in workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire and other necessary insurance. Our workers are fully covered by workmen's compensation insurance. We, at our option, may cease work and/or terminate this contract if we feel insecure about receiving payment as hereinabove provided. Upon such ceasing and/or termination of work, we shall be entitled to retain and/or receive all monies paid or due us for work performed prior to such ceasing and/or termination as such monies shall be deemed fully earned by all parties to this contract. No other party shall perform work covered by this contract until we have been paid all monies due us.

Authorized
Signature

Vince Carpenter
Vince Carpenter

Note: This proposal may be withdrawn by us if not accepted within 30 days.

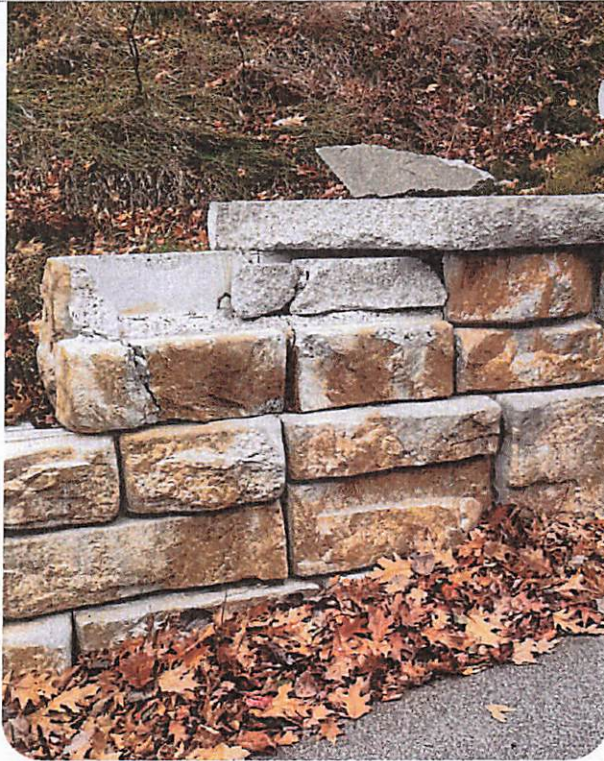
ACCEPTANCE OF PROPOSAL – The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____

11:34



Kristin >



Hello, I checked the wall and it's too much work for one person to manage. Heavy equipment is needed and don't think Greg & I should try and mess with it in the Spring...leave it to the professionals.

There is at least one block to replace and two sections of ledge slab.

Happy Thanksgiving 🦃 !!



iMessage





Blocking $\equiv$ Inhibitors

March

Wed.

CHARLEVOIX COUNTY ROAD COMMISSION

2026 COUNTYWIDE CHIP AND FOG SEAL PROJECT

April 16, 2026

James G. Vanek - Staff Engineer

42-Miles of chip seal, fog seal and pavement markings on various roads throughout the county. September 18, 2026 completion date.

LOW BIDDER

#2

WORK ITEM	QUANTITY	UNIT	Fahrner Asphalt Sealers, LLC.		Highway Maintenance & Construction Co.	
			Unit Price	Bid Price	Unit Price	Bid Price
Bay Township						
Mobilization	0.16	LSUM	\$ 5,000.00	\$ 800.00	\$ 20,000.00	\$ 3,200.00
Single Chip Seal	88,934	SYD	\$ 2.54	\$ 225,892.36	\$ 2.61	\$ 232,117.74
Fog Seal	88,934	SYD	\$ 0.45	\$ 40,020.30	\$ 0.58	\$ 51,581.72
Traffic Control	0.16	LSUM	\$ 5,000.00	\$ 800.00	\$ 10,000.00	\$ 1,600.00
Bay Township Total Cost			\$ 267,512.66		\$ 288,499.46	
Boyne Valley Township						
Mobilization	0.10	LSUM	\$ 5,000.00	\$ 500.00	\$ 20,000.00	\$ 2,000.00
Single Chip Seal	48,013	SYD	\$ 2.54	\$ 121,953.02	\$ 2.61	\$ 125,313.93
Fog Seal	48,013	SYD	\$ 0.45	\$ 21,605.85	\$ 0.58	\$ 27,847.54
Traffic Control	0.10	LSUM	\$ 5,000.00	\$ 500.00	\$ 10,000.00	\$ 1,000.00
Boyne Valley Township Total Cost			\$ 144,558.87		\$ 156,161.47	
Eveline Township						
Mobilization	0.18	LSUM	\$ 5,000.00	\$ 900.00	\$ 20,000.00	\$ 3,600.00
Single Chip Seal	94,219	SYD	\$ 2.54	\$ 239,316.26	\$ 2.61	\$ 245,911.59
Fog Seal	94,219	SYD	\$ 0.45	\$ 42,398.55	\$ 0.58	\$ 54,647.02
Traffic Control	0.18	LSUM	\$ 5,000.00	\$ 900.00	\$ 10,000.00	\$ 1,800.00
Eveline Township Total Cost			\$ 283,514.81		\$ 305,958.61	
Hayes Township						
Mobilization	0.16	LSUM	\$ 5,000.00	\$ 800.00	\$ 20,000.00	\$ 3,200.00
Single Chip Seal	84,926	SYD	\$ 2.54	\$ 215,712.04	\$ 2.61	\$ 221,656.86
Fog Seal	84,926	SYD	\$ 0.45	\$ 38,216.70	\$ 0.58	\$ 49,257.08
Traffic Control	0.16	LSUM	\$ 5,000.00	\$ 800.00	\$ 10,000.00	\$ 1,600.00
Hayes Township Total Cost			\$ 255,528.74		\$ 275,713.94	
Hudson Township						
Mobilization	0.03	LSUM	\$ 5,000.00	\$ 150.00	\$ 20,000.00	\$ 600.00
Single Chip Seal	13,939	SYD	\$ 2.54	\$ 35,405.06	\$ 2.61	\$ 36,380.79
Fog Seal	13,939	SYD	\$ 0.45	\$ 6,272.55	\$ 0.58	\$ 8,084.62
Traffic Control	0.03	LSUM	\$ 5,000.00	\$ 150.00	\$ 10,000.00	\$ 300.00
Hudson Township Total Cost			\$ 41,977.61		\$ 45,365.41	

