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**HAYES TOWNSHIP BOARD  
MINUTES  
June 10, 2013**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:42 p.m. immediately following the Hayes Township Annual Meeting.

Board members present were Marlene Golovich, Rich Burnett, Robin Kraft, Doug Kuebler and Ethel Knepp. Audience members were Paul Hoadley, Shirlene Tripp, Warren Bogan, Lloyd Kuebler, Kenneth Klintworth, Robbin Maurer, Randy Maurer, Jerry Simpson, Bob Jess, George Lasater Jonathan Scheel and Scott Parker.

**REVIEWED AGENDA** – Budget Amendment, Change Dedication Date, Cemetery Water Proposal

**PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS**

**2013/14 MEETING DATES** – Ethel Knepp made a motion, supported by Robbin Kraft to set the Board of Trustees meeting dates as follows:

<b>July 08, 2013</b>	<b>7:30 pm</b>
<b>August 12, 2013</b>	<b>7:30 pm</b>
<b>September 09, 2013</b>	<b>7:30 pm</b>
<b>October 14, 2013</b>	<b>7:30 pm</b>
<b>November 11, 2013</b>	<b>7:30 pm</b>
<b>December 09, 2013</b>	<b>7:30 pm</b>
<b>January 13, 2014</b>	<b>7:30 pm</b>
<b>February 10, 2014</b>	<b>7:30 pm</b>
<b>March 10, 2014</b>	<b>7:30 pm</b>
<b>April 14, 2014</b>	<b>7:30 pm</b>
<b>May 12, 2014</b>	<b>7:30 pm</b>
<b>June 09, 2014</b>	<b>7:30 pm</b>

**Motion carried unanimously.**

**2013/2014 BUDGET** – Marlene Golovich made a motion supported by Doug Kuebler to remove the line item for Spring Clean-up accepts the 2013/2014 as proposed. Clerk Golovich will make

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final adjustments.

Roll Call

Rich Burnett	Yes
Robbin Kraft	Yes
Marlene Golovich	Yes
Ethel Knepp	Yes
Doug Kuebler	Yes

Motion carried.

**CEMETERY SEXTON** – Three applications were received for the advertised position of Cemetery Sexton. Ethel Knepp made a motion, supported by Marlene Golovich to hire Jerry Simpson as Cemetery Sexton at the current pay rate as the previous sexton.

Roll Call

Marlene Golovich	Yes
Robbin Kraft	Yes
Rich Burnett	Yes
Ethel Knepp	Yes
Doug Kuebler	Yes

Motion carried.

**CLERK PRESENTS**

**MINUTES** – Robbin Kraft made a motion, supported by Marlene Golovich to approve the May 13, 2013 Regular Board Meeting Minutes as corrected. Motion carried unanimously. Robbin Kraft made a motion, supported by Doug Kuebler to approve the May 13, 2013 Budget Work Meeting Minutes as presented. Motion carried unanimously.

**BUDGET AMENDMENT** – Ethel Knepp made a motion, supported by Marlene Golovich to amend the following line items 101-336-930 Public Safety (Maintenance) 2.26 increasing the total budgeted amount to \$11,453.26; 101-448-800 Public Works (Spring Clean-up) \$1043.00 increasing the total budgeted amount to \$17,043.00; and 101-756-800 Recreation & Cultural (Parks & Rec Planning) \$20.89 increasing the total budgeted amount to \$6820.89, and decreasing the surplus funds by \$1066.15.

Roll Call

Robbin Kraft	Yes
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Ethel Knepp	Yes
Marlene Golovich	Yes
Rich Burnett	Yes
Doug Kuebler	Yes

Motion carried.

**INVOICES** – Ethel Knepp made a motion, supported by Robbin Kraft to approve invoices totaling \$43,953.01.

Roll Call

Doug Kuebler	Yes
Jim Rudolph	Yes
Ethel Knepp	Yes
Robbin Kraft	Yes
Marlene Golovich	Yes

Motion carried.

**CORRESPONDENCE** - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

Clerk Golovich stated that Kirk Thompson will be retiring soon from the Charlevoix Township Fire Dept. and Dan Thorp will be taking his place. Dan requested the Township build shelves in the fire barn and Clerk Golovich contacted Craig Golovich to look into it. Clerk Golovich also discussed with Thorp the need for the PVC pipes and fittings stored inside the hall and outside as well. He stated the dry hydrant on Susan Lake is not functioning. The Board discussed the need for portable tanks and Supervisor Knepp said she would talk to the Charlevoix Township Supervisor regarding this.

