

AGENDA
HAYES TOWNSHIP BOARD OF TRUSTEES

August 10, 2026 7:00pm

Hayes Township Hall

9195 Major Douglas Sloan Road

Charlevoix, Michigan 49720

<https://us02web.zoom.us/j/88001640434?pwd=QkdkY3AzN1dmKzZpajZQNEkwMkZ5dz09>

Meeting ID: 880 0164 0434

Passcode: 251468

+1 312 626 6799 US (Chicago)

1. Call to Order
2. Pledge of Allegiance
3. Declaration of Conflict of Interest
4. Review and Approval of Agenda
5. Public Comment
6. Approval of Meeting Minutes: July 13th 2026 BOT Regular Meeting and July 27, 2026 Special Meeting
7. Treasurer's Report
8. Clerk's Report: Approval of Warrants
9. Reports: County Commissioner, Zoning Administrator, Planning Commission, Zoning Board of Appeals, Parks and Recreation, Trustee's, and Supervisor Reports.

NEW BUSINESS

9. Fire Contract 2026/2027
10. Fire Equipment Grant Submission
11. Rezone Request – 10963 Boyne City Rd
12. Rezone Request – 10575 Burnett Rd
13. Public Comment
14. Board of Trustee Comment

ADJOURN MEETING

Public Comment at Meetings of the Hayes Township Board of Trustees

The Hayes Township Board of Trustees values public input and offers two opportunities for the public to comment at its meetings, once near the beginning and once near the end. This affords the Board of Trustees the opportunity to hear your views and remarks. If you speak, you should not expect to engage the Board of Trustee members or any staff in discussion or debate.

Board of Trustee members will not respond to comments made during the Public Comment unless it becomes necessary to ask a clarifying questions, correct a factual error, or to provide specific factual information.

Questions about Township matters are best directed to individual Board members or Township staff (Planner, Zoning Administrator, or Assessor) between meetings. Contact information is available on the township website at: hayestownshipmi.gov.

The availability of public comment is recognized by the Michigan Open Meetings Act. The Act provides that rules may be adopted for orderly comment from the public. To that end, the following rules have been established by the Board of Trustees:

1. A person wishing to speak will indicate on the sign in sheet that they would like to be called on at Public Comment. All persons in attendance in person will be called on first. Zoom attendees can indicate they would like to speak by raising their hand icon.
2. The person will begin by stating their name, spelling it out if requested.
3. The person addresses the Chairperson, or other person chairing the meeting, on behalf of the entire Board of Trustees. Public comment is NOT to be addressed to individual Board of Trustee members, to any township staff present, or to other members of the audience.
4. There is a three (3) minute time allotment for each speaker. The time limit may be extended by the Chairperson or majority of the Board of Trustee members present. A speaker may speak only once at each Public Comment. There is no provision for another audience member to 'donate' their three (3) minutes to another speaker.
5. A speaker will be out of order if the speaker disrupts the meeting, speaks longer than the allotted time, uses vulgarities or makes a personal attack on a Board of Trustee member or Township employee that is unrelated to the performance of that person's duties.
6. If a speaker is called out of order, that speaker will not be able to speak again at the same meeting except by special leave of the Board of Trustees
7. The Chairperson, or other person chairing the meeting, will have the discretion to permit members to speak at times other than the times reserved for Public Comment.

HAYES TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
July 27th 2026 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720

The July 27th, 2026, meeting of the Hayes Township Board was called to order by Supervisor William Conklin at 7:00 pm.

Board members present were Matt Cunningham (Trustee), William Conklin (Supervisor), Kristin Baranski (Clerk), Doug Kuebler (Trustee), and Julie Collard (Treasurer)
Audience Members signed in: Roy Griffitts.

CALL TO ORDER: Supervisor William Conklin called the meeting to order at 7:00 pm.

DECLARATION OF CONFLICT OF INTEREST: NONE.

REVIEWED & APPROVED AGENDA

Ms. Collard made a motion, supported by Ms. Baranski, to approve the agenda as presented.
Yays: Matt Cunningham, Kristin Baranski, Doug Kuebler, Julie Collard, and William Conklin.

Nays: None Motion Carried

PUBLIC COMMENTS: Public comment opened at 7:01 pm. No Comments Closed at 7:01 pm

ADOPTION OF BALLOT LANGUAGE FOR PROPOSED FIRE MILLAGE:

The purpose of the meeting is to review and to discuss the proposed ballot language for a Fire Protection Millage. At the July 13 meeting, the Trustees discussed proposing a 0.5-mill levy for a period of three years. If approved by voters, the revenue generated from this millage would be dedicated exclusively to funding the Township's fire protection contract. Establishing a dedicated millage would provide a transparent funding source for these essential public safety services and allow residents to clearly understand the cost of fire protection. Board members reviewed two different resolutions: .5 mills for an estimated total of \$162,001.36 the first year or .4 mills for an estimated total of \$129,601.09. 2026/2027 Charlevoix Township Fire Department contract is for \$110,000. Julie Collard shared with Board Members that .4 mil of a \$100,000 taxable value is approximately \$40.00 a year. In the best interest of Township residents, safety, and services, the Board Members approved the following resolution:

RESOLUTION NUMBER 07272026.4

ADOPTING BALLOT LANGUAGE FOR PROPOSED FIRE MILLAGE

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July 27th 2026 7:00 PM
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WHEREAS, Townships may provide fire protection services to residents, as authorized by Public Act 33 of 1951, MCL 41.801; and

WHEREAS, Townships may contract and cooperate with other entities to provide fire protection services as authorized by Public Act 33 of 1951, MCL 41.801 and as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Hayes Township Board of Trustees has participated with another township in the County to provide fire protection services and has funded those fire protection services through the general fund; and

WHEREAS, Hayes Township's share of the cost of providing fire protection services to its residents is increasing to the point that the general fund cannot support those services; and

WHEREAS, Townships may impose and levy ad valorem property taxes to finance lawful public services, such as fire protection, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS the Hayes Township Board of Trustees believes that it is in the best interests of the Township to levy 0.4 mills to defray the cost of providing fire protection services to the residents of the Township;

NOW, THEREFORE, the Hayes Township Board of Trustees has decided, through this Resolution, to approve the following millage ballot question language:

Shall Hayes Township impose an increase of up to 0.4 mills (\$0.40) per \$1,000.00 of taxable value in the tax limitation under Article IX, Sec. 6 of the Michigan Constitution and levy it three years from 2026 through 2028 inclusive, for fire protection services for the Township, which 0.5 Mills increase will raise an estimated \$129,601.09 in the first year that the millage is levied.