LOW BIDDER**#2**

WORK ITEM	QUANTITY	UNIT	Fahrner Asphalt Sealers, LLC.		Highway Maintenance & Construction Co.	
			Unit Price	Bid Price	Unit Price	Bid Price
Marion Township						
Mobilization	0.11	LSUM	\$ 5,000.00	\$ 550.00	\$ 20,000.00	\$ 2,200.00
Single Chip Seal	55,757	SYD	\$ 2.54	\$ 141,622.78	\$ 2.61	\$ 145,525.77
Fog Seal	55,757	SYD	\$ 0.45	\$ 25,090.65	\$ 0.58	\$ 32,339.06
Traffic Control	0.11	LSUM	\$ 5,000.00	\$ 550.00	\$ 10,000.00	\$ 1,100.00
Marion Township Total Cost			\$ 167,813.43		\$ 181,164.83	
Norwood Township						
Mobilization	0.04	LSUM	\$ 5,000.00	\$ 200.00	\$ 20,000.00	\$ 800.00
Single Chip Seal	22,528	SYD	\$ 2.54	\$ 57,221.12	\$ 2.61	\$ 58,798.08
Fog Seal	22,528	SYD	\$ 0.45	\$ 10,137.60	\$ 0.58	\$ 13,066.24
Traffic Control	0.04	LSUM	\$ 5,000.00	\$ 200.00	\$ 10,000.00	\$ 400.00
Norwood Township Total Cost			\$ 67,758.72		\$ 73,064.32	
Charlevoix County Road Commission						
Mobilization	0.22	LSUM	\$ 5,000.00	\$ 1,100.00	\$ 20,000.00	\$ 4,400.00
Single Chip Seal	126,120	SYD	\$ 2.54	\$ 320,344.80	\$ 2.61	\$ 329,173.20
Fog Seal	126,120	SYD	\$ 0.45	\$ 56,754.00	\$ 0.58	\$ 73,149.60
Pavt Mrkg, Waterborne, 4-Inch Yellow	327,805	LFT	\$ 0.11	\$ 36,058.55	\$ 0.11	\$ 36,058.55
Pavt Mrkg, Waterborne, 4-Inch White	56,180	LFT	\$ 0.11	\$ 6,179.80	\$ 0.11	\$ 6,179.80
Pavt Mrkg, Waterborne, 6-Inch White	104,682	LFT	\$ 0.20	\$ 20,936.40	\$ 0.20	\$ 20,936.40
Pavt Mrkg, Waterborne, Railroad Symbol	1	EACH	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
Pavt Mrkg, Waterborne, 12-Inch Stop Bar	22	LFT	\$ 20.00	\$ 440.00	\$ 20.00	\$ 440.00
Traffic Control	0.22	LSUM	\$ 5,000.00	\$ 1,100.00	\$ 10,000.00	\$ 2,200.00
Charlevoix County Road Commission Total Cost			\$ 443,263.55		\$ 472,887.55	

TOTAL BID PRICE \$ 1,671,928.39 \$ 1,798,815.59

Charlevoix Marathon — 20th Anniversary

Request for Hayes Township Co-Sponsorship of MDOT Permit

Event Date: Saturday, June 20, 2026

Submitted by: Jeff Suffolk, Charlevoix Marathon

Submitted to: Hayes Township Board of Trustees

Cover Letter

To: Kristin Baranski, Clerk — clerk@hayestownshipmi.gov

CC: William Conklin, Supervisor — supervisorhayestownshipmi@gmail.com

Subject: Request for Township Co-Sponsorship of MDOT Permit — Charlevoix Marathon 20th Anniversary (June 20, 2026)

Dear Supervisor Conklin, Clerk Baranski, and Members of the Board,

I am writing on behalf of the Charlevoix Marathon to request that Hayes Township partner with us in applying to MDOT for a temporary traffic control permit on US-31 for the 20th Anniversary running of the Charlevoix Marathon on **Saturday, June 20, 2026**.

A portion of the proposed course and detour falls within Hayes Township jurisdiction (US-31 between Boyne City Road and Burgess Road), and we have been advised that an MDOT permit application carries more weight when submitted with—or co-sponsored by—the local unit of government. We would be grateful for the Board's support in moving this forward.

I have attached the full detour plan, including turn-by-turn descriptions, mapping, traffic control approach, timing windows, and a list of agencies being coordinated with. A summary application packet follows below for the Board's review.

I am happy to attend a Board meeting to present the plan in person and answer any questions. I would respectfully ask to be added to the agenda for the **May 2026** regular meeting, or sooner if the Board prefers.

Thank you for your time and your continued service to the township.

