

**HAYES TOWNSHIP BOARD
MINUTES
July 11, 2016**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Paul Hoadley, Jim Rudolph, Ethel Knepp and Robbin Kraft. Audience members signed in were Larry Sullivan, Lonnie Allen, Jim McMahon, Marty Krupa, Calvin Penfold, Larry Hansen, Matt Berg, MaryAnn Ehinger, Ron VanZee, David Zipp, Doug Kuebler, Ed Bajos, Jerry Simpson, Annie Burnett, Robert Jess, George Lasater, Warren Nugent and Jim Malewitz.

Supervisor Knepp asked to be joined in the Pledge of Allegiance.

REVIEWED AGENDA – Added: PSA, Office Manager Pay

EMMET COUNTY EMS SERVICE – Marty Krupa, Emmet County Manager gave an overview of the new EMS Service in Emmet Co. and how they will provide that service to Hayes Township. Marty will contact the Township to set up a time to develop a formula for costs of service to Hayes Township.

HAYES TOWNSHIP PLANNER – Hayes Township received two proposals for the planning position; Becket & Raeder and LIAA. The Planning Commission recommendation was to hire Becket and Raeder. Jim Rudolph made a motion, supported by Marlene Golovich to hire the firm of Becket and Raeder to provide planning services for Hayes Township.

Yays: Marlene Golovich, Robbin Kraft, Ethel Knepp, Jim Rudolph, Paul Hoadley

Nays:

Motion carried unanimously.

ROAD WORK- Ethel Knepp made a motion, supported by Jim Rudolph to adopt the following resolution:

WHEREAS, Hayes Township has agreed to contract the below listed contractor, through Charlevoix County Road Commission, to improve the following:

TRI-COUNTY EXCAVATING: 0.37 miles of drainage improvements and four separate subgrade undercuts on portions of Townsline Rd., Division St. and Resort St. (each a county local road) , Hayes Township. October 14, 2016 completion date (A489-007.043) at a total Township estimated project cost of \$143,876.05 and

WHEREAS, Hayes Township has agreed to reimburse Charlevoix County Road commission for 100% of the total costs incurred from Tri-County Excavating completing the aforementioned construction project and

THEREFORE, BE IT RESOLVED, that the Hayes Township Supervisor and Clerk, and the Charlevoix County Road Commission Manager and Clerk be authorized to sign the Project No. A489-007.043.

Yays: Paul Hoadley, Jim Rudolph, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

RESOLUTION DECLARED ADOPTED.

CAFETERIA BUILDING – Supervisor Knepp read a prepared statement (see attached) regarding the retention or demolition of the Camp Sea-Gull Cafeteria building. Ethel asked the Board to voice their opinion on the building. The Board consensus was that the costs to renovate the building were too high, new pavilions could be constructed for less money and that the area needed to be used as parking for the lower level and beach access.

Public comments on the subject

Enclosed building may be the attraction

What about private funding, would the board be interested in keeping the building

Private funding doesn't jive

Offers of private donations have been made to renovate the building

No facts or data provided by the board to justify removing the building

P&R Committee has not had time to work on data to justify the need for the building

No screens were put up between the cabins and the lake

We have been beating this long enough

There is a solid park plan

Events are not the purpose of this park

Marlene Golovich made a motion, supported by Robbin Kraft to remove the Camp Sea-Gull cafeteria building. The building will be sold to the highest bidder for demolition and removal and if no bids are received bids will be sought for the demolition of the building.

Yays: Jim Rudolph, Paul Hoadley, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried unanimously.

ASSESSORS JOB REVIEW – The Board decided to move Anne Kantola's assessor's job review to the August agenda. Anne reported that that the State is requiring a new form be submitted for the Personal Property Taxes. She is not sure whose responsibility it

is to fill out but she would need information from the clerk and treasurer to complete the form.

HAYES TOWNSHIP PARKS AND ROAD END ORDINANCE – Attorney Bryan Graham prepared a park ordinance that combined all park and road end ordinances into one ordinance (see attached).

Marlene Golovich made a motion, supported by Robbin Kraft to adopt the proposed park ordinance with the following changes;

No glass containers anywhere in the parks or road ends

Fix a typo on page 7

Change the name to Hayes Township Park Camp Sea-Gull

Bryan to provide summary for publication

Yays: Jim Rudolph, Paul Hoadley, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried unanimously.

PROFESSIONAL SERVICES AGREEMENT – The board reviewed the Professional Services Agreement prepared by Performance Engineers, Inc. for Hayes Township for the DNR Waterways grant for the boat launch at Hayes Township Park Camp Sea-Gull.