Ms. Baranski made a motion, supported by Ms. Collard, to approve resolution 07272026.4 adopting ballot language for proposed fire millage.

Yeas: Matt Cunningham, William Conklin, Doug Kuebler, Julie Collard and Kristin Baranski.

Nays: None Motion Carried

ADJOURNMENT: Mr. Cunningham made a motion, supported by Mr. Kuebler, to adjourn at 7:31 p.m.

Yeas: Matt Cunningham, William Conklin, Doug Kuebler, Julie Collard and Kristin Baranski.

Nays: None **Motion Carried**

Respectfully Submitted, April Hilton Hayes Township Deputy Clerk/Recording Secretary

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Board members present were Matt Cunningham (Trustee), William Conklin (Supervisor), Kristin Baranski (Clerk), Doug Kuebler (Trustee), and Julie Collard (Treasurer)
Audience Members signed in: Roy Griffiths, Diane Conklin, David Zipp, Mel Czechowski, Andy Balderson, Bob Jess, Steve Hassell, Carol Umlor, Bob Fowler, and Linda Balderson.

CALL TO ORDER Supervisor William Conklin called the meeting to order at 7:00 pm.

DECLARATION OF CONFLICT OF INTEREST: NONE.

REVIEWED & APPROVED AGENDA

Ms. Baranski made a motion, supported by Mr. Kuebler, to approve the agenda as presented.

Yays: Matt Cunningham, Kristin Baranski, Doug Kuebler, Julie Collard, and William Conklin.

Nays: None **Motion Carried**

PUBLIC COMMENTS: Public comment opened at 7:01 pm.

Comments included:

- Short-Term Rental and Data Center Work Groups and JMT Sanitation are extending their service to Charlevoix County.

Closed at 7:06 pm

APPROVAL OF June 8TH 2026 BOT REGULAR MEETING MINUTES:

Mr. Kuebler made a motion, supported by Mr. Cunningham, to approve the June 8th, 2026, Board of Trustees regular meeting minutes as corrected.

Yeas: William Conklin, Matt Cunningham, Doug Kuebler, Julie Collard, and Kristin Baranski

Nays: None **Motion Carried**

APPROVAL OF JUNE 23rd 2026, BOT BUDGET HEARING MINUTES:

Ms. Baranski made a motion, supported by Ms. Collard, to approve the June 23rd, 2026, Board of Trustees Budget Hearing minutes as presented.

Yeas: William Conklin, Matt Cunningham, Doug Kuebler, Julie Collard, and Kristin Baranski

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34 Nays: None **Motion Carried**

35

36 **TREASURERS REPORT**

37 Ms. Collard presented a written report reporting all Hayes Township account balances.

38

39 **CLERKS REPORT: APPROVAL OF WARRANTS**

40 Ms. Baranski made a motion, supported by Mr. Kuebler, to amend the 25/26 budget as
41 discussed. Budget Amendments report attached. A roll call was taken.

42 Yeas: Matt Cunningham, Julie Collard, William Conklin, and Kristin Baranski.

43 **Nays: None** **Motion Carried**

44

45 Clerk Kristin Baranski presented the warrants for \$97,111.71

46 Ms. Baranski made a motion, supported by Ms. Collard, to approve Township warrants out
47 of the General Fund for \$97,111.71. A roll call was taken.

48 Yeas: Matt Cunningham, William Conklin, Doug Kuebler, Julie Collard, and Kristin Baranski.

49 Nays: None **Motion Carried**

50

51 Ms. Baranski made a motion, supported by Ms. Collard, to approve the installment payment
52 for the EMS building loan of \$10,248.13. The total installment payment will be offset 100% by
53 the LCEMSA monthly lease payment. A roll call was taken.

54 Yeas: Matt Cunningham, William Conklin, Doug Kuebler, Julie Collard and Kristin Baranski.

55 Nays: None **Motion Carried**

56

57 **COUNTY COMMISSIONER REPORT**

58 Bob Jess presented the County Commissioner's report.

59

60 **PARKS AND REC. REPORT**

61 Ms. Collard presented a Parks and Rec. Report. August 1st 2026, will be the Township Picnic
62 at the Hayes Township Park.

63

64 **PLANNING COMMISSION.**

65 Mr. Cunningham presented the Planning Commission Report. The next regular Planning
66 Commission meeting is on July 21, 2026, at 7:00 pm.

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ZONING BOARD OF APPEALS

The ZBA met on July 1st 2026, Variance Request case for 6995 Birdland Drive was approved, and the Variance Request case for 7345 Birdland Drive was approved.

TRUSTEE'S:

Mr. Cunningham stated that after the Swim Buoys were installed at Hayes Township Park, one sank; however, it has been replaced.

ZONING ADMINISTRATOR REPORT April Hilton presented a Zoning Administrator report.

SUPERVISOR REPORT:

William Conklin presented a supervisor report.

NEW BUSINESS

LCEMS ADD BAY TOWNSHIP TO AUTHORITY:

Ms. Baranski made a motion, supported by Mr. Kuebler, to adopt the amended LCEMS article of incorporation to allow Bay Township to join as an Incorporated Member of the Authority. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, and Kristin Baranski.

Nays: None Motion Carried

FIRE CONTRACT 2026/2027:

The board came to a consensus to request that Todd Millar create language for the November Ballot for a proposed three-year fire mileage of half a million.