Respectfully,

Jeff Suffolk

Charlevoix Marathon — 20th Anniversary

720-255-5475

jeffsuffolk@gmail.com

1. Event Overview

Event	Charlevoix Marathon — 20th Anniversary
Date	Saturday, June 20, 2026
Detour Active Window	6:00 AM – 12:00 PM
Affiliation	Boston Athletic Association qualifier/USATF
Organizer	Charlevoix Marathon
Primary Contact	Jeff Suffolk

2. Affected Roadway & Jurisdiction

- **Primary roadway:** US-31 (MDOT trunkline)
- **Segment:** Between Boyne City Road and Burgess Road
- **Townships / Municipalities affected:** Hayes Township, City of Charlevoix
- **Why Hayes Township involvement matters:** The detour transitions occur at intersections within Hayes Township boundaries.

3. Detour Plan

Per the attached *Charlevoix Marathon 20th Anniversary Detour Option*:

- Northbound US-31 traffic rerouted at Boyne City Road
- Southbound traffic shifted into the northbound US-31 lane after Burgess Road
- Southbound traffic returned to the southbound lane prior to Boyne City–Charlevoix Road
- Type 3 barricades on northbound US-31 after Boyne City Road
- VMS signage and traffic delineators used at all transition points
- "Give 'Em A Brake" traffic control plan in effect throughout the active window

4. Permits & Approvals Sought

Agency	Purpose
MDOT	Temporary traffic control / special event permit on US-31 (<i>the permit we are requesting Township support on</i>)
Charlevoix County Sheriff's Office	Coordination
Michigan State Police	Notification
City of Charlevoix	Coordination
Hayes Township	Co-sponsor / endorsement

5. Insurance & Liability

- Certificate of Insurance available naming Hayes Township as additional insured

- Race organizer assumes all liability for race operations and traffic control vendors

6. Traffic Control & Safety

- Certified traffic control vendor: GIVE EM A BRAKE
- All signage, barricades, and delineators meet MMUTCD standards
- Course marshals and traffic control presence at all detour transition points
- Pre-event public notice via local media, race website, and Hayes Township channels (if Board permits)

7. Community Benefit

- 20th anniversary milestone for a long-running Charlevoix-area event
- Drives \$3,000,000 lodging, restaurant, and retail economic impact to Charlevoix County
- Family-friendly/Non-Drinking event drawing runners regionally and nationally

8. What We Are Asking of Hayes Township

1. A letter or resolution of support that can be included with the MDOT permit application.
2. Designation of a Township point of contact for MDOT to coordinate with.
3. (Optional) Co-applicant status on the MDOT permit if Board counsel advises.

9. Attachments

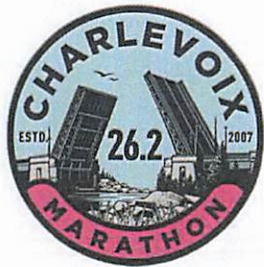
- Charlevoix Marathon 20th Anniversary Detour Option (full plan with turn-by-turn maps)
- Certificate of Insurance

Submitted to the Hayes Township Board of Trustees — William Conklin (Supervisor), Kristin Baranski (Clerk), Julie Collard (Treasurer), Matt Cunningham (Trustee), Doug Kuebler (Trustee).

CHARLEVOIX MARATHON 20TH ANNIVERSARY DETOUR OPTION

CONTENTS:

- TURN BY TURN DESCRIPTION
- TURN BY TURN MAPS
- GIVE 'EM A BRAKE PLAN
- TIMING:
 - 6 AM 6/20/2026
 - 12 PM 6/20/2026
- PERMITS NEEDED
-



CHARLEVOIX MARATHON 20TH ANNIVERSARY DETOUR PLAN

ROUTE DESCRIPTION

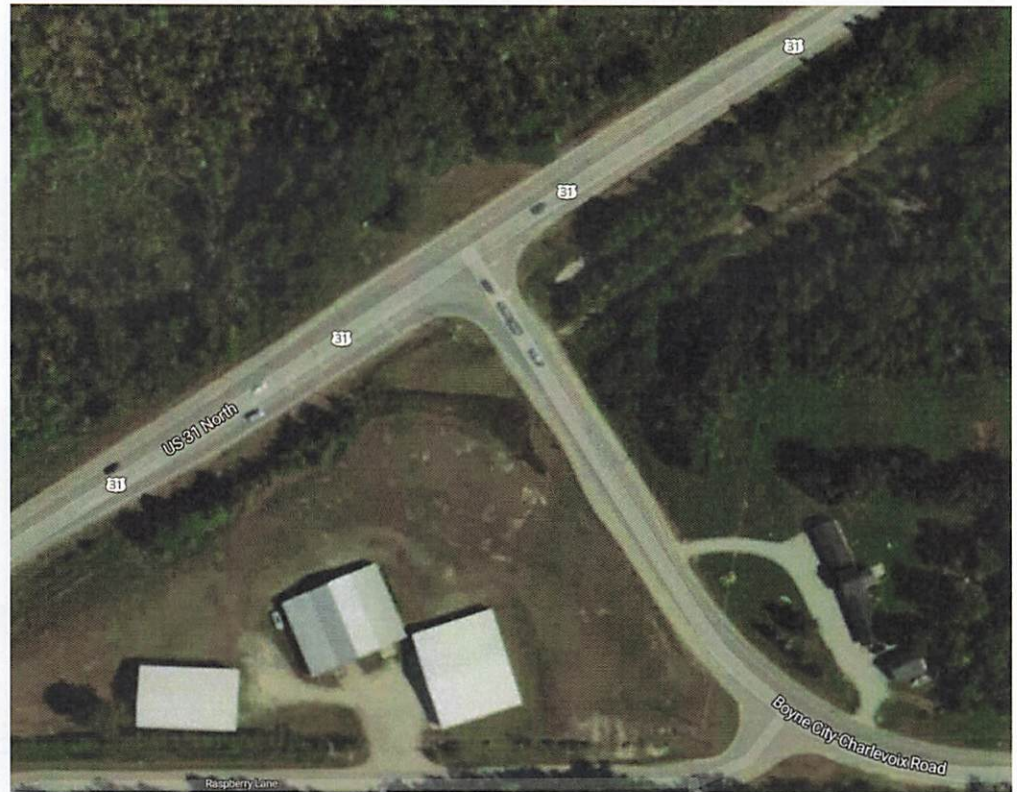
- NORTHBOUND 31 TRAFFIC REROUTED AT BOYNE CITY ROAD
- SOUTHBOUND TRAFFIC DIVERTED INTO NORTHBOUND 31 LANE AFTER BURGESS
- SOUTHBOUND TRAFFIC DIVERTED BACK INTO SOUTHBOUND LANE BEFORE BOYNE CITY CHARLEVOIX ROAD
- TRAFFIC CONTROL - GIVE 'EM A BRAKE
- AGENCIES NOTIFIED: MDOT, CHARLEVOIX COUNTY SHERIFF'S OFFICE, HAYES TOWNSHIP, CITY OF CHARLEVOIX, MICHIGAN STATE POLICE DEPARTMENT



