

**HAYES TOWNSHIP BOARD
MINUTES
September 12, 2016**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Paul Hoadley, Jim Rudolph, Ethel Knepp and Robbin Kraft. Audience members signed in were Larry Sullivan, Shirlene Tripp, Anne Kantola, Jim McMahon, Diane McMahon, David Zipp, Doug Kuebler, Jerry Simpson, Kristin Birmski, Matt Cunningham, Ron VanZee, Mike Pung, Colleen Mohr, Larry White, Frank Shepherd, Beth Sheperd, Pat Wakowski, Susan Pyke, Christine Laucher, Bob Jess, Omar Feliciano, and George Lasater.

Supervisor Knepp asked to be joined in the Pledge of Allegiance.

REVIEWED AGENDA – Added: No Additions

PARK HOST – Christine Laucher this year’s park host gave an overview of activities and park use for the summer.

PUBLIC COMMENT – Dave Zipp presented documents from Bay Township suggesting the BOT follow their format.

Mike Pung, owner of Dunmaglas golf course, stated he is not opposed to the park but opposes the township competing with his business by renting out buildings to the public. Mike stated that he pays \$63,000.00 in taxes and it is not the business of government to have a business.

Matt Cunningham presented photos of 5 cabins located in the park showing foundations in disrepair. He stated they are a safety hazard and should be dealt with immediately. Susan Pyke, neighbor to the park, stated her opposition to the park, the proposed boat launch and fishing pier. She stated the cost was unreasonable and spending \$483,000.00 of tax payer’s money was not fiscally responsible.

PARK ORDINANCE AMENDMENT – Jim Rudolph made a motion, supported by Robbin Kraft to amend the Park and Road End Ordinance as follows:

HAYES TOWNSHIP

Ordinance No. 091216 of 2016

**AN ORDINANCE TO AMEND THE HAYES TOWNSHIP
PARKS AND ROAD ENDINGS ORDINANCE**

THE TOWNSHIP OF HAYES ORDAINS:

Section 1. Amendment of Section 3(d).

Section 3(d) of the Hayes Township Parks and Road Endings Ordinance is hereby amended to read in its entirety as follows:

(d) Drive or back a trailer into the water from within a park or on a road ending for

the purpose of launching a boat into Lake Charlevoix, except in designated boat launching areas.

Section 2. Effective Date.

This Ordinance shall become effective the day following its publication in a newspaper of general circulation within the Township.

Yays: Jim Rudolph, Paul Hoadley, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

GRANTS – Paul Hoadley made a motion, supported Ethel Knepp to authorize grants to be written to Great Lakes Energy Peoples Fund for lighting for the proposed boat launch and to Charlevoix County Community Foundation for matching dollars for the proposed boat launch.

Motion carried unanimously.

HOST HOUSE REPAIRS – Stain has been purchased for the host house at Camp Sea-Gull. The hosts are doing the prep work and a volunteer group will apply the stain and necessary rodent proofing when the weather permits. Supervisor Knepp will contact Tim Berry, a roofer living in Hayes Township to get a quote and timeline for the repair/replacement of the roof on the host house.

FALL NEWSLETTER – The BOT proposes to prepare a fall newsletter with updates regarding the park, grants, boat launch/fishing pier, cafeteria building, the need for Board of Review and Zoning Board of Appeals members, and fund raising for the park. Because of the close proximity to the upcoming election an opinion was requested of the Michigan Township Association (see attached) about the newsletter being in violation of campaign laws. Paul Hoadley made the recommendation that the Board fact check it before it is published. Warren Nugent agreed it needs to be fact checked and Leslie Cunningham stated she is opposed to the newsletter.

EMS UPDATE – Supervisor Knepp reported that the City is willing to cover the area of the Township currently being covered by Emmet County for ambulance service which will be a cost savings for the Township. The City will amend their current agreement with the Township to begin the coverage effective January 1, 2017.

Ethel Knepp made a motion, supported by Paul Hoadley to request the City of Charlevoix to amend their agreement with Hayes Township to provide ambulance service to the area now covered by Emmet County effective January 1, 2017.