The board came to a consensus to add language to the 3 year fire contract for \$109,320.00 to include quarterly payments with a 90 day contract cancellation policy with the additional conditions that Charlevoix Township and the Fire Department hold quarterly meetings with Hayes Township officials (minimum of two Board Members) to share fire expense and revenue activity reports, budget reports and be available to discuss any concerns and/or questions the officials may have. Charlevoix Township must keep a fully equipped truck in the Hayes Township Fire Barn.

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100 **ZBA RESIGNATION AND POSITION POSTING:**

101 Ms. Baranski made a motion, supported by Ms. Collard, to accept Laura Ford's resignation
102 from the Zoning Board of Appeals as an alternate.

103 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

104 **Nays: None Motion Carried**

105

106 Ms. Collard will post the open position for the Zoning Board of Appeals alternate on the
107 Township website.

108

109 **PLANNING CONSULTANT PLANNING COMMISSION REQUEST:**

110 Ms. Baranski made a motion, with Mr. Kuebler supporting, to hire Jenny Neal as the
111 professional planner to review the Zoning Ordinance revision for \$7600.00.

112 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

113 **Nays: None Motion Carried**

114

115 **PANTRY RESOLUTION UPDATE:**

116 **RESOLUTION 07132026, TO AMEND RESOLUTION 06082026 OF THE TOWNSHIP BOARD OF**
117 **HAYES TOWNSHIP**

118 **Hayes Township Free Food Pantry and Holiday Meal Box Program Resolution**

119

120 **WHEREAS**, on June 8, 2026, the Hayes Township Board of Trustees approved Resolution
121 06082026 titled "Resolution 06082026 Hayes Township Free Food Pantry and Holiday Meal
122 Box Program Resolution"; and

123 **WHEREAS**, the Township Board of Hayes Township recognizes that food insecurity af-
124 fects residents within our community; and

125 **WHEREAS**, MCL 41.181 authorizes a Township to regulate the public health, safety, and gen-
126 eral welfare of Township residents; and

127 **WHEREAS**, the Township Board desires to establish an accessible, community-driven re-
128 source to support neighbors in need while fostering a spirit of mutual aid; and

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WHEREAS, this initiative will utilize existing township property to maximize public accessibility without incurring programmatic operational costs to taxpayers;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Hayes Township hereby authorizes the establishment of the Hayes Township Free Food Pantry, featuring both an indoor distribution station and an outdoor weather-resistant pantry structure; and

BE IT FURTHER RESOLVED that the operation, stocking, and weekly maintenance of both pantry structures shall be completely volunteer-run and 100% donation-based, relying entirely on the generosity of community members, local organizations, and businesses; and

BE IT FURTHER RESOLVED that to ensure public health and community safety, the Township Clerk Kristin Baranski and the Township Treasurer Julie Collard are hereby designated to monitor food inventory and strictly oversee expiration dates regularly; and

BE IT FURTHER RESOLVED that the Township Board grants explicit permission for the pantry to expand its year-round services by organizing and distributing curated holiday meal boxes at the end of December to local families in need, with the understanding that this initiative will be 100% funded through food pantry donations.

BE IT FURTHER RESOLVED that the Township Board shall adopt rules and procedures governing the acceptance and the safe handling of food donations;

PASSED AND ADOPTED as amended by the Township Board of Hayes Township on this 13th day of July, 2026.

Ms. Collard made a motion, supported by Ms. Baranski, to adopt resolution 07132026 to amend resolution 06082026.

Yeas: Matt Cunningham, William Conklin, Doug Kuebler, Julie Collard and Kristin Baranski.

Nays: None **Motion Carried**

PA BE SHAN DISCUSSION:

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155 Equalization requested that the Board of Trustees pass a resolution to correct four
156 addresses to Pa Ba Shan from Pa Be Shan.
157 Supervisor Bill Conklin will reach out to the four property owners and report back to the
158 Board in August.

159

160 **PUBLIC COMMENTS:** Public comments opened at 8:41 pm.

161 Comments included:

162 - Use AI to record and take minutes for Township meetings.

163 Public comments closed at 8:45 pm.

164

165 **BOARD OF TRUSTEES COMMENT:**

166 Bill will begin interviewing Audit Companies.

167

168 **ADJOURNMENT:** Mr. Cunningham made a motion, supported by Mr. Kuebler, to adjourn at
169 8:46 p.m.

170 Yeas: Matt Cunningham, William Conklin, Doug Kuebler, Julie Collard and Kristin Baranski.

171 Nays: None **Motion Carried**

172

173 Respectfully Submitted,

174 April Hilton Hayes Township Deputy Clerk/Recording Secretary

August 2026 Treasurer Report

(As of August 4, 2026)

Charlevoix State Bank

1. General Fund-\$742,429.31
(\$532,429.31 available, \$210,000 Recommended Reserve)
2. Tax Account-\$63,226.40 *(restricted Treasury Funds)*
3. Township Warrant Checking-\$29,296.73

Forefront Credit Union

4. Hayes Township Road Fund-\$286,045.21 *(restricted funds)*



Zoning Administrator Report

August 2026

Zoning Administrator work-in-progress report for July includes the following:

- Variance for setback from Lake Charlevoix granted on July 1st 2026, for 6995 Birdland Drive. Waiting for Health Department permit.
- Communicating with the landowner regarding a violation for a non-permitted patio on Oyster Bay Drive. The landowner is submitting a plan to reduce the size of the patio.
- Variance Application for setback from Lake Charlevoix, for 7345 Birdland Drive, was approved by the ZBA on July 1st 2026. Shoreline Subcommittee conducted a site visit. Planning Commission will review the Shoreline Landscaping plan at the August 18th 2026 Planning Commission Meeting.
- Working with EGLE regarding a Jet Ski business testing their Jet Skis on Susan Lake.
- Working with EGLE regarding a driveway that appears to be in a wetlands area on Major Douglas Sloan Road. EGLE has determined a wetlands violation.
- Sent the second notice of a violation letter to the property owner on Hemlock Ave for junk accumulation on the property.
- Received Zoning permit application for 5767 Undine Rd for new construction for a single-family dwelling. Waiting for health department permit.
- County Club Fairways Planned Unit Development amendment request submitted. Planning Commission will hold a Public Hearing on August 18, 2026.
- Zoning permit application for a Demo and rebuild of the existing home on Quarter Line Road. Shoreline Review Committee conducted an inspection and advised the applicant to work with Tip of the Mitt to create a shoreland restoration plan. The shoreline plan from the applicant.
- Sent final letter before issuing a civil infraction to property owner on Villa Road for Violation of the Nuisance Ordinance and a non-compliance complaint.
- The information regarding the Falls Storage sign violation at their parcel on US 31 has been turned over to the Township Attorney.
- Rezone application for 10963 Boyne City Road from AG to RR. The Planning Commission held a public hearing at its July 21, 2026, Planning Commission Meeting. County Planning Commission will review the rezone request at its meeting on August 6th 2026.



