

# Hayes Township, Charlevoix County, Planning Commission

## Regular Meeting of Planning Commission

December 13, 2022 7:00 pm

Hayes Township Hall

9195 Major Douglas Sloan Road

Charlevoix, Michigan 49720

ZOOM

<https://us02web.zoom.us/j/83460345817?pwd=VStlck5FZWlGVzFwaFNoenRieFViQT09>

Meeting ID: 834 6034 5817

Passcode: 103827

+1 689 278 1000 US

### **AGENDA**

Call to Order

Pledge of Allegiance

Review of Agenda

Declarations of Conflict of Interest

Approval of Minutes Regular Meeting Draft November 15, 2022

Public Comments Unrelated to Agenda Items

Report of Township Board Representative to the Planning Commission

Report of Planning Commission Representative to the Zoning Board of Appeals

Zoning Administrator Report

New Business

Review of Advisory Group Activity

Annual Organizational Meeting

Approval of Proposed 2023 Meeting Dates

Election of Planning Commission Officers

Set/Confirm Public Hearing Dates

Set/Confirm Date of Next PC Meeting for January 17, 2023 at 7:00 pm

Public Comment

Planning Commission Comment

Adjournment

**To best facilitate a hybrid meeting (in person as well as ZOOM) for the public, please adhere to the following guidelines:**

**In person attendance**

- 1. Doors to the hall will open at 6:45 pm**
- 2. Please voluntarily provide a name for the record**
- 3. Please hold all comments until the appropriate designated public comment agenda item**
- 4. To maintain an orderly meeting while providing opportunity for the public to be heard, Planning Commission Chairman will call names in appropriate order**
- 5. We ask that you voluntarily state your name for the record**
- 6. Direct all comments to the planning commission**
- 7. Keep comments brief and to the point (3 minutes per person); deputy clerk will advise when time is up**
- 8. Do not speak while others are speaking**
- 9. Minutes may not be yielded to other speakers.**

**Via ZOOM attendance**

- 1. Upon signing into the meeting, please voluntarily provide a name for the record**
- 2. All ZOOM participants will be admitted from the waiting room prior to the start of the meeting**
- 3. All ZOOM participants will remain muted until called on during the appropriate designated public comment agenda item**
- 4. Please raise your hand to be called on during public comments**
- 5. Direct all comments to the planning commission**
- 6. Keep comments brief and to the point (3 minutes per person); participant will be muted at 3 minutes**
- 7. Minutes may not be yielded to other speakers.**

Note: A quorum of the Hayes Township Board members may be present at this meeting. No Hayes Township Board business will be discussed or conducted at this meeting.