

DRAFT
HAYES TOWNSHIP BOARD
MINUTES
February 11, 2019

1
2
3
4
5
6 The regular meeting of the Hayes Township Board was called to order by Supervisor Ron
7 VanZee at 7:01 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

8
9 Supervisor VanZee asked to be joined in the pledge of allegiance.

10
11 Board members present were Warren Nugent, Bob Jess, Matt Cunningham, Julie Collard, and
12 Ron VanZee. Audience members signed in were Shirlene Tripp, Marilyn Morehead, John Royal,
13 Doug Kuebler, Frank Shepherd, Connie Foster, Jeffrey Willard, Lisa Kuebler, and Dave Zipp.

14 **REVIEWED AGENDA** – Matt Cunningham made a motion, supported by Warren Nugent to
15 adopt the agenda as amended.

16 Yays: Bob Jess, Julie Collard, Ron VanZee, Matt Cunningham, Warren Nugent

17 Nays: None Motion carried

18
19 Board Discussion. Ron VanZee reviewed recent items to be added to the agenda. Items added
20 to review are the DNR response to property purchase, road project cost estimates, Asset Test for
21 poverty allowance, a ZBA appointment, Park Committee Re-appointment, and a firework permit
22 request. Bob Jess recommended we remove Rezone Township Property from the old business
23 section.

24
25 **PUBLIC COMMENTS** – Public comments were taken with a question on township spring
26 cleanup and should we incur the cost. A discussion regarding the condition of the shale wall on
27 the hill of the Phase 1 construction site. A complaint was made about people parking in front of
28 the drop box at the township hall. Public comments closed at 7:17

29
30 **MINUTES 1/14/19** – Julie Collard made a motion, supported by Bob Jess, to approve the
31 January 14, 2019 regular meeting minutes as corrected.

32 Yays: Bob Jess, Julie Collard, Ron VanZee, Matt Cunningham, Warren Nugent

33 Nays: None Motion carried

34
35 **MINUTES 2/4/19** – Bob Jess made a motion, supported by Matt Cunningham, to approve the
36 February 4, 2019 special meeting minutes as corrected.

37 Yays: Bob Jess, Julie Collard, Ron VanZee, Matt Cunningham, Warren Nugent

38 Nays: None Motion carried

39
40 **INVOICES/WARRANTS** –Matt Cunningham made a motion, supported by Julie Collard, to
41 approve invoices totaling \$16,818.23 from the General Fund. A Roll Call Vote was taken.

42 Yays: Bob Jess, Matt Cunningham, Julie Collard, Ron VanZee, Warren Nugent

43 Nays: None Motion carried

45 **TREASURERS REPORT** – Julie Collard presented written report with an oral overview
 46 detailing all the current accounts held by the township. A cash flow summary of the Township
 47 finances was also reviewed.

48
 49 **COUNTY COMMISSIONER REPORT** – No report.

50
 51 **ZONING ADMINISTRATOR REPORT** – Larry Sullivan presented a written report with an
 52 oral overview.

53
 54 **PLANNING COMMISSION (PC) REPORT** – Matt Cunningham reported the Planning
 55 Commission met on January 15th and will send out a Becket & Raeder survey with the upcoming
 56 tax assessment mailing. The shoreline subcommittee had its 1st meeting. The planning
 57 commission is looking at continuing education for members and developing a budget. The next
 58 Planning Commission meeting is scheduled for February 19th.

59
 60 **ZONING BOARD OF APPEALS (ZBA) REPORT** – The Zoning Board of Appeals held an
 61 organizational meeting on January 23rd and elected Tom Darnton Chairperson and Frank Shepherd
 62 Vice Chairperson. The ZBA plans on meeting again on February 13 for more organizational work.

63
 64 **PARKS & RECREATION ADVISORY COMMITTEE (P&R) REPORT** – Bob Jess
 65 reported the park committee welcomed new members and elected officers at their February 6th
 66 meeting. Michelle Rick-Biddick was elected Chairperson, Katy Hill was elected vice-chair, and
 67 Tom Darnton was elected Secretary. The Park Committee recommends the Township purchases
 68 the DNR Park property currently under consideration and plans to keep committee membership
 69 at 9 people. The next P & R meeting is scheduled for March 6th.

70
 71 **TRUSTEE REPORTS** – No Trustee Reports.

72
 73 **SUPERVISOR REPORT** – Ron VanZee reported that Buday Sound Systems will pick up the
 74 amplifier on the 12th for repair under warranty. The MTA has an educational seminar in April
 75 that he encourages all BOT, PC, and ZBA members to attend if they can. Please let Warren
 76 Nugent know so he can register anyone who is interested.

77
 78 **NEW BUSINESS – ROAD COMMITTEE APPOINTMENTS** – The BOT reviewed
 79 applications for positions on the Road Committee. Warren Nugent made a motion, supported by
 80 Matt Cunningham, to appoint Doug Kuebler to the Road Committee.