- Resolved violation on Pincherry Rd for a recreational vehicle that is being lived in and connected to utilities.
- Rezone application for 10575 Burnett Road from AG to RR. The Planning Commission held a public hearing at its July 21, 2026, Planning Commission Meeting. County Planning Commission will review the rezone request at its meeting on August 6th 2026.
- Zoning application for an accessory building on 8240 Susan Shores Dr. Waiting for additional information from applicant.
- Received and reviewing Zoning permit application for a new single-family residence on Deer Path Drive. A Stop Work Order has been issued for this project until the shoreline protection strip is restored. The property has also been cited for wetland violations by EGLE. EGLE issued a letter to restore.
- Sent a violation notice letter to the property owner on East Susan Shore Drive for short-term rental uses not allowed in the Residential Zoning District.

26-07-01	07/20/26	007-127-006-50	7540 Burgess Rd	Craig Williams	New 12'X24' Accessory Building
26-07-02	07/22/26	007-129-009-40	7875 Eagle Nest Circle	Ryan Wilkins	New 3659 sq ft single family dwelling with 1546 sqft attached garage. Shoreline restoration plan as recommended by Shoreline Review Committee and approved by the Planning Commission on July 21st 2026.
26-07-03	07/27/26	007-102-007-25	7245 Lot 93 Upper Kelsey Dr.	Angela Schmidt	New 8'X16' Deck
26-07-04	07/29/26	007-270-036-00	6680 Bay Shore W Dr	Robert Stahl	New 24'X36' Accessory Building
26-08-01	08/03/26	007-110-024-10	8864 Major Douglas Sloan Rd	Jacob & Elizabeth Coats	New 24'X30' Accessory Structure

1. The Hayes Township picnic has been re-scheduled to September 5, 2026, at Noon. There will be live music, a silent auction and free food. Let's make it a memorable event. The Township Hall has been reserved for September 5 as a back-up, if the weather does not cooperate. Thanks to the Parks and Recreation Committee for re-scheduling from August 1, as a significant rainstorm was forecasted.
2. Our portion of the proposed Fire Contract with Charlevoix Township has been increased by \$30,000.00 for 2027 and \$45,000.00 in 2028. As a result, the Township Board unanimously voted to place a .4 millage proposal, exclusively for fire protection, on the November ballot. A .4 mil would cost a homeowner \$40.00 per year, if their home is valued at \$100,000.00. We hope that our residents will understand the importance of our fire protection services.
3. Lake Charlevoix EMS millage passed on August 4 – thank you for your support of this necessary service.
4. FEMA personnel have requested a meeting to review the Hayes Township Floodplain Management Ordinance and how it affects the township and the county, in light of the recent flooding issues. We will be meeting next week at the township hall. If there are any concerns or questions, you are welcome to join us.
5. The FEMA deadline for applying for assistance due to flooding is August 31, 2026. Please refer to our Township website for further information.
6. Be advised that there is no application for any Data Center in Hayes Township. Our Data Center Committee is diligently working on a plan to thwart any application for a data center by recommending sufficient safeguards to protect the environment, our natural resources and the Township residents. Two Public Service Announcements are posted on our Township Website. If anyone has a question or concern about what is happening in our township, please call us. We would be happy to share with you what we know, or we will find the answer and let you know.
7. The Short-Term Rental Committee is wrapping up its review of the conditions and methods to regulate short-term rentals. They have also reviewed the many ways to require safeguards for the surrounding residents, such as noise, quiet hours, parking, etc. The Committee may be finalizing their recommendation by the middle of September,

Bill Conklin
231-373-0059
supervisorhayestownshipmi@gmail.com

FEMA INDIVIDUAL ASSISTANCE (IA) INFORMATION

1 message

Sienna Wenz <wenzs@charlevoixcounty.org>
To: Sienna Wenz <wenzs@charlevoixcounty.org>

Thu, Aug 6, 2026 at 12:16 PM

Good afternoon,

With the deadline for residents to apply for FEMA Individual Assistance (IA) approaching, I'm passing along additional information for you to hopefully share with your constituents.

The application **deadline** to submit for FEMA IA is **AUGUST 31, 2026**.

Residents do have the opportunity to apply for FEMA assistance if they are eligible. To start, they can either apply via the web (DisasterAssistance.gov), the FEMA app, or by calling 1-800-621-3362. Also, the Small Business Administration (SBA) has low-interest loans available. With SBA, residents who have a second home they rent out may qualify for low-interest loans.

Here is the State of Michigan's link for additional information: <https://www.michigan.gov/mspl/divisions/emhsd/2026-disaster-assistance>

Best Regards,

Sienna L. Wenz, PEM

Emergency Management Coordinator

[Charlevoix County](#)

1000 Grant St.

Charlevoix, MI 49720

W: 231-547-4461

C: 231-676-2462

F: 231-547-6720



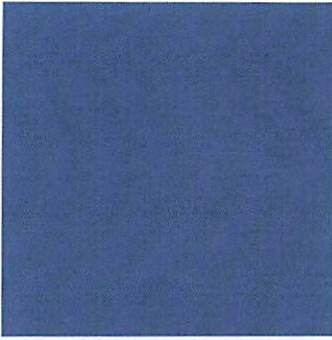
6 attachments

The Best Way to
Apply for Disaster Assistance



ONLINE
Visit us at disasterassistance.gov or the FEMA app to apply for assistance. Don't miss the FEMA assistance deadline of August 31, 2026.

