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**HAYES TOWNSHIP BOARD  
MINUTES  
October 14, 2013**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:30 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Rich Burnett, Robin Kraft, Doug Kuebler and Ethel Knepp. Audience members were Jonathan Scheel, Shirlene Tripp, Warren Bogan, Jim McMahon, Omar Feliciano, Patti Feliciano, Paul Hoadley, Lloyd Kuebler, Robert Jess, David Zipp and Warren Nugent.

**REVIEWED AGENDA** – The following agenda items were added; Amend Budget

**PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS** – Jim McMahon asked what the status was on the purchase of Camp Sea-Gull. Ethel stated that an amendment to the purchase agreement was being revised and reviewed and after that has been approved the Township can move forward with the purchase. The Township is hoping for a January closing.

**ASSESSORS JOB REVIEW** – Supervisor Knepp asked Paul Hoadley how much time ~~the~~ he spends doing his job. Paul estimated that he receives 3-4 calls per week that requires him to prepare documents that must be sent out. He stated that he also receives and answers questions while he is on vacation. He does annual property visits and records all new data in his computer. The computer can be used to verify dates and locations of his visits. Paul is currently working with the zoning administrator to develop his records into records that can be utilized by the zoning department. Clerk Golovich stated that she works with Paul in the Township office and is aware of the demands on Paul's time. Treasurer Kraft stated that she and the assessor work well together. Supervisor Knepp stated she would like to commend Paul for a job well done. His record keeping is exemplary and she knows he always knocks on doors before walking around resident's property and does not peek in the windows. She stated that Paul attends all Board of Review meetings and his knowledge is invaluable. Paul also works closely with County Equalization to make sure they use good sales studies so the Township is taxed fairly. He is willing to work with Board members to educate them on the assessing process. The State has increased continuing education standards which Paul must adhere to. Paul stated that he cares about Hayes Township, he lives here.

**TERRORIST INSURANCE** – Ethel Knepp made a motion, supported by Marlene Golovich to purchase Terrorist Insurance thru Par Plan for \$200.00 a year.

Yeas: Doug Kuebler, Robbin Kraft, Ethel Knepp, Rich Burnett, Marlene Golovich  
Nays:

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**GRETA MCVAY RESPONSE** – Rich Burnett made a motion, supported by Ethel Knepp to send the response letter (see attached) to Greta McVay regarding her concerns about Eastern Ave. Beach. Motion carried unanimously.

**CLERK PRESENTS**

**MINUTES** – Doug Kuebler made a motion, supported by Rich Burnett to approve the September 9, 2013 Regular Meeting Minutes as corrected. Motion carried unanimously.

**BUDGET AMENDMENT** – Ethel Knepp made a motion, supported by Robbin Kraft to amend the following line items 101-265-930 Township Hall (Maintenance) \$5000.00 increasing the total budgeted amount to \$14,000.00; 101-446-930 Public Works (Roads repair/maintenance) \$1362.46 increasing the total budgeted amount to \$3412.46 and decreasing the surplus funds by \$6362.46.

Yeas: Doug Kuebler, Robbin Kraft, Ethel Knepp, Rich Burnett, Marlene Golovich  
Nays:

**INVOICES** – Ethel Knepp made a motion, supported by Robbin Kraft to approve invoices totaling \$29,320.01.

Yeas: Ethel Knepp, Rich Burnett, Doug Kuebler, Marlene Golovich, Robbin Kraft  
Nays:

**CORRESPONDENCE** - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

**REPORT FROM PLANNING COMMISSION** – Doug stated that Todd Wyett presented to the PC his preliminary plans for a proposed 20 acre motor coach project adjacent to the Country Club.

**TREASURERS REPORT** - Robbin Kraft presented a written report and gave an oral overview of the education tax.

**SUPERVISOR REPORT** - Supervisor Knepp stated a scheduling conference date has been set for the Fowler/Eastern Ave litigation. The Fowlers contend that the Darnton beach agreement goes against the plat division act.

Gus Sonnenberg asked the Township to extend Allied Ambulance Service coverage to Stephens Rd. where it comes out on Pincherry Rd. The Board directed Supervisor Knepp to ask if Allied would be willing to cover that area and to have the coverage area map updated. The Supervisor will also request an updated map for the Township.

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**TRUSTEE REPORT** – Doug Kuebler stated that Stolt Rd. /Pincherry Rd. looks like crap and that it takes the Road Commission too long to clean it up. Doug fears that after the winter melt off the road will be a real mess. Rich Burnett reported that Wendy Wieland was the guest speaker at the MTA meeting and spoke about hops farming.

**ZONING ADMINISTRATOR REPORT** – Jonathan Scheel presented a written report and stated that small stands of phragmites have returned and will need to be sprayed in the fall of 2014.

**BLIGHT ADMINISTRATOR REPORT** – Tammy Hopkins sent a written report.

**ASSESSOR REPORT** – Paul stated he is busy this time of year with field work.

**PUBLIC COMMENTS** – None

Ethel Knepp made a motion, supported by Robbin Kraft to adjourn the meeting at 8:53 p.m.

Respectively submitted

Marlene Golovich  
Hayes Township Clerk

Minutes approved as corrected November 11, 2013