CHARLEVOIX MARATHON 20TH ANNIVERSARY DETOUR PLAN

ROUTE DESCRIPTION

- NORTHBOUND 31 TRAFFIC REROUTED AT BOYNE CITY ROAD
- 200 METERS PRIOR TO BC ROAD, SOUTHBOUND TRAFFIC DIVERTED FROM NORTHBOUND LANE BACK TO SOUTH BOUND LANE
- TYPE THREE BARRICADE ON NORTHBOUND 31 AFTER BC ROAD



CHARLEVOIX MARATHON 20TH ANNIVERSARY DETOUR PLAN

ROUTE DESCRIPTION

- SOUTHBOUND TRAFFIC TRANSITIONS TO THE NORTHBOUND LANE 10 METERS AFTER BURGESS ROAD
- NORTHBOUND 31 TRAFFIC REJOINS 31 NORTH AT BURGESS
- TRAFFIC DELINEATORS WILL BE USED TO MOVE SOUTHBOUND TRAFFIC INTO NORTHBOUND LANE.



CHARLEVOIX MARATHON 20TH ANNIVERSARY DETOUR PLAN

ROUTE DESCRIPTION

- DETOURED NORTHBOUND TRAFFIC RE-ENTERS 31 AT THE INTERSECTION OF BURGESS AND 31
- SOUTHBOUND TRAFFIC REMAINS IN SOUTHBOUND LANE UNTIL 200 METERS AFTER BURGESS
- AFTER BURGESS, SOUTHBOUND LANE DIVERTED TO NORTHBOUND LANE USING VMS SIGNAGE, DELINEATORS, TYPE 3 BARRICADE



**CHARLEVOIX MARATHON
20TH ANNIVERSARY
CITY OF CHARLEVOIX APPLICATION - THANK YOU!**



CERTIFICATE OF INSURANCE		PRINT DATE: 4/30/2026 CERTIFICATE NUMBER: 202602251191818
AGENCY:		
Edgewood Partners Insurance Center 5909 Peachtree Dunwoody Road, Suite 800 Atlanta, GA 30328 678-324-3300 (Phone), 678-324-3303 (Fax)		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
NAMED INSURED:		INSURERS AFFORDING COVERAGE:
USA Track & Field, Inc. Good Boy Events Inc 342 Massachusetts Avenue Suite 400 Indianapolis IN 46204		INSURER A: Clear Blue Insurance Company NAIC #28860
EVENT INFORMATION:		
Charlevoix Marathon (6/20/2026 - 6/20/2026)		
POLICY/COVERAGE INFORMATION:		
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		
INS	TYPE OF INSURANCE:	POLICY NUMBER(S): EFFECTIVE: EXPIRES: LIMITS:
A	GENERAL LIABILITY	
	☒ Occurrence	CZ26INGL0001-04 2/1/2026 12:01 AM 2/1/2027 12:01 AM General Aggregate (Per Event) \$4,000,000
	☒ Participant Legal Liability	Each Occurrence \$2,000,000
		Damage to Rented Premises (Each Occ.) \$2,000,000
		Medical Expense (Any one person) Excluded
		Personal & Advertising Injury \$2,000,000
		Products-Comp/Op Agg \$2,000,000
A	UMBRELLA/EXCESS LIABILITY	
	☒ Occurrence	CZ27IN3X0001-04 2/1/2026 12:01 AM 2/1/2027 12:01 AM Each Occurrence \$3,000,000
		Aggregate \$3,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:		
Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies. The certificate holder is an additional insured per the following endorsement: Blanket Additional Insured (CB 03 03 06/23). The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 20 01 12/19). The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04 12/19). Excess policy follows form of underlying General Liability.		
CERTIFICATE HOLDER:		NOTICE OF CANCELLATION:
City of Charlevoix 210 State Street Charlevoix MI 49720		Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
		AUTHORIZED REPRESENTATIVE:
		