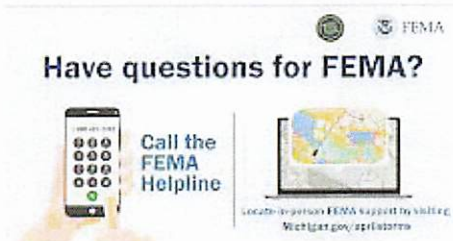
GFX02 DR4925 Best_way_to_apply ENG.jpg
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GFX03 DR4925 Registration ENG.gif
6559K



What Can FEMA Help Repair.png
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Have Questions for FEMA.jpg
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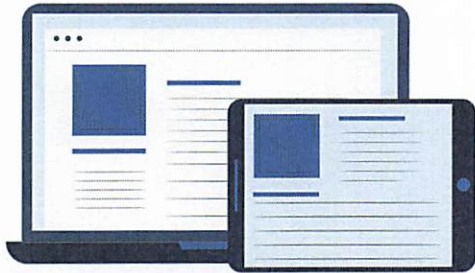


FS02 DR4925 How to Apply for Assistance.pdf
109K



FS01 DR4925 Financial Help After the Disaster.pdf
121K

The Best Way to Apply for Disaster Assistance



ONLINE

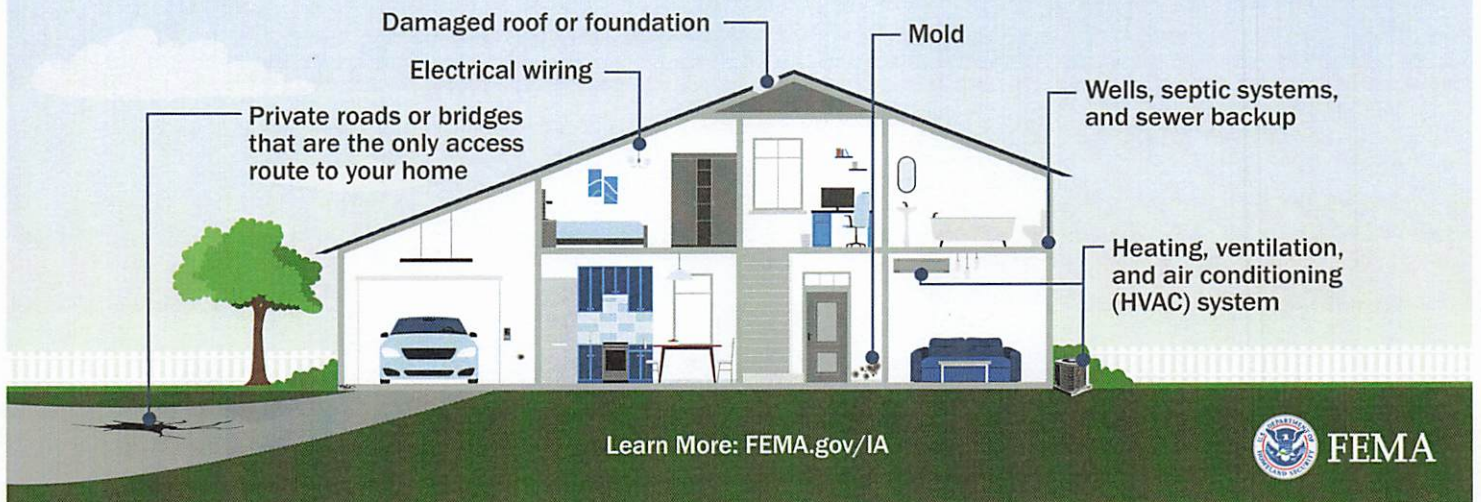
You can apply online 24/7. No waiting, fastest and easiest way to apply. Download the FEMA app or apply directly at DisasterAssistance.gov.



FEMA

What Can FEMA Help You Repair?

FEMA may help pay for repairs needed to make your home safe to live in after it's been damaged by a disaster.



How to Apply for Assistance

If you are a Michigan homeowner or renter in Alcona, Allegan, Alpena, Antrim, Barry, Benzie, Charlevoix, Cheboygan, Crawford, Emmet, Grand Traverse, Gratiot, Iosco, Kalamazoo, Kalkaska, Manistee, Mecosta, Montcalm, Muskegon, Newaygo, Oceana, Osceola, Presque Isle, Roscommon, Saginaw, Washtenaw, or Wexford counties with uninsured damage to your primary home, personal property loss or disaster-related emergency needs due to the April storms and flooding, you may be able to apply for FEMA assistance.

Insurance

If you have insurance, file a claim before applying for FEMA assistance. FEMA cannot duplicate benefits for losses covered by insurance. If your policy does not cover all your disaster expenses, you may be eligible for federal assistance.

How do I Apply?

The fastest way to apply is online at DisasterAssistance.gov or the Spanish language DisasterAssistance.gov/es. Money may be available to help you with serious needs like hotel costs, displacement costs, basic home repair costs, personal property loss or other disaster-caused needs.

If you can't apply online, call the FEMA helpline at 800-621-3362. If you use video relay service, captioned telephone service or others, give FEMA your number for that service.

If you were visited by a FEMA assessment team in May, you must still go to DisasterAssistance.gov or call the FEMA helpline to apply for federal assistance. You will need to provide the following information when applying:

- Your contact information (phone number, current mailing address, email address, and damaged home address).
- Your Social Security number.
- A general list of damage and losses.
- Annual household income.
- Banking information if you choose direct deposit.
- If insured, the policy number or the agent and/or the company name.

If you need more information or additional help:

- Download the [FEMA App](#) to complete your application and find other resources.
- Call the FEMA helpline at 1-800-621-3362 for assistance in multiple languages.

