

Draft
Minutes of the Hayes Township Planning Commission
Public Hearing
January 3, 2019

Members attending: Ed Bajos, Cliff Biddick, Matt Cunningham, Omar Feliciano, Roy Griffitts, Doug Kuebler, Marilyn Morehead

Also Present: Michelle Rick-Biddick, Katy Hill, ~~R-J-J?~~, Bob Jess, Jim McMahon, Warren Nugent, John Royal, Larry Sullivan Zoning Administrator, Ron Van Zee, Paul ~~Zardis~~ **Zardus**, Don Zipp.

The public hearing scheduled for January 3, 2019 at the Hayes Township Hall was held by the Planning Commission (PC) for the purposes of accepting public comment on the draft Parks and Recreation Master Plan Update. The meeting was called to order at 7:00 pm by Mr. Griffitts, Chair, who invited everyone to join in the Pledge of Allegiance.

Review of the Agenda

There were no changes to the agenda

Declarations of Conflict of Interest

There were no conflicts of interest declared.

Open Public Hearing

The public hearing was opened at 7:03.

The hearing started with Mr. Griffitts thanking the members of the Parks and Rec subcommittee who worked very hard on preparing the updated plan. He then called upon members of the subcommittee to present an overview of the plan updates.

Ron Van Zee started the presentation by thanking the subcommittee members and discussing the make up of the subcommittee which included two members of the PC, Mr. Biddick and Mr. Feliciano, two members of the Parks ~~and Rec~~ **and Rec** committee, Michelle Rick-Biddick and Tom Darnton and himself. He discussed how the focus of the plan had changed to reflect the strides made by the township since the creation of the prior plan ~~with the~~ **with the passed** acquisition and development of the Hayes Township Park.

Mr. Van Zee further discussed the responsibilities of the PC in reviewing and considering the public comments and include into the plan draft as necessary. Upon completion of the feedback incorporation, the PC should approve the plan and make a motion to forward the plan to the Township Board of Trustees for the adoption of the plan.

Ms. Rick-Biddick then presented brief overview of the scope of the plan review work. The previous plan was reviewed in it's entirety and those sections which the subcommittee felt needed updating or modification were identified. Various sections were updated then the entire plan was reviewed by the subcommittee again prior to publication for comment from the public.

Ms. ~~Rick_Biddick~~ Rick-Biddick called attention to the the Action Program 6.0 which outlines a guideline and time frame for proposed plan objectives. It is not specific to individual items but rather general guideline of what types of projects might be attempted in the next plan period. The plan is **an** attempt to frame the discussion in terms of a strategic plan which gives direction to projects in the Parks and Rec arena. She called for feedback and for more help from the public in further efforts to improve the township.

Mr. Feliciano then gave a powerpoint presentation which highlighted the chapters of the plan and showed the key items in each area. He started with **a** brief description of the process by which the plan review and feedback mechanisms work, and the requirements of the State in creating a masterplan. Mr. Feliciano will make a copy of the presentation slides available through the township website. He also described in some detail the role and duties of the Parks and Rec committee., and the goals of the planning process. It ~~his~~ **is** not the intent of the plan to offer specific policies and procedures but rather to create the framework from which they can be developed.

At the conclusion of Mr. Feliciano's presentation, Mr. Griffiths thanked all three presenters and then reviewed the few rules for the public who wished to provide feedback. The ~~comments~~ **commenters** should start by stating their name, limit their comments to 3 minutes and not to expect answers to their questions during the public hearing.

Mr, Nugent started the session by offering his feedback on spelling and grammatical items, which he offered in written form. He then reiterated that it was a massive labor and that he appreciated the work done by the committee.

Mr. McMahon then asked if the PC had received a copy of his prior email submission. He reviewed the key points in it, especially the issue of pet friendly rules. He too complimented the committee efforts. He also commented on trying to keep the non-motorized trails non-motorized, and also whether we had asked the Little Traverse Conservancy for feedback.

Mr. Jess then offered his comments in written form to the subcommittee and complimented them on their work. He also raised the issue of the Park's nomenclature, suggesting that we standardize it in the plan. He also suggested that we look at the references to the Argonne and access to Eastern Ave. Beach. He suggested that perhaps it would be appropriate **to recognize** those who donated to the park fund as well as those grant sources.

Mr. Sullivan commented that his experience in Rec planning efforts has given him an appreciation of the work the committee has done. He suggested that the mention of the Charlevoix Rod and Gun Club be updated to reflect that it is open to the general public on certain days of the week. The Americ Inn should be listed as a Rec facility as the swimming pool is available to the public for a daily use fee. He also commented on the use of the ~~wheelway~~ **Little Traverse Wheelway** by horses as an allowed use.

Mr. ~~Zardis~~ **Zardus** commented that it was a great job on the plan document. He asked about including a site clean-up, beautification and restoration of the Hayes Township Park line item section in the capital expenditure section of the plan.

There being no other comments offered the public comments were closed at 7:38 pm.

Mr. Griffiths then asked the the PC to consider the public comments for inclusion in the plan. Ms. Morehead commented that there may be some overlap in the demographic data between the Parks and Rec master plan and the Township Master Plan, currently under review by the PC. Was the data needed in both plans or was the data sufficient if included in only ~~only~~ one plan. Mr. Feliciano stated that it was not necessary to have all data in the Rec Master Plan. Mr. Griffiths asked if it would be detrimental to leave it in as it had already been done. It was determined that the data would be included in both plans to demonstrate the continuity of the plans. Ms. Morehead also pointed out that the map 3.1 (p 26) has the township park in the wrong location. She too complimented the efforts of the subcommittee.

Mr. Feliciano stated that without the efforts of the subcommittee and Mr. Darnton as senior editor the document would not have been done in as timely or well organized fashion, and

thanked them all for their efforts. He also thanked all those who commented on the plan and will incorporate the feedback into the final draft as appropriate.

Mr. Griffitts commented on the type of feedback received, in particular the spelling, grammatical and technical feedback for incorporation and correction. He asked if there were any other issues that the PC wished to have addressed in the plan prior to submission to the **Board of Trustees** ~~BøT~~ for final approval. Hearing none he asked for a motion to do so.

Ms. Morehead moved the PC accept plan that was presented by the Parks and Rec subcommittee as corrected, and it be sent to the ~~BøT~~ **Board of Trustees** with recommendation that it be adopted at their next regular meeting. Mr. Biddick seconded the motion. Ms. Morehead requested a roll call vote.

Morehead- yes, Bajos - yes, Biddick -yes, Kuebler- yes, Cunningham- yes, Feliciano-yes, Griffitts -yes. Motion passed unanimously.

Mr. Biddick commented on how much effort Mr. Darnton and Mr. Feliciano exerted in preparing, editing and presenting the plan document and thanked them for their work.

There being no other PC discussion Mr. Bajos made a motion to adjourn the meeting. Mr. Biddick seconded. The Meeting was adjourned at 7:46 pm.

Minutes compiled by: R Griffitts

Approved as corrected, January 22, 2019

Submitted by: O Feliciano