Yays: Jim Rudolph, Paul Hoadley, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

FUND RAISING- The Township wishes to fund raise to meet a funding gap for the proposed boat launch at Camp Sea-Gull. The Township established a fund with the Charlevoix County Community Foundation where donations could be made. Contact was also made with Jen Booher from True North *Consulting & Grant Writing Services, LLC* to provide support for the fund raising. Jen provided the Board with a scope of her work and fee schedule. It is the consensus of the Board that no agreement should be made with Jen Booher until after the November 8, 2016 election.

SIGNS ON TOWNSHIP PROPERTY – After receiving comments and concerns regarding signage on Township property during the August primary election Township Attorney Bryan Graham provided the Board with a sample resolution (see attached) prohibiting signs on Township property. Discussion of this resolution will be on the October agenda.

VETERANS MEMORIAL - Marlene Golovich made a motion, supported by Jim Rudolph to schedule a dedication for the new veteran's memorial plaque for Saturday, November 5, 2016. Motion carried. Details and time will be discussed at the October 10 meeting.

MICROPHONE SYSTEM – Hayes Township received a proposal from Buday's Sound Advice for a microphone system and projector system for the Township Hall. Clerk Golovich will contact Budays and ask them to attend the October 10 meeting to answer technical questions.

BUDGET AMENDMENT – Ethel Knepp made a motion, supported by Robbin Kraft to amend the following line items 101-420-703 Ordinance Officer (Z. Admin Hourly Wage) \$1460.00 increasing the total budgeted amount to \$1460.00 and line item 101-101-704 General Government (Office Manager Pay) \$3300.00 increasing the total budgeted amount to \$11,454.00 and decreasing the surplus funds by \$4,760.00.

Roll Call

Yays: Paul Hoadley, Jim Rudolph, Robbin Kraft, Ethel Knepp

Nays:

Abstain: Marlene Golovich

Motion carried.

CLERK PRESENTS

MINUTES – Jim Rudolph made a motion, supported by Paul Hoadley to approve the August 8, 2016 regular meeting minutes as written. Motion carried unanimously.

INVOICES –Robbin Kraft made a motion, supported by Jim Rudolph to approve invoices totaling \$35,604.90.

Yeas: Paul Hoadley, Marlene Golovich, Robbin Kraft, Jim Rudolph, Ethel Knepp

Nays:

Motion carried unanimously.

Clerk Golovich stated that \$15,455.00 will need to be transferred from the St. Francis Credit Union from the GLFT grant funds to the CSB money market account to cover the payment to Performance Engineering.

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

PHRAGMITES – Ethel Knepp made a motion, supported by Paul Hoadley to accept the corrected proposal from Site Planning for the spraying and removal of the invasive plant Phragmites on the Lake Michigan shoreline in Hayes Township not to exceed \$1650.00.

Yays: Jim Rudolph, Paul Hoadley, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

ZONING ADMINISTRATOR REPORT – Larry Sullivan provided a written report and oral overview. Larry also stated that our Nuisance Ordinance does not deal with buildings.

PARKS AND RECREATION REPORT – The committee met on September 7 and discussed the staining of the host house and the needed roof repair. It was also stated there is a rodent problem at the host house that needs attention. There is a scheduled volunteer day for October 15.

REPORT FROM PLANNING COMMISSION – Jim reported that LIAA gave a report on our zoning ordinance regarding lake protections. A subcommittee of Jim Rudolph, Marilyn Morehead, Larry Sullivan and Cliff Biddick met with John Iacoangeli of Beckett & Raeder to go over the first phase of zoning ordinance updates. John prepared a proposal based on information from that meeting.

Ethel Knepp made a motion, supported by, Marlene Golovich to accept the proposal from Beckett and Raeder pending Planning Commission approval.

Yeas: Paul Hoadley, Marlene Golovich, Robbin Kraft, Jim Rudolph, Ethel Knepp

Nays:

Motion carried unanimously.

TREASURERS REPORT – Robbin presented a written report and oral overview.

SUPERVISORS REPORT – No report.

TRUSTEE REPORT – Jim Rudolph stated the MTA chapter September 26 meeting will be held at the Hayes Township Hall, topic is green burials.

ASSESSOR REPORT – Anne stated she is busy with lots of field work. Anne would like to attend a County wide assessing class.

Paul Hoadley made a motion, supported by Marlene Golovich to approve the class fee of \$35.00.

Yays: Jim Rudolph, Paul Hoadley, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

Marlene Golovich made a motion, supported by Ethel Knepp to adjourn at 9:28 p.m.

Motion carried.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as written October 10, 2016