To view an accessible video on how to apply, visit [What You Need to Know Before Applying for FEMA Assistance](#).

###

FEMA's mission is helping people before, during and after disasters.



FEMA



HAYES TOWNSHIP AGREEMENT FOR FIRE PROTECTION

THIS AGREEMENT is effective as of July 1, 2026, by and between the Township of Charlevoix, a Municipal Corporation of the County of Charlevoix, State of Michigan, hereinafter referred to as the “Provider”, and the Township of Hayes, a Municipal Corporation of the County of Charlevoix, State of Michigan, hereinafter referred to as the “Township”.

WITNESSETH:

WHEREAS the Provider maintains an organized and equipped Fire Department and the Township desires to contract for fire services from the Provider’s Fire Department; and

WHEREAS the Provider is willing to cooperate with the Township in providing said fire services in consideration for Township’s contributing to the expense of equipping and maintaining the Fire Department;

NOW THEREFORE, it is agreed by and between the parties hereto as follows:

1. The Provider agrees to furnish to the Township and its residents firefighting services. Such services shall be provided using the Provider’s firemen and firefighting apparatus and equipment, as determined by the Provider’s Fire Chief on an “as available” basis. The Fire Chief of the Provider shall determine the number of firemen and the type of equipment which is reasonably necessary to respond to a particular fire or other emergency. The Provider agrees to cooperate with the Township’s Fire Committee by providing a fire truck and operator to assist in testing and evaluating the Township’s fire protection water supply systems. Testing shall be done twice a year and should normally be done in April and October of each year. The specific time and date for the testing and evaluating will be mutually agreed upon between the parties when each testing period comes due.
2. The fire services described hereunder shall begin at 12:00 a.m.

27103 / CW

on July 1, 2026 and shall continue for three (3) years, unless terminated earlier under this Agreement, thereafter terminating at 11:59 p.m. June 30, 2029. Either party shall have the right to terminate the Agreement upon thirty (30) days written notice to the other party.

3. For each one (1) year period of time during which this Agreement shall be in effect, said Township agrees to pay to the Provider as follows:

July 1, 2026 – June 30, 2027 \$109,300.00

July 1, 2027 – June 30, 2028 \$125,700.00

July 1, 2028 – June 30, 2029

\$142,000.00

The contract price shall be due on July 1st of each year and shall be paid as follows;

- ☐ ___ In annual payments of the entire amount due by July 1st of each year
- ☐ ___ In semi-annual payments equal to one-half of the yearly amount due on July 1st and on January 1st of each year
- X ___ In quarterly payments equal to one-quarter of the yearly amount due on each July 1st, October 1st, January 1st and April 1st of each year

The contract price shall not be increased except by the written agreement of both parties.

The parties agree that a Quarterly meeting between the parties shall be held on the first

Wednesday of October, the first Wednesday of January, the first Wednesday of April

and the first Wednesday of June of each year of the contract. At these quarterly meetings

a revenue and expense activity report shall be reviewed with the Township which

outlines the Provider's monthly expenses. Failure to meet or failure to provide revenue

and monthly expense reports on each of these quarterly dates shall be considered a

breach of this Agreement.

The Provider agrees to maintain a fire truck, the type to be at its discretion, in the

Township's fire barn, which shall be available and suitable for firefighting services.

4. It is hereby expressly agreed that the Provider, in extending the services of its Fire Department to the Township, as herein set forth, is doing so exclusively for the purpose of cooperating with and assisting the Township with the performance of its governmental functions. In doing so, the Provider, its agents, and employees in discharging any duty of service as prescribed hereunder shall be construed as engaging in a governmental function of the Township and in so doing shall not be construed as engaging in a private contract or any proprietary endeavor.
5. Any fire protection service provided hereunder is subject to prior calls involving property located within the Provider's fire district. The Provider may elect not to respond to a request for fire protection services in the Township only if in the judgment of the officer in charge of the Provider's Fire Department that a response to a request for fire protection services in the Township would immediately jeopardize the Provider's ability to respond to an existing, on-going fire or similar emergency in the Provider's own jurisdiction. However, under such circumstances the Provider shall immediately summon a mutual aid fire company to the Township. When a mutual aid call is made, the Provider shall not be responsible for any loss or claim which may result from failure to respond promptly to any call for fire protection or service from the Township.
6. To the extent permitted by law, the Provider agrees to indemnify and hold the Township harmless from all damages, claims, demands, costs, or expenses which the Township or other parties sustain or may be subject to as a result of any act or omission (regardless of whether such act or omission is by negligence, gross negligence, or intentional) on the part of Provider or Provider's employees, agents, or representatives, in connection with the services provided pursuant to this Agreement.
7. The Township agrees to indemnify and hold Provider harmless from all damages, claims, demands, costs, or expenses which the Provider or other parties sustain or may be subject to as a result of any act or omission (regardless of whether such act or omission is by negligence, gross negligence, or intentional) on the part of Township or Township's employees, agents, or representatives, in connection with the services provided pursuant to this

Agreement.

8. The fire protection services to be provided under this Agreement are not limited merely to fighting fires, but include any emergency situation to which the Provider's Fire Department is authorized by law to respond in its own jurisdiction. This includes, by way of example and not limitation, responding to spills of toxic or hazardous substances, rescue runs, etc. Reference in this Agreement merely to fire calls, responding to a fire or similar terminology shall be broadly construed as to be consistent with this provision. The Provider reserves the right to refuse to perform or provide services which it, in Provider's sole discretion, is not equipped, trained or otherwise capable of providing or which it is legally not authorized to provide.
9. This agreement shall be governed and construed in accordance with the laws of the State
of Michigan. This agreement may only be amended by a written instrument signed by
both parties.
10. Neither party shall assign any of their rights, powers, duties or obligations under this Agreement without the receipt of prior written consent of the other party.
This is an agreement for fire services. The parties do not intend to undertake, or create, and nothing herein shall be construed as creating a joint authority, joint venture, or joint enterprise between the parties. No employee, agent, or volunteer of a party shall be considered an employee, agent, officer, or volunteer of the other party.
11. This agreement constitutes the entire agreement between the parties regarding the subject
matter hereof and supersedes all prior or contemporaneous agreements or understandings, whether written or oral.
12. If any provision of this agreement is held to be invalid or unenforceable, the remaining
provisions shall remain in full force and effect.
13. The failure of either party to enforce any provision of this Agreement shall not be
deemed a waiver of that provision or of the right to enforce it thereafter.
14. This Agreement may be executed in counterparts and by electronic signature, each of

which shall be deemed an original and together shall constitute one instrument.

