



Zoning Administrator Report

September 2026

Zoning Administrator work-in-progress report for August includes the following:

- Variance for setback from Lake Charlevoix granted on July 1st 2026, for 6995 Birdland Drive. Waiting for the Health Department permit.
- Communicating with the landowner regarding a violation for a non-permitted patio on Oyster Bay Drive. The landowner is submitting a plan to reduce the size of the patio.
- Variance Application for setback from Lake Charlevoix, for 7345 Birdland Drive, was approved by the ZBA on July 1st 2026. Planning Commission approved the Shoreline Landscaping plan at their August 18th 2026, Planning Commission Meeting.
- Working with EGLE regarding a Jet Ski business testing their Jet Skis on Susan Lake. EGLE has sent an EGLE violation letter; still waiting for resolution.
- Working with EGLE regarding a driveway that appears to be in a wetlands area on Major Douglas Sloan Road. EGLE has determined a wetlands violation. EGLE has sent an EGLE violation letter; still waiting for resolution.
- Sent the second notice of a violation letter to the property owner on Hemlock Ave for junk accumulation on the property.
- Mr. Zipp continues to assist by contacting different resource agencies to help the property owner on Villa Road to resolve a violation of the Nuisance Ordinance and a non-compliance complaint.
- Zoning permit application for a new single-family residence on Deer Path Drive. A Stop Work Order has been issued for this project until the shoreline protection strip is restored. The property has also been cited for wetland violations by EGLE. EGLE issued a letter to restore.
- Sent a letter to the property owner on East Susan Shore Drive concerning complaints from neighbors regarding noise and overcrowding. Health Department and Building Department have also been notified of potential violations.
- Sent a first violation notice letter to the property owner on Upper Bay Shore Road for junk accumulation and more than one mobile home located on a single parcel.
- Received an application for a new Site Condo Development / PUD for 007-118-003-15 located on Fairway View.

26-08-01	08/03/26	007-110-024-10	8864 Major Douglas Sloan Rd	Jacob & Elizabeth Coats	New 24'X30' Accessory Structure
26-08-02	08/12/26	007-116-005-15	9775 Burgess rd	Mike and Autumn Barwis	New 450 Square Foot ground Level Deck
26-08-03	08/17/26	007-111-015-00	10404 Maple Grove Rd	Theresa Duncan	New 12X26 Accessory Building
26-08-04	08/19/26	007-121-008-00	8144 Shrigley Rd	Dennis & Mona O'Neil	New 20' X 26' Accessory Building
26-08-05	08/19/26	007-530-009-00	5767 Undine rd Unit 9	Luke Noss and Margo Noss	New 90'X75' Single Family Home with attached garage and elevated deck.
26-08-06	08/26/26	007-111-011-15	10842 Maple Grove Rd	Timothy DeYoung	New 40'X50' Accessory Building
26-08-07	08/27/26	007-110-030-50	10283 Maple Grove Rd	Sarah & Marshall Jones	8'X40' Accessory Building
26-09-01	09/02/26	007-129-014-35	10850 Quarterline Road	Bob Kelly	40'x64' Accessory Building
26-09-02	09/09/26	007-115-008-00	8790 Upper Bay Shore rd	Cody and Julie Wheat	New 24X30 Attached Garage and Covered Porch