CERTIFICATE OF INSURANCE		PRINT DATE: 4/29/2026			
		CERTIFICATE NUMBER: 202602251191865			
AGENCY:					
Edgewood Partners Insurance Center 5909 Peachtree Dunwoody Road, Suite 800 Atlanta, GA 30328 678-324-3300 (Phone), 678-324-3303 (Fax)		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
NAMED INSURED:		INSURERS AFFORDING COVERAGE:			
USA Track & Field, Inc. Good Boy Events Inc 342 Massachusetts Avenue Suite 400 Indianapolis IN 46204		INSURER A: Clear Blue Insurance Company NAIC #28860			
EVENT INFORMATION:					
Charlevoix Marathon (6/20/2026 - 6/20/2026)					
POLICY/COVERAGE INFORMATION:					
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE: EXPIRES: LIMITS:		
A	GENERAL LIABILITY				
	☒ Occurrence	CZ26INGL0001-04	2/1/2026 12:01 AM 2/1/2027 12:01 AM	General Aggregate (Per Event)	\$4,000,000
	☒ Participant Legal Liability			Each Occurrence	\$2,000,000
				Damage to Rented Premises (Each Occ.)	\$2,000,000
				Medical Expense (Any one person)	Excluded
				Personal & Advertising Injury	\$2,000,000
				Products-Comp/Op Agg	\$2,000,000
A	UMBRELLA/EXCESS LIABILITY				
	☒ Occurrence	CZ27IN3X0001-04	2/1/2026 12:01 AM 2/1/2027 12:01 AM	Each Occurrence	\$3,000,000
				Aggregate	\$3,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:					
Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies. Excess policy follows form of underlying General Liability. Evidence of coverage only.					
CERTIFICATE HOLDER:			NOTICE OF CANCELLATION:		
Good Boy Events, Inc 9775 Ponderosa Drive South Lyon MI 48178			Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.		
			AUTHORIZED REPRESENTATIVE: 		

Data Centers

1 message

Jim Rudolph <jmr09799@gmail.com>

Mon, Apr 27, 2026 at 7:58 AM

To: Bill Conklin <supervisor@hayestownshipmi.gov>, Kristin Baranski <clerk@hayestownshipmi.gov>

In case the members of the Hayes Township Data Center sub committee don't get the PNR.

<https://www.petoskeynews.com/story/opinion/2026/04/27/data-centers-are-not-the-answer-to-michigans-economic-woes/89753872007/>

Jim R

Thank you

2 messages

Jen Burkhouse <jenburkhouse@gmail.com>
To: clerk@hayestownshipmi.gov

Mon, Apr 27, 2026 at 9:27 AM

Please let the Board and others know how much we appreciated the opportunity to use the township hall for my husband's Celebration of Life. The space was perfect for our remembrance. The kids and I left a bouquet of flowers in the hall for the staff to enjoy.

Again, we were most appreciative.

Jen Burkhouse and family

clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>
To: Jen Burkhouse <jenburkhouse@gmail.com>

Mon, Apr 27, 2026 at 3:20 PM

Jen,

What a nice surprise when we walked in this morning! Thank you for your kind words. So glad it worked out well.
Sent from my iPhone

> On Apr 27, 2026, at 9:27 AM, Jen Burkhouse <jenburkhouse@gmail.com> wrote:

>

>

[Quoted text hidden]



April 25, 2026

Members of the Hayes Township Planning Commission
9195 Major Douglas Sloan Road
Charlevoix, MI 49720
Sent via Email

RE: Setback and Buffer Recommendations for Waterfront Properties

Dear Commissioners,

On behalf of Tip of the Mitt Watershed Council, I am providing information regarding setback recommendations for waterfront properties. I understand that this topic emerged last summer, and since then, several township residents have contacted me for additional details. Accordingly, I am sharing these findings directly with the Township to ensure that staff, Commissioners, and citizens have access to this information.

Riparian buffers and setbacks are essential for maintaining healthy freshwater ecosystems. They provide habitat for wildlife, protect people and infrastructure from floodwaters, and extend reservoir longevity. Buffer zones specifically reduce sediment runoff and prevent nutrient pollution.

Currently, your Township maintains one of the most protective water-quality measures in Michigan through its setback requirements. Organizations across the state, including ours, often cite your ordinance as a model for water quality protection. For example, your setback ordinance was referenced during a recent state committee hearing on water protection for inland lakes and streams. The 2023 Lake Charlevoix Shoreline Protection Report also found that Hayes Township had among the most comprehensive protective zoning and required the fewest additional recommendations among the municipalities analyzed.

I understand there are concerns regarding the scientific basis for the current setback. In response, I am presenting a relevant paper on vegetative buffers for waterbodies. While the issue is complex and influenced by multiple factors, including specific land use activities, the scientific consensus is clear: greater distance between development and the water's edge, combined with natural buffering, results in better water quality protection. Therefore, I strongly recommend that the township maintain its 100-foot setback.

One comprehensive resource, though somewhat dated, remains widely cited and relevant: *A Review of the Scientific Literature on Riparian Buffer Width, Extent and Vegetation*.¹ The paper aims to develop scientifically defensible guidelines that are practical for application across properties within a jurisdiction, requiring minimal effort and data collection. It reviews multiple scientific studies and approaches to riparian buffer zones, analyzes each, and establishes recommendations based on both scientific evidence and feasibility.

That report highlights many factors that affect the effectiveness of riparian buffers in protecting water quality and important wildlife. The report notes that determining recommendations for riparian buffer width is challenging because numerous variables influence buffer function. Factors identified in the report include the following: local rainfall; slope of banks and areas contributing flow to the waterbody; soil infiltration rate and other soil factors; soil moisture content; floodplain width; catchment size; land use; impervious surfaces; and vegetation.