15. The individuals signing this Agreement on behalf of their municipality expressly state
that they have been authorized by appropriate resolution of their municipality's governing body to execute this Agreement.

**HAYES TOWNSHIP
(Township)**

Dated: _____

By:

Conklin

William M.

Its: Supervisor

By:

Kristin Baranski

Its: Clerk

**CHARLEVOIX TOWNSHIP
(Provider)**

Dated: _____

By:

Daniel Ulrich

Its: Supervisor

By:

Krista Jarema

Its: Clerk

HAYES TOWNSHIP AGREEMENT FOR FIRE PROTECTION

THIS AGREEMENT is effective as of July 1, 2026, by and between the Township of Charlevoix, a Municipal Corporation of the County of Charlevoix, State of Michigan, hereinafter referred to as the "Provider", and the Township of Hayes, a Municipal Corporation of the County of Charlevoix, State of Michigan, hereinafter referred to as the "Township".

WITNESSETH:

WHEREAS, the Provider maintains an organized and equipped Fire Department and the Township desires to contract for fire protection services from the Provider's Fire Department; and **WHEREAS**, the Provider is willing to cooperate with the Township in providing said fire services in consideration for Township's contributing to the expense of equipping and maintaining the Fire Department;

NOW THEREFORE, it is agreed by and between the parties hereto as follows:

1. The Provider agrees to furnish the Township and its residents fire fighting services. Such services shall be provided using the Provider's firemen and fire fighting apparatus and equipment, as determined by the Provider's Fire Chief on an "as available" basis. The Fire Chief of the Provider shall determine the number of firemen and the type of equipment which is reasonably necessary to respond to a particular fire or other emergency. The Provider agrees to cooperate with the Township's Fire Committee by providing a fire truck and operator to assist in testing and evaluating the Township's fire protection water supply systems. Testing shall be done twice a year and should normally be done in April and October of each year. The specific time and date for the testing and evaluating will be mutually agreed to between the parties when each testing period comes due.

2. The fire services described hereunder shall begin at 12:00 a.m. on July 1, 2026 and shall continue for two (2) years, unless terminated earlier under this Agreement, thereafter terminating at 11:59 p.m. June 30, 2028. Either party shall have the right to terminate the Agreement upon thirty (30) days written notice to the other party.
3. For each one (1) year period of time during which this Agreement shall be in effect, said Township agrees to pay to the Provider as follows:

July 1, 2026 – June 30, 2027	\$110,000.00
July 1, 2027 – June 30, 2028	\$125,700.00

The contract price shall be due on July 1st of each year and shall be paid as follows;

- ☐ ___ In annual payments of the entire amount due by July 1st of each year
- ☐ ___ In semi-annual payments equal to one-half of the yearly amount due on July 1st and on January 1st of each year
- ☐ ___ In quarterly payments equal to one-quarter of the yearly amount due on each July 1st, October 1st, January 1st and April 1st of each year

The contract price shall not be increased except by the written agreement of both parties.

4. It is hereby expressly agreed that the Provider, in extending the services of its Fire Department to the Township, as herein set forth, is doing so exclusively for the purpose of cooperating with and assisting the Township with the performance of its governmental functions. In doing so, the Provider, its agents, and employees in discharging any duty of service as prescribed hereunder shall be construed as engaging in a governmental function of the Township and in so doing shall not be construed as being engaging in a propriety endeavor.
5. Any such fire protection service provided hereunder, is subject to prior calls involving property located within the Provider's fire district. The Provider may elect not to respond to a request for fire protection services in the Township only if in the judgment of the officer in charge of the Provider's Fire Department a response to a request for fire protection services in the Township would immediately jeopardize the Provider's ability to respond to an existing, on-going fire or similar emergency in the Provider's own jurisdiction. However, under such circumstances the

Provider shall immediately summon a mutual aid fire company to the Township. When a mutual aid call is made, the Provider shall not be responsible for any loss or claim which may result from failure to respond promptly to any call for fire protection or service from the Township.

6. To the extent permitted by law, the Provider agrees to indemnify and hold the Township harmless from all damages, claims, demands, costs, or expenses which the Township or other parties sustain or may be subject to as a result of any act or omission (regardless of whether such act or omission is by negligence, gross negligence, or intentional) on the part of Provider or Provider's employees, agents, or representatives, in connection with the services provided pursuant to this Agreement.
7. The Township agrees to indemnify and hold Provider harmless from all damages, claims, demands, costs, or expenses which the Provider or other parties sustain or may be subject to as a result of any act or omission (regardless of whether such act or omission is by negligence, gross negligence, or intentional) on the part of Township or Township's employees, agents, or representatives, in connection with the services provided pursuant to this Agreement.
8. The fire protection services to be provided under this Agreement are not limited merely to fighting fires, but include any emergency situation to which the Provider's Fire Department is authorized by law to respond in its own jurisdiction. This includes, by way of example and not limitation, responding to spills of toxic or hazardous substances, rescue runs, etc. Reference in this Agreement merely to fire calls, responding to a fire or similar terminology shall be broadly construed as to be consistent with this provision. The Provider reserves the right to refuse to perform or provide services which it, in Provider's sole discretion, is not equipped, trained or otherwise capable of providing or which it is legally not authorized to provide.
9. This agreement shall be governed and construed in accordance with the laws of the State of Michigan.
- 10.. This agreement may only be amended by a written instrument signed by both parties.
- 11 Neither party shall assign any of their rights, powers, duties or obligations under this Agreement without the receipt of prior written consent of the other party.

