

**Hayes Township
Zoning Administrator**

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Memorandum

To: Hayes Township Planning Commission
From: Larry Sullivan, Hayes Township Zoning Administrator
Re: Elmer's Material Submittal Relative to Their Special Use Permit Application
Date: February 28, 2019

Attached are a number of items submitted by Elmer's in support of their application for a Special Use Permit to install a concrete batch plant upon their property located at 07889 Boyne City/Charlevoix Road having the tax identification numbers of 15-007-002-011-00 and 15-007-002-009-00. The original materials were submitted on January 30, 2019. The enclosed materials feature changes to some components that were originally submitted.

The materials are broken down into 4 packets for your convenience. I have included a brief commentary as to what is contained in each packet. All of these materials have been submitted by Elmer's.

- Packet 1: Application Package Contents:
Special Use Permit Application
Team Elmer's Memorandum
Representative of Existing Allowable Uses
Aerial Google Map of Property
Additional Data Sheet (from Elmer's)
- Packet 2: Proposed Finding of Fact Demonstrating Compliance with the Standards For Granting a Special Use Permit
- Packet 3: Supplemental Text Materials from Elmer's
Fugitive Dust Control Plan
Environmental Policy
Sample SWPPP (Storm Water Pollution Prevention Plan)
Sample PIPP (Pollution Incident Prevention Plan)
Significant Spill Report Form
- Packet 4: Maps
C-1 Overall Existing Conditions at Site – Existing Conditions
C-2 Site, Drainage and Landscape Plan – Proposed Future Site
C-3 Detail Sheet