After evaluating multiple scientific strategies and considerations, the paper recommends the following guidelines for local zoning regulations:

- Establishing a baseline buffer width of 100 feet plus 2 additional feet per 1% slope for waterfront properties.
- Establishing the buffer from the edge of the floodplain.
- Including adjacent wetlands as waterbodies requiring a buffer. The buffer width is extended by the wetland's width, ensuring that the entire wetland and the additional buffer are protected.
- Excluding existing impervious surfaces in the riparian zone do not count toward the buffer width (i.e., the width is extended by the width of the impervious surface, just as for wetlands).
- Excluding slopes steeper than 25% do not count toward the buffer width.

The paper states that this recommendation meets or exceeds most buffer-width recommendations and therefore should ensure high water quality while supporting habitat for native aquatic organisms. Increasing the minimum buffer width provides a greater margin of safety for both water quality and habitat preservation.

Alternatively, the paper recommends a fixed buffer width of 100 feet, which is simpler for municipalities to implement than a variable buffer. Given that enforcement of ordinances has been a challenge for Hayes Township, as noted in 2023, the fixed 100-foot buffer is likely the most practical recommendation.

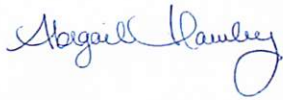
It is important to recognize that scientific literature emphasizes the importance of a vegetated buffer zone, not just a setback. While a setback restricts certain activities, such as

¹ *A Review of the Scientific Literature on Riparian Buffer Width, Extent and Vegetation*, Seth Wenger, March 5, 1999.

construction, it does not always ensure that the area remains naturally vegetated. The recommendations for optimal water quality protection are based on maintaining a fully natural, vegetated buffer. Therefore, we believe that reducing the setback requirement in your Township would undermine efforts to protect water quality.

I hope this information provides you with helpful guidance on the best steps to protect water quality in your area. Our organization has always appreciated the dedication of Hayes Township's residents, commission, and board members to doing what's best for our water resources. We hope you continue that tradition as you consider this information.

Yours in conservation,

A handwritten signature in blue ink that reads "Abigail Hawley". The signature is written in a cursive style with a large, looped "H" and a long, sweeping underline.

Abbie Hawley

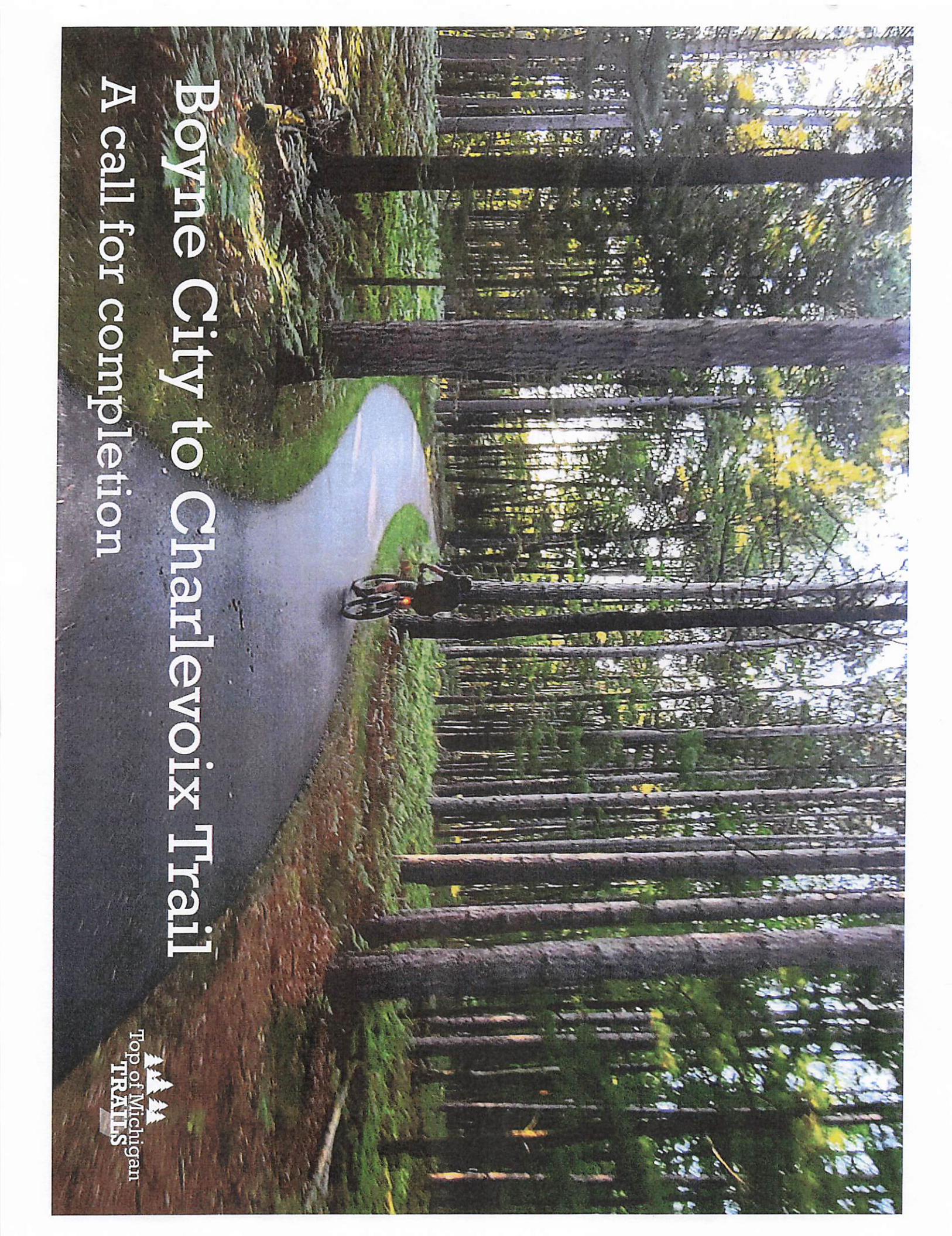
Director of Community and Government Affairs