12. This is an agreement for services. The parties do not intend to undertake, or create, and nothing herein shall be construed as creating a joint authority, joint venture, or joint enterprise between the parties. No employee, agent, or volunteer of a party shall be considered an employee, agent, officer, or volunteer of the other party.
13. This agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes all prior or contemporaneous agreements or understandings, whether written or oral.
14. If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.
15. The failure of either party to enforce any provision of this Agreement shall not be deemed a waiver of that provision or of the right to enforce it thereafter.
16. This Agreement may be executed in counterparts and by electronic signature, each of which shall be deemed an original and together shall constitute one instrument.
17. The individuals signing this Agreement on behalf of their municipality expressly state that they have been authorized by appropriate resolution of their municipality's governing body to execute this Agreement.

**HAYES TOWNSHIP
(Township)**

Dated: _____

By:

William Conklin
Its: Supervisor

By:

Kristin Baranski
Its: Clerk

CHARLEVOIX TOWNSHIP
(Provider)

Dated: _____

By:

Daniel Ulrich

Its: Supervisor

By:

Krista Jarema

Its: Clerk

CHECK REGISTER REPORT FOR HAYES TOWNSHIP

Check Date	Bank	Check	Module	Vendor	Vendor Name	Amount
Bank 00002 WARRANTS						
08/10/2026	00002	15004	HRMS	0001	Alisa G Abiney	2,584.19
08/10/2026	00002	15005	HRMS	0003	Kristin L Baranski	4,131.49
08/10/2026	00002	15006	HRMS	0009	Julie M Collard	2,976.87
08/10/2026	00002	15007	HRMS	00000100	WILLIAM CONKLIN	2,410.64
08/10/2026	00002	15008	HRMS	0010	Carey L Cuddeback	79.28
08/10/2026	00002	15009	HRMS	0012	Matthew B. Cunningham	440.07
08/10/2026	00002	15010	HRMS	0043	Marylin Epping	105.72
08/10/2026	00002	15011	HRMS	00000103	TIFFANY GEORGE	83.11
08/10/2026	00002	15012	HRMS	0016	Rex Greenslade	202.62
08/10/2026	00002	15013	HRMS	0017	Roy W Griffiths	212.40
08/10/2026	00002	15014	HRMS	0018	April Hilton	4,997.26
08/10/2026	00002	15015	HRMS	0019	TERRI HILTON	355.90
08/10/2026	00002	15016	HRMS	0020	PAMELA HOOPER-GRIFFITTS	105.72
08/10/2026	00002	15017	HRMS	00000105	ZEZE JESS	79.28
08/10/2026	00002	15018	HRMS	0026	Douglas Kuebler	557.88
08/10/2026	00002	15019	HRMS	0028	Claire T Martin	79.29
08/10/2026	00002	15020	HRMS	0045	Jessica Perry	299.54
08/10/2026	00002	15021	HRMS	0046	Kyle Perry	44.05
08/10/2026	00002	15022	HRMS	0031	Steve Ritter	299.54
08/10/2026	00002	15023	HRMS	0032	James Rudolph	91.91
08/10/2026	00002	15024	HRMS	0034	Nancy K Simon	105.72
08/10/2026	00002	15025	HRMS	0037	Mark Snyder	79.28
08/10/2026	00002	15026	HRMS	0038	Ronald J Van Zee	2,170.53
08/10/2026	00002	15027	HRMS	0039	JANICE A VEDDER WHIPPLE	343.58
08/10/2026	00002	15028	HRMS	0041	Karen Wooster	303.04
08/10/2026	00002	15029	HRMS	0042	Paul Zardus	44.05
08/10/2026	00002	15030	AP	EFTPS_HR	INTERNAL REVENUE SERVICE	5,998.03
08/10/2026	00002	15031	AP	STATE_HR	STATE OF MICHIGAN	1,041.29
08/10/2026	00002	15032	AP	0014	B & G ENTERPRISES L.L.C.	900.00
08/10/2026	00002	15033	AP	0032	CHARLEVOIX COUNTY TREASURER	1,593.97
08/10/2026	00002	15034	AP	0050	DTE	303.90
08/10/2026	00002	15035	AP	0057	GANNETT HOLDINGS LLC OHIO	126.56
08/10/2026	00002	15036	AP	0059	GFL ENVIRONMENTAL	310.95
08/10/2026	00002	15037	AP	000000017	GREAT LAKES ENERGY	836.25
08/10/2026	00002	15038	AP	0066	GREG STAUFFER	70.20
08/10/2026	00002	15039	AP	000000020	NORTHWOODS HANDYMAN SERVICE	6,380.21
08/10/2026	00002	15040	AP	0115	PARKER HARVEY LAW	2,075.00
08/10/2026	00002	15041	AP	000000018	QUADIANT FINANCE	546.72
08/10/2026	00002	15042	AP	0126	QUILL CORPORATION	454.86
08/10/2026	00002	15043	AP	0128	RAINEY'S LANDSCAPE LLC	350.00
08/10/2026	00002	15044	AP	000000020	ROLLING HILLS PLANNING LLC	800.00
08/10/2026	00002	15045	AP	0137	SPECTRUM BUSINESS (CHARTER)	95.08
08/10/2026	00002	15046	AP	0141	SUNRISE ELECTRONICS	982.45
08/10/2026	00002	15047	AP	000000020	TUFF SHED	50.00
08/10/2026	00002	15048	AP	000000017	US BANK	705.16
08/10/2026	00002	15049	AP	0151	VISA - CHARLEVOIX STATE BAN	1,738.76

Total of 46 checks:
Less 0 Void Checks:
Total of 46 Disbursements:

48,542.35
0.00
48,542.35

post Audit
plus 711.58 - checks

HAYES TOWNSHIP BOT REGULAR MEETING

Meeting Date:	August 10, 2026
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Location:

Hayes Township Hall

[illegible]

HAYES TOWNSHIP BOT REGULAR MEETING

Meeting Date: August 10, 2026

Location:

Hayes Township Hall

[illegible]