81 Yays: Bob Jess, Matt Cunningham, Julie Collard, Ron VanZee, Warren Nugent

82 Nays: None Motion Carried

83 Bob Jess made a motion, supported by Julie Collard, to appoint Dave Zipp to the Road
 84 Committee.

85 Yays: Bob Jess, Matt Cunningham, Julie Collard, Ron VanZee, Warren Nugent

86 Nays: None Motion Carried

87 Matt Cunningham made a motion, supported by Bob Jess, to appoint Jeffrey Willard to the Road
 88 Committee.

89 Yays: Bob Jess, Matt Cunningham, Julie Collard, Ron VanZee, Warren Nugent

90 Nays: None Motion Carried

91

92 **NEW BUSINESS – FUND RAISING COMMITTEE** – Ron VanZee and the board discussed
93 the need for fundraising committee in the township. Information needs to be put on the website
94 for any interested residents.

95
96 **NEW BUSINESS – GRANT WRITING COMMITTEE** – Ron VanZee and the board
97 discussed the need for a Grant Writing committee in the township. We have a small grants sub-
98 committee as part of the Park Committee currently. This sub-committee could be expanded
99 with non-park committee members but still coordinated by the Park Committee. Information
100 needs to be put on the website for any interested residents.

101
102 **NEW BUSINESS – ASSET TEST** – Julie Collard made a motion, supported by Warren Nugent,
103 to accept the Asset Test as written.

104 Yays: Bob Jess, Matt Cunningham, Julie Collard, Ron VanZee, Warren Nugent

105 Nays: None Motion Carried

106
107 Board Discussion. Ron VanZee reviewed that the asset test is a yearly requirement and our audit
108 noted that last year's resolution didn't mention the asset test. This will need to be updated when
109 the new poverty guidelines come out.

110
111 **NEW BUSINESS – DNR PARK PROPERTY PURCHASE** – Julie Collard made a motion,
112 supported by Bob Jess, to authorize the Treasurer to spend \$300.00 on the application fee required
113 by the DNR to bid on the US31 park property. Roll Call Vote,

114 Yays: Matt Cunningham, Bob Jess, Ron VanZee, Warren Nugent, Julie Collard

115 Nays: None Motion carried.

116
117 Board Discussion. Ron VanZee stated the he has spoken to the local DNR representative from
118 Gaylord and he supports our effort. Local DNR support is a positive sign.

119
120 **NEW BUSINESS – ROAD COMMISSION ESTIMATES** – The board discussed the road
121 commission project estimates for Susan Shores Subdivision \$284,111, Bayshore Streets
122 \$312,490, and Upper Bayshore Rd Maple Grove to US31 \$377,602. We currently have
123 \$322,000 in our Road Fund with approximately \$90,000 more road millage funds in the near
124 future. We can take some time to review these estimates as we wait to see if The Tribe will be
125 completing Upper Bayshore from Pincherry to Maple Grove this year before we make our
126 decisions.

127 **NEW BUSINESS – ROAD COMMITTEE APPOINTMENTS** – Bob Jess made a motion,
128 supported by Matt Cunningham, to appoint Roy Griffiths to the Zoning Board of Appeals as the
129 Planning Commission representative.

130 Yays: Bob Jess, Matt Cunningham, Julie Collard, Ron VanZee, Warren Nugent

131 Nays: None Motion Carried

132
133 **NEW BUSINESS – FIREWORKS APPLICATION REQUEST** – The board reviewed an
134 application to use fireworks. The board had questions regarding proof of insurance, individuals
135 involved, and specific location of the fireworks display. The applicant wasn't present to answer
136 these questions so the board decided to defer a decision at this time and send the applicant a letter
137 informing him that more information was needed before the board could act.

138

139 **NEW BUSINESS – PARK COMMITTEE APPOINTMENT** – Matt Cunningham made a
140 motion, supported by Warren Nugent, to re-appoint Michelle Rick-Biddick to the Park
141 Committee.

142 Yays: Bob Jess, Matt Cunningham, Julie Collard, Ron VanZee, Warren Nugent

143 Nays: None Motion Carried

144

145 **PUBLIC COMMENTS** – Public comments were taken thanking Julie and Warren for the
146 financial reports and the board for all the information available to residents. Residents
147 Doug Kuebler, Frank Shepherd, and Dave Zipp donated \$100.00 each to pay for the \$300
148 cost to apply to purchase the DNR land. Public Comments were closed at 8:42.

149

150 **ADJOURNMENT** – Bob Jess made a motion, supported by Matt Cunningham, to adjourn
151 at 8:43 p.m.

152 Yays: Matt Cunningham, Bob Jess, Ron VanZee, Warren Nugent, Julie Collard

153 Nays: None Motion carried

154

155 Respectively submitted

156

157

158 Warren Nugent

159 Hayes Township Clerk

160

DRAFT