Tip of the Mitt Watershed Council

426 Bay Street,

Petoskey, MI 49770

abbie@watershedcouncil.org

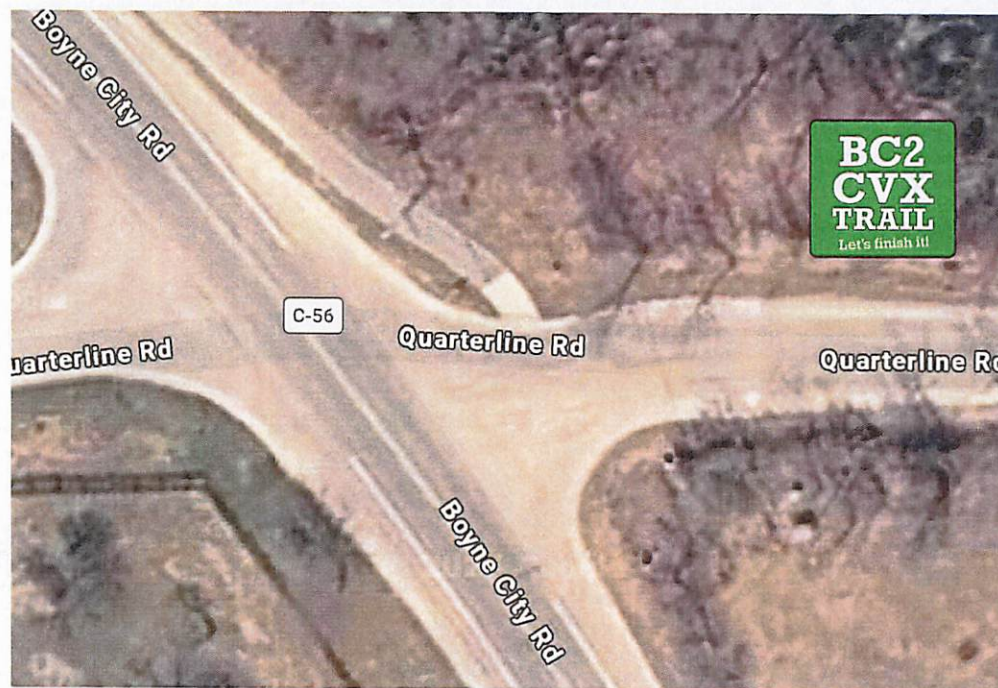
A photograph of a person riding a bicycle on a paved trail that winds through a dense forest. The trail is light-colored and curves to the right. The forest is composed of many tall, thin trees with green foliage. Sunlight filters through the trees, creating dappled light on the ground. The rider is in the middle ground, facing away from the camera.

Boyer City to Charlevoix Trail

A call for completion

Let's Finish the Trail!

The Boyne City to Charlevoix Trail will link the two largest cities in Charlevoix County along the north shore of beautiful Lake Charlevoix, passing through Horton Bay and Evangeline, Bay, and Hayes Townships. The trail started as a grassroots effort with community support, and we intend to finish it that way. To do that we need your support.



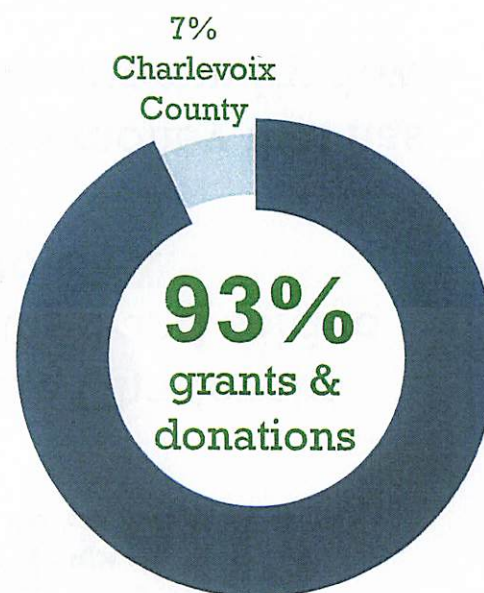
The trail's north end stops at Quarterline Road.

A Little History

- Phase 1 (3.2 miles) Completed in 2016 - Intersection of W. Michigan Ave. and Boyne City Rd. in Boyne City, along the Lake side of Boyne City Rd., through Young State Park, to N. Springwater Beach Rd. (Evangeline/Bay Twp. line)
- Phase 2 (2.97 miles) Completed in 2017 - Little Traverse Wheelway in Hayes Twp., east of Waller Rd., crosses US-31, to Boyne City Rd. to Quarterline Rd.
- Phase 3 (2.86 miles) Completed in 2025 - N. Springwater Beach Rd. (Evangeline/Bay Twp. line) to Horton Bay

\$4,155,085 has been invested to get us this far, and approximately 93% has been paid for with grants and donations.

Charlevoix County's contribution has only been 7%.



Why Complete the Trail?

Since the year 2000, with a resolution adopted by the Charlevoix County Board of Commissioners, this trail was planned and sold to donors and grantors as a continuous trail from BC to CVX.

If we fail to finish it, we have wasted all the effort and money that has been put into it, and we have let our donors and our community down.

A completed trail will re-establish faith in our community leaders' willingness to do what was promised.

With the ever-increasing traffic on our roads this will add a safe opportunity for healthy activities for individuals and families who may be residents or visitors.

