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**HAYES TOWNSHIP BOARD  
MINUTES  
January 15, 2015**

The special meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Robin Kraft, Doug Kuebler and Ethel Knepp and Rich Burnett. Parks & Recreation Committee members present were Jerry Simpson, Warren Nugent, Jim Rudolph, and Annie Kantola. Paul Hoadley and Dee Hoadley were also present.

Supervisor Knepp asked to be joined in the Pledge of Allegiance.

The purpose of this meeting was for the Board of Trustees and the Parks and Recreation Committee to go over the 2015 priorities for the development of Hayes Township Park, Camp Sea-Gull.

Emails from Paul Zardus were read (see attached). The Clerk was instructed to respond to Paul's concerns regarding tree trimming and Township accounting practices.

**MNRTF 2015 GRANT APPLICATION** – The 2014 MNRTF grant application for the boat launch did not receive funding. The Committee and the BOT agree that the Township should apply for road and boat launch grant money in the 2015 MNRTF grant cycle.

**CABIN RENTALS** – Warren Nugent suggested that the cabins be evaluated according to which ones were feasible to rent for the summer of 2015. The general plan would be to choose a few of the best cabins and prepare them for rustic rentals. Rentals could be handled by the park host/ambassador.

Preliminary thoughts on necessary prep are

1. Repair bathrooms
2. Clean cabins
3. Remove bunk beds
4. Buy mattresses
5. Install new locks
6. Install fire alarms
7. Have fire extinguishers recharged and installed
8. Install fire rings/grills
9. Locate and pump septic system
10. Reach out to local builders for guidance
11. Look into phone service for residence

**PARK SIGN** – The Township received a grant from the Great Lakes Energy Peoples Fund and the grant money must be spent within one year. The Committee suggested that they narrow the sign selection down to three examples of double sided signs and have the choices presented to the

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BOT at their February meeting. The sign should be installed near the proposed new entrance. Warren Nugent suggested that we may want to consider putting in the new entrance even if it is only gravel for right now. The Board has authorized hiring Ferguson and Chamberlain to survey and mark the new proposed entrance and road so the entrance could be moved after the survey is complete.

**PARK HOST/AMBASSADOR** – The park needs a person or couple to live on site from May/June thru September/October. As a representative of the Township it would be important that the ideal candidate would have great people skills, be enthusiastic about the park and the direction the Township is taking to develop it. The onsite person would do light maintenance such as mowing, raking, keeping the garbage picked up, cleaning the beach area, enforcing park rules, cleaning rental cabins and maybe handle the cabin rental process. Potentially the onsite time per week would be no less than 30 daytime hours with approximately 4 hours per day dedicated to light maintenance. The Township will put information in the annual Township newsletter and run ads in the newspapers. An attempt to outreach to the universities for candidates will also be made.

**VOLUNTEER DAYS** – Spring volunteer days are set for May 9 and 30. American Waste will again donate a dumpster for clean-up. Jim Rudolph will contact Char-Em to get on their list of projects for volunteers.

Possible ideas for volunteer days are

1. Clean out the back of the recreation building
2. Paint the interior of the resident cabin
3. Remove bunk beds in cabins
4. Leaf raking
5. Move small storage shed
6. Remove building from beach
7. Clean up beach area
8. Clean and put out garbage cans
9. Remove fence that runs parallel with BC Rd and use boards to repair fence on the west border
10. Trim and clean up the area where the fence is removed
11. Organize items for garage sale

**RECREATION HALL** – Because the dining hall is slated to be removed for the boat launch the Committee has suggested that the Township look into restoring and making safe the recreation hall for event rental. Suggested ideas included, adding a wraparound porch (this may also help to bolster the roof), add restrooms and utilize the arts and crafts room at the rear for kitchen area. The proposal would be to restore not remodel. It would be the intent to keep its original rustic look. The BOT agrees that cost estimates should be obtained.

**FISHING PIER** – If the Township receives funding from the MNRTF for the boat launch, work on the project could begin in 2016. The Committee recommends reaching out to the Great Lakes Fisheries for funding for construction of a fishing pier to be done in conjunction with the construction of the boat launch. The BOT suggests looking into the process and to see if the GLFT has funds available.

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**NEWSLETTER** – Annie Kantola will write an article for the annual newsletter touching on the topics of volunteer days, park host, new P & R Committee members and an overall update on the park.

**PUBLIC COMMENTS** – Paul Hoadley stated he is interested in being considered for the P&R Committee.

Without objection the meeting was adjourned at 9:00 p.m.

Respectively submitted

Marlene Golovich  
Hayes Township Clerk

Minutes approved as written February 9, 2015