

**HAYES TOWNSHIP BOARD  
MINUTES  
January 9, 2017**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Paul Hoadley, Matt Cunningham and Ron VanZee **and Robbin Kraft. ~~Robbin Kraft was absent.~~** Audience members signed in were Larry Sullivan, Shirlene Tripp, Jim & Diane McMahon, Laurie Abi Saab, Clare Zitka, & Bob Jess.

Supervisor VanZee asked to be joined in the Pledge of Allegiance.

**REVIEWED AGENDA** – Added: Amend Budget, American Waste Contract,

Paul Hoadley made a motion, supported by Robbin Kraft to adopt the agenda with additions. Motion Carried.

**PUBLIC COMMENT** – Could the zoning administrator reports be put on the web page.

**GREAT LAKES FISHERY TRUST GRANT** – Clerk Golovich presented a resolution to accept the grant of \$234,000.00 to build a fishing pier at Camp Sea-Gull in conjunction with the boat launch.

GREAT LAKES FISHERY TRUST –Paul Hoadley made a motion, supported by Marlene Golovich to adopt the following resolution;

RESOLVED, that the Hayes Township, Charlevoix, Michigan, does hereby accept the term of the Project Agreement as received from the Great Lakes Fishery Trust, and that the Hayes Township Board of Trustees does hereby specifically agree, but not by way of limitation, as follows:

1. To authorize the sum of one hundred five thousand (\$105,000.00) toward construction and related cost to complete the project according the Project Agreement with the Trust
2. To maintain satisfactory financial accounts, documents, and records and to make them available to the Trust for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement
4. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of the Resolution.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Resolution passed.

**Public Comment** How long does the Township have to complete the project? Twenty four months. Do you have insurance in place to cover damage to the pier? Not yet.

**HAZARD MITIGATION PLAN** – Marlene Golovich made a motion, supported by Robbin Kraft to adopt the following resolution;

WHEREAS the Counties of Charlevoix, Cheboygan and Emmet, MI, have experience natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of Michigan and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the Michigan State Police Emergency Management and Homeland Security Division is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS the Hazard Mitigation Plans for Charlevoix, Cheboygan and Emmet counties have been combined and updated by the Tri-County Office of Emergency Management.

WHEREAS the Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the Tri-County Office of Emergency Management’s website so as to introduce the planning concept and to solicit questions and comments from the public.

WHEREAS public hearings were held in Charlevoix, Cheboygan and Emmet County to allow the public opportunity to comment on the plan.

NOW THEREFORE BE IT RESOLVED:

1. The Charlevoix, Cheboygan and Emmet County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to and approved by the Michigan State Police Emergency Management and Homeland Security Division and the Federal Emergency Management Agency on October 20, 2016 by the Tri-county Office of Emergency Management was adopted as an official plan of Counties of Charlevoix, Cheboygan and Emmet.
2. The Charlevoix, Cheboygan and Emmet County departments identified in the plan may now pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Charlevoix, Cheboygan

and Emmet county Board of Commissioners respectively and this resolution shall not be interpreted so as to mandate any such appropriations.

4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress.

The Charlevoix, Cheboygan and Emmet plan is hereby adopted as an official plan for the Township of Hayes in the county of Charlevoix this 9<sup>th</sup> day of January, 2017.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Resolution passed.

**PAR PLAN RISK CONTROL** – A representative from the Township Ins. Company made a tour of all Township property and sent recommendations to reduce risk for the Township. Paul Hoadley made a motion, supported by Robbin Kraft to take the following actions. Signs will be made to address non-potable water at the cemetery. The electrical cabinet has been screwed shut. A hold harmless clause will be added to the hall rental agreement. Motion carried

**BOARD OF REVIEW** – Marlene Golovich made a motion, supported by Robbin Kraft to set the dates for BOR as follows: Tuesday, March 7, 2017 at 4:00 p.m. The purpose of the meeting is to organize the Board of Review process for 2017 and review the 2017 property tax assessment roll. Monday, March 13, 2017, 9:00-12:00 noon and 1:30 – 4:30 p.m. Tuesday, March 14, 2017, 1:00 – 4:00 p.m. and 6:00 – 9:00 p.m. The purpose of these meetings is to hear appeals of property tax assessments from Township property owners. Motion carried unanimously. Notice must be published

**COUNTY PARK MILLAGE APPROPRIATION** – Robbin Kraft made a motion, supported by Matt Cunningham to adopt the following resolution;

WHEREAS, the Township of Hayes has the authority to construct, operate, and maintain the Hayes Township Park, Camp Sea-Gull fishing pier and boat launch; and

WHEREAS, the Township of Hayes is requesting a \$10,000.00 appropriation from the Charlevoix County Board of Commissioners; and

WHEREAS, the Township of Hayes desires to purchase and install energy efficient LED lighting for Hayes Township Park, Camp Sea-Gull new fishing pier and boat launch facility to meet the needs of users in Charlevoix County;