**REPORT FROM PLANNING COMMISSION** – Doug Kuebler stated that the PC has been working on the public survey that should be ready by June 16 and need to be returned by July 10.

**TREASURERS REPORT** - Robbin Kraft stated she went to court for the delinquent personal property tax write off and the summer tax bills will go out July 1.

**SUPERVISOR REPORT** - Supervisor Knepp stated she Met with representatives from Norwood, Marion, Eveline, Charlevoix Townships, the City of Charlevoix, and Bryan Graham, Attorney. Bryan handed out “EMS Authority Checklist” and “Michigan Compiled Laws for Emergency Services Authority”. This checklist of items to include in EMS Authority Articles of Incorporation, such as:

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- 1. Name of Authority
- 2. Board of Directors

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3. Officers
  4. Employees
  5. Budget and Accounting
  6. Financing of Authority (Millage)
  7. Miscellaneous items such as whether to lease existing ambulance barns or rent.
  8. Procedures for Dissolution
  9. Which township clerk is responsible for publishing and filing articles.
  10. The City suggested that they would be interested if we created both EMS and fire. The consensus of those present was that it would make sense to include both if we are going to create an Authority.
  11. It was repeatedly stated that we should consider what is best for our area when we consider creating an Authority. It was also stated that Michigan has been pushing for municipalities to work together and if we do this it would make it easier to get grants or financial assistance from the state.
  12. Bryan Graham suggested that the supervisors (and City Manager) should get a consensus from their Boards on whether we're interested in pursuing this. Otherwise we're just spinning our wheels.
  13. Legal fees and any study cost will be divided up between all township's and city involved.
  14. They will meet again July 15 or 16<sup>th</sup>.

Supervisor Knepp asked the Board if they wanted to continue exploring an EMS authority. The Board discussed the need for a millage increase for this and all the ramifications. The consensus was to continue gathering information and for Supervisor Knepp to continue attending the meetings.

She also state that she had been notified that the Fowlers, who purchased the Darnton house behind the Township Park at Eastern Avenue, is considering suing the township because they believe they own more property then they actually do. The township had their dock removed after they hadn't removed it by Memorial Day Week end (they had said it would be moved by then). Marlene sent the bill from Site Planning to the Fowlers. They are now maintaining that the dock was on their property. Peter Wendling had been handling the enforcement action. When Fowler's attorney indicated they disputed ownership Ethel asked Mr. Wendling to turn the matter over to Bryan because he had done all the legal work to get the Park in the township name. Supervisor Knepp will be meeting with Bryan and Mr. Carey at the township's law firm to see if this can be settled without going to court.

Ethel stated that Anna Kuebler called her because some people want to rent the hall to hold a garage sale. Anna is opposed to renting the hall for that use. Ethel stated she did not feel that we want to dictate what uses people can rent the hall for as long as alcohol isn't involved and the rental agreement is complied with. She told Anna she would get a consensus of the Board and let her know the results. The Board consensus was to try it. Public comment included "it is a legitimate use", "money is money", "it is a good use", and "try it". Supervisor Knepp will contact Anna and give the go ahead for the rental.

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**TRUSTEE REPORT** – Rich Burnett reported that a business was being operated next door to him without a zoning permit. He is not opposed to the business if they go thru the proper channels to get a permit. ZA Scheel is looking into it. .

**ZONING ADMINISTRATOR REPORT** – Jonathan Scheel presented a written report and oral overview. Jonathan also stated he is getting quotes from landscapers for planting border delineation for the 70’ easement and ground cover for the natural area at Eastern Ave. Beach. Supervisor Knepp stated she would contact the Township attorney to verify the need to maintain the natural area and ask if we should hold off with the planting until all legal issues have been resolved at the beach.

**BLIGHT ADMINISTRATOR REPORT** – Tammy Hopkins sent a written report.

**ASSESOR REPORT** – Paul Hoadley reported that the necessary reports have been sent to the State and he is working on 2014.

**VETERANS MEMORIAL DEDICATION** – There is a conflict for the original date of August 17 so the dedication date has been moved to August 18, 2012 at 3:00 p.m.

**CEMETERY WATER SPIGOTS** – Ethel Knepp made a motion, supported by Marlene Golovich to accept the proposal from Site Planning to install 4 water spigots at the Undine Cemetery.

Roll Call

Marlene Golovich	Yes
Robbin Kraft	Yes
Ethel Knepp	Yes
Rich Burnett	Yes
Doug Kuebler	Yes

Motion Carried.

Without objection the meeting was adjourned at 9:25 p.m.

Respectively submitted

Marlene Golovich  
Hayes Township Clerk

Minutes approved as written July 8, 2013