A completed trail will have significant economic benefits for our community and provide recreational opportunities not only for those that visit us, but also for those that live here.

Economic Impact

Data from the 2021 Trail User Survey on the Little Traverse Wheelway is available and gives a good perspective on the impact of trails in our area. It is impressive!

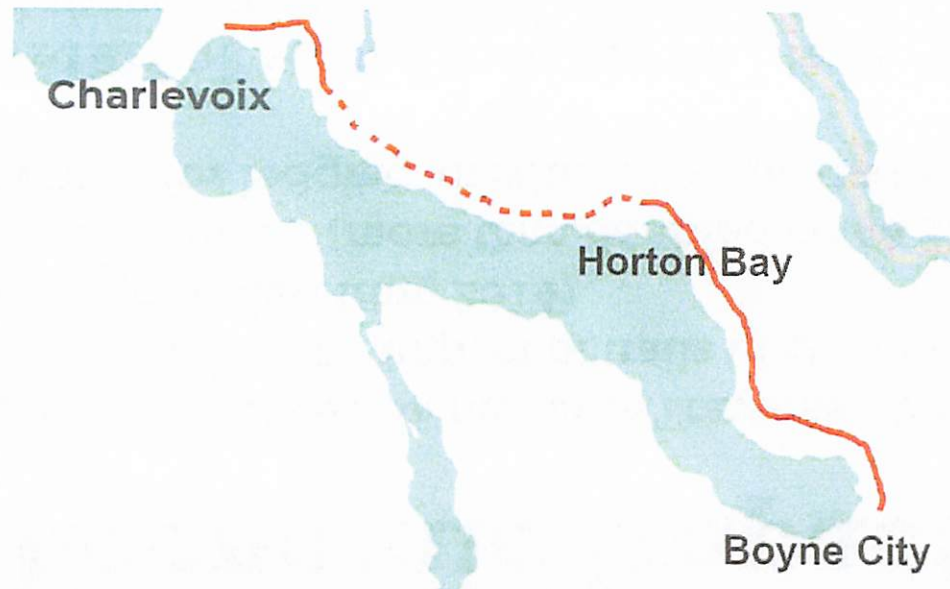
- 116,000 annual users (doubled from 2014)
- \$1.4M direct economic impact (more than doubled since 2014)
- A quarter of users paid for lodging, driving an estimated \$4.2M indirect economic impact
- 30% of users stayed at their second home or with friends/family, generating tax revenue and local spending on goods, services, retail, and restaurants
- Retail shopping and restaurant spending are more difficult to estimate but likely exceed lodging spending, adding another \$4.5M

This economic impact is not an abstraction: money spent at local businesses stays local in the form of wages and benefits paid to local residents, profits earned by local owners, the purchases of local goods and services for resale and internal use, as well as contributions to local nonprofits. All of these things strengthen the Charlevoix, Boyne City, and Charlevoix County economies and support a thriving local population.

Still to Go...

Picking up where the existing northwesterly end of the trail stops at Quarterline Rd. in Hayes Township, the intended route for the remaining six miles would continue detached within the road right of way along the northeast side (the opposite side as Lake Charlevoix) of the Boyne City Rd. to Hayes Township Park.

The trail would cross the road in the vicinity of Hayes Township Park. It would then continue as a detached trail within the road right-of-way along the Boyne City Rd, on the Lake Charlevoix side of the road, to the Rufus Teesdale Nature Preserve at the edge of Horton Bay, where the existing trail from Boyne City ends.



Next Steps

Conceptual Design & Planning

Trail projects take a lot of planning and engineering design work, so to be as efficient as possible we are consolidating the remaining 6 miles of trail together into one engineering project to save time and money. This step is for conceptual design and planning only. Construction may be broken up into multiple phases to best take advantage of grant limits.

- Research and pursue funding opportunities
- Solicit donations
- Conceptual design and planning:
 - Collect Data
 - Initial field review of the horizontal alignment of the trail
 - Identify potential challenges
 - Prepare trail alignment schematic drawings for each alternative using Google Earth Imagery
 - Prepare conceptual itemized construction cost estimates
- Raise \$50,000 to pay for the above 3 steps
- Full engineering and construction engineering will follow when conceptual design and planning is completed. Additional funds will be raised at that time.

Trail Development Process

Conceptual Design & Planning

6 months-2 years



Design & Engineering

1 to 2 years

Schematic Design - Design Development - Construction Documents



Construction



Ongoing Maintenance

How Can You Help?

Speak Up

Let all your local elected officials know that you support the trail's completion:

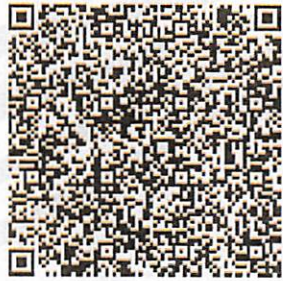
- For safe, local recreation
- For economic vitality
- To capture the benefits of our investment

Contribute to our fund; \$50,000 needed.

Looking north
on the trail
between Young
State Park and
Horton Bay



Trails Happen at the Speed of Funding. Can You Give Us a Hand?



Donate to our fund by
scanning this QR code.

Make a donation online at:
www.tinyurl.com/mry4w4rv

Mail a check to:
Top of Michigan Trails Council,
1687 M 119, Petoskey, MI 49770
(BC2CVX in check memo line)

Call 231-348-8280 for more info



Stay Informed

Subscribe to our eNewsletter and we'll keep you updated on ways you can help and project updates.

www.trailscouncil.org/subscribe-to-newsletter



This Project Supported By



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