THEREFORE BE IT RESOLVED by the Hayes Township Board of Trustees that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that the Trustee of said Hayes Township is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the County of Charlevoix;

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

RESOLUTION DECLARED ADOPTED

**COUNTY PARK MILLAGE APPROPRIATION** – Robbin Kraft made a motion, supported by Paul Hoadley to adopt the following resolution;

WHEREAS, the Township of Hayes has the authority to construct, operate, and maintain the Hayes Township Park, Camp Sea-Gull boat launch and fishing pier; and

WHEREAS, the Township of Hayes is requesting a \$10,000.00 appropriation from the Charlevoix County Board of Commissioners; and

WHEREAS, the Township of Hayes desires to construct ADA compliant restroom facilities for the Hayes Township Park, Camp Sea-Gull boat launch and fishing pier to meet the needs of users in Charlevoix County;

THEREFORE BE IT RESOLVED by the Hayes Township Board of Trustees that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that the Trustee of said Hayes Township is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the County of Charlevoix;

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

RESOLUTION DECLARED ADOPTED

**HEALTH DEPT. PROPOSAL** – The Township received a proposal from the Health Dept. to monitor the drinking water at Camp Sea-Gull for \$360.00. The Board consensus was to continue purchasing the containers for monitoring and do it ourselves.

**AMERICAN WASTE CONTRACT** – Marlene Golovich made a motion, supported by Paul Hoadley to accept the contract for spring clean-up from American Waste. Clean up dates will be June 14<sup>th</sup> thru June 17<sup>th</sup> at \$65.00 per compacted yard.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

**BUDGET AMENDMENT** – Paul Hoadley made a motion, supported by Robbin Kraft to amend the following line items 101-209-800 Assessor (Services/Education) \$921.00 increasing

the total budgeted amount \$5921.00 and line item 101-215-727 Clerk (Deputy Clerk Pay) \$1500.00 increasing the total budgeted amount to \$5,400.00 and line item 101-800 Grants (Great Lakes Fisheries Trust) increasing income \$18,900.00 increasing total income to \$234,000.00 and decreasing the surplus funds by \$2,421.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion approved.

### **CLERK PRESENTS**

**MINUTES** – Matt Cunningham made a motion, supported by Paul Hoadley to approve the December 12, 2016 regular meeting minutes as corrected. Motion carried unanimously. Paul Hoadley made a motion, supported by Matt Cunningham to approve the December 29, 2016 special meeting minutes as written. Motion carried unanimously.

**INVOICES/WARRANTS** –Paul Hoadley made a motion, supported by Robbin Kraft to approve invoices totaling \$67,643.70.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Marlene Golovich, Robbin Kraft

Nays:

Motion approved

**CORRESPONDENCE** – Clerk Golovich noted that the Township received a fire run report from Charlevoix Township and that an application for the host position at Camp Sea-Gull.

**ZONING ADMINISTRATOR REPORT** – Larry Sullivan provided a written report and oral overview.

**ASSESSORS REPORT**- Anne Kantola stated she needs to file a form with the MTT to correct a mistake from the December Board of Review. She will be appealing the BOR decision to the MTT.

**PARKS AND RECREATION REPORT** –A meeting was not held in January. Paul Hoadley has volunteered to help with grant writing and will be attending a DNR Grant workshop in St. Ignace Friday, January 13 with Clerk Golovich.

**REPORT FROM PLANNING COMMISSION** – The PC worked on ordinance updates. The Beckett and Raeder planning contract does not cover helping with the needed updates on the sign section of the zoning ordinance. Marlene Golovich made a motion, supported by Paul Hoadley to not extend the Beckett and Raeder contract to cover the sign ordinance update. Motion carried.

Marlene suggested that the Township ask the attorney to make the necessary changes and the PC review them before adoption. Ron suggested PC Chair, Marilyn Morehead contacts the County Planning Dept. and ask for examples from other Townships and the PC tackle the updates. Marilyn will contact the County.

**TREASURERS REPORT** – Robbin presented a written report.

**TRUSTEE REPORT** – Matt stated it was nice to see the agenda on the web page prior to the meeting. Can we add more?

**SUPERVISORS REPORT** – The Board will be meeting with the Road Commission at 6:00 p.m. on January 24<sup>th</sup> and members of the Board will be attending MTA New Official Training on January 25<sup>th</sup>. The Board has a special meeting scheduled for January 11<sup>th</sup> to discuss policy. The local MTA elected leaders summit will be on January 30.

**PUBIC COMMENT** – Has the cafeteria building been removed? What shape was it in?

Marlene Golovich made a motion, supported by Paul Hoadley to adjourn at 9:10 p.m.  
Motion carried.

Respectively submitted

Marlene Golovich  
Hayes Township Clerk

Minutes approved as corrected February 13, 2017