Ethel Knepp made a motion, supported by Jim Rudolph to accept the agreement and authorize Supervisor Knepp to sign it and submit it to DNR Waterways.

Yays: Jim Rudolph, Paul Hoadley, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried unanimously

ZONING ORDINANCE POSITION ZONING ORDINANCE OFFICER POSITION – The Board discussed the position of zoning ordinance officer and ways to restructure the position to better enable the ZO to follow through on enforcement as well as issuing zoning permits. The consensus was that more hours need to be required, 30/40 per week for the summer months starting in April/May through September/October while winter hours could remain at 20 hours per week with some flexibility. Salary compensation will need to be adjusted as well as the job description. Put the pay and position review on the August agenda.

ZONING ADMINISTRATOR REPORT – Larry Sullivan provided a written report and oral overview.

CLERK PRESENTS

MINUTES – Jim Rudolph made a motion, supported by Ethel Knepp to approve the June 13, 2016 Budget Hearing Minutes as written. Motion carried unanimously.

Jim Rudolph made a motion, supported by Paul Hoadley to approve the regular meeting minutes of June 13, 2016 as written. Motion carried unanimously.

INVOICES –Ethel Knepp made a motion, supported by Jim Rudolph to approve invoices totaling \$59,064.14.

Yeas: Paul Hoadley, Marlene Golovich, Robbin Kraft, Jim Rudolph, Ethel Knepp

Nays:

Motion carried unanimously.

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

Clerk Golovich stated that the Board needs to think outside the box regarding the Zoning Administrator position. After working with the last three administrators it appears to her that the position is full time in the summer and not part time. In order to get zoning enforcement done more time needs to be dedicated to the job. The Township should not let another summer season go by without adjusting the ZA job description.

PARKS AND RECREATION REPORT – The committee is putting together an event scheduled for August 21, 2016 from 1-4 p.m. The event will be called Hayes Township Annual Picnic and will have a variety of events.

Kayak and paddle board demonstrations

Cake and ice cream in the cafeteria

Disk golf hole in one competition

Kids tractor rides

Music

Kids games

Celebrate Ethel Knepp's retirement

Hay rides were discussed and were considered fun but risky with the current entrance location.

Flyers will be created and announcements on facebook and the township web page.

Matt Berg stated he would cover the cost of postage if the township wanted to send a postcard to residents.

Marlene Golovich made a motion, supported by Robbin Kraft to purchase a disk golf target and disks not to exceed \$200.00.

Yeas: Paul Hoadley, Marlene Golovich, Robbin Kraft, Jim Rudolph, Ethel Knepp

Nays:

Motion carried unanimously.

REPORT FROM PLANNING COMMISSION – Jim reported that the PC interviewed two planners at the PC regular meeting June 21 and recommended hiring Beckett and Raeder for the Townships planner.

TREASURERS REPORT – Robbin stated that the County will no longer pay all the bonding costs for tax collection. Clerk Golovich will check with the Township Insurance carrier to see if they will provide the necessary bond.

SUPERVISORS REPORT – Supervisor Knepp stated that the Township is being taken to court regarding a zoning board of appeals decision.

TRUSTEE REPORT – Jim Rudolph stated that the Tip of the Mitt and the Lake Charlevoix Association are holding an event demonstrating ideal waterfront protection. They will be leaving from Veterans Park in Boyne City.

ASSESSOR REPORT – Anne stated the July Board of Review is coming up and she has been working on that. She also stated that the Tax Tribunal case involving Michigan Heights trailer park has been settled. She suggests that the next time the Township must pay an attorney to go before the Tribunal they approach the other taxing entities to cost share.

PUBLIC COMMENT –

There is concern about Emmet County's suggestion that the Township request a millage for ambulance service. – Ambulance service will be on August agenda.

Concerns about CSG, fire unattended, open plumbing, full garbage cans, deck railing at host house, cafeteria deck barriers are down

Need two public comment periods.

Campers thanked us for a beautiful park

There are Lady Slipper flowers on site that need to be taken into consideration when developing the park.

Has the water been sampled at CSG?

Why no annual meeting?

The electorate did not get to vote on the budget

Why wasn't the document projector used at tonight's meeting. It does not work and is being sent back.

No one can hear the board, need a speaker system

Would like the unapproved minutes posted and financial report before meeting

Where are the documents that show the thoughts behind the decision to remove the cafeteria building.

What will the maintenance costs be for the cafeteria building

Without objection the meeting was adjourned at 10:55 p.m.

Respectively submitted

Marlene Golovich

Hayes Township Clerk

Minutes approved as corrected August 8, 2016