

**HAYES TOWNSHIP BOARD
SPECIAL MEETING MINUTES
March 22, 2017**

The special meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix.

Board members present were Marlene Golovich, Robin Kraft, Paul Hoadley, Matt Cunningham and Ron VanZee. Audience members signed in were Tamra Daman, Dee Janz, Gary Janz, Dave Zipp, Doug Kuelber, Leslie Cunningham, John Kughman, Cliff & Michelle Biddick and Bob Jess.

REVIEW AGENDA – Paul Hoadley made a motion, supported by Robbin Kraft to approve the agenda as presented.
Motion Carried.

PUBLIC COMMENTS – Can we make comments on all agenda items. Why aren't you using the PA system. Can we talk about recording the meetings.

ROAD WORK – Paul Hoadley made a motion, supported by Matt Cunningham to ask the Road Commission to put the following road work out for bids; 0.59 miles (3,100 ft) of Bayshore Streets – Townline & Division Streets, engineers estimate of \$131,325.00 and 1.00 miles (5,280 ft) of Quarterline Road from Boyne City Road south to Road End engineers estimate of \$212,480.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
Nays:
Motion carried.

Public comment. Do Bayshore Rd and leave Quarterline until next year. Wait on doing the boat launch, we have plenty of time, do the roads first. Bayshore is up in arms about the roads being torn up. Is revenue sharing earmarked for the park.

PARK HOST – Marlene Golovich made a motion, supported by Matt Cunningham to offer the park host position to both applicants the Lauchers and the Stauffers. Motion carried. The Board with the Parks and Recreation advisory committee will make a list of expectations for maintenance projects for the host families.

Public comment. This is a gift to have two families. Has any thought been given to hiring a park director. We need more events. The park is a great resource.

ZONING BOARD OF APPEALS – Marlene Golovich made a motion, supported by Paul Hoadley to appoint Jim Rudolph to the Zoning Board of Appeals full time position and appoint Paul Ivan and Frank Shepherd as alternates on the Zoning Board of Appeals.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
Nays:
Motion carried.

BOARD OF REVIEW – Marlene Golovich made a motion, supported by Robbin Kraft to appoint Roy Griffiths as an alternate to the Board of Review.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

EMPLOYEE EVALUATION FORM – Marlene Golovich made a motion, supported by Robbin Kraft to adopt the employee evaluation form as presented by Paul Hoadley. Motion carried.

The Township will seek a legal opinion on what portions of an employee's records are subject to the Freedom of Information Act.

Public comment. Assume you are in close session so the employee is more comfortable. Why not do them all in private. Can you do all the employees at once. Can employee review be made public if they are not done in a closed session.

FUND RAISING – Jen Booher an Independent Contractor/Consultant presented the Township with a proposal to help with fund raising for Camp Sea-Gull. The fee for this service is \$25,000.00. Before deciding to accept or refuse the proposal the Township will seek additional funding opportunities to pay for this service.

DRY HYDRANTS – The property owners of MI Heights and the Charlevoix Township Fire Dept. are working together to repair the dry hydrants in the trailer park. Matt Cunningham will be coordinating with the Fire Dept. to locate all dry and wet hydrants within the Township and create a report with location of the hydrants and whether they are working or not.

Public comments. What can be put out in the spring clean-up. The list tells what cannot be put out but not what will be picked up. Make a list of items that can be picked up and post it on the web page.

Marlene Golovich made a motion, supported by Paul Hoadley to adjourn this meeting at 9:06 p.m.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as written April 4, 2017.