

HAYES TOWNSHIP BOARD  
MINUTES  
SEPTEMBER 11, 2017

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:01 pm at the Hayes Township Hall, 09195 Old US 31 N, Charlevoix.

Board members present were Matt Cunningham, Paul Hoadley, Ron VanZee and Robbin Kraft. Marlene Golovich was absent. Annie Burnett was present to take minutes.

Audience members were asked to sign in, a complete list is on file with the Clerk. Ron VanZee asked for a moment of silence in observance of 09/11 and for all to recite the pledge of allegiance.

**Reviewed Agenda** - no additions so Matt Cunningham made a motion, supported by Paul Hoadley to approve agenda as presented. Motion carried.

**Public Comment** - opened at 7:06 pm. Topics included CSG boat launch w/ access, new portion of bike path, commending Supervisor, procedure for public comment period, mailing by concerned citizens, letter of complaint w/ attorney reply, 2014 survey, 2012 public hearings, grants/matches, transparency. Public Comment closed at 8:04 pm.

**Park Host Report** - Ron VanZee suggested a round of applause for a job well done by CSG Park Hosts, Gregg and Becky Stauffer. Stauffers reported on tasks completed, daily visitors to Park, new tractor, lack of vandalism this season and visits w/ CSG alumni. This was a pleasant experience and they would be interested in returning next summer as Park Hosts. Warren Nugent spoke for the Parks and Recreation Committee stating Gregg and Becky did an awesome job.

**Rec Hall Benches** - CSG Alumni previously expressed an interest in using several benches from days gone by as a fundraiser. Board discussion and consensus was to approve this donation. Robbin Kraft made a motion, supported by Paul Hoadley to donate benches to CSG Alumni to auction off and to send a child(ren) to camp. Motion carried.

**Zoning Fees** - Ron VanZee proposed a change to application / permit fees. Board discussion and input from Larry Sullivan, Zoning Administrator addressed review, denials, tracking costs and determining refund amount. Paul Hoadley made a motion, supported by Robbin Kraft that in cases where the applicant withdraws an application, the Zoning Administrator shall

determine the value of time designated to review and other costs incurred by the Township and consider these an administrative fee. Subtract the administrative fee from the application fee and refund balance to applicant. Motion carried.

**Zoning Administrator Schedule** - Ron VanZee proposed changes to the ZA schedule to allow for holidays within this fiscal year. Larry Sullivan, ZA, made a few additional changes. Board discussion clarified that this will be ~~revisited~~ **revised** at the beginning of each fiscal year, this is procedural and consensus was to accept work schedule as presented by ZA.

**Zoning Administrator Report** - Larry Sullivan provided a written report with on oral overview. A letter to the Board, from Larry Sullivan, requesting a refund for Anthony Ariano was discussed. Paul Hoadley made a motion, supported by Matt Cunningham for the Board to refund \$600 to Anthony Ariano of 06219 Nine Mile Point Drive due to withdrawing his application for a ZBA meeting.

Yays - Matt Cunningham, Paul Hoadley, Ron VanZee and Robbin Kraft

Nays - none

Motion carried.

**Park Host Policy** - final review by Township attorney completed with a few grammatical changes suggested. Matt Cunningham made a motion, supported by Robbin Kraft to adopt Park Host Policy with corrections from attorney. Motion carried.

**Township Insurance** - two presentations were made to the Board at the August 23rd Special Meeting. Board members have had a chance to review both presentations. Board discussion covered grant opportunities for safety upgrades, cost differences, and staying with existing provider. Paul Hoadley made a motion, supported by Matt Cunningham to maintain relationship with ParPlan and renew plan for next cycle.

Yays - Matt Cunningham, Paul Hoadley, Ron VanZee and Robbin Kraft

Nays - none

Motion carried.

**CSG Building Removal** - Gary Vieu is interested in the arts and crafts building. He has torn down other structures at CSG and this building is slated for removal. Board discussion included compensation to the Township, safety and moving forward. Paul Hoadly made a motion, supported by Matt Cunningham to authorize the Clerk to enter into an agreement with Gary Vieu to remove the arts and crafts building. Motion carried.

**Hall Window Repair** - the windows at the Township Hall need some repair/maintenance. Vinyl channel, weather stripping, mechanisms, etc are showing some wear. Board discussed age of windows, warranty claims and necessity of routine maintenance. Board decided Clerk should contact a few window contractors requesting estimates for repairs. This information should be brought to a future meeting for further discussion and a decision.

Short recess from 9:08 to 9:11 pm.

**Clerk Presents** -

**Minutes** - Robbin Kraft made a motion, supported by Paul Hoadley to approve the August 14, 2017 regular meeting minutes as corrected. Motion carried.

Robbin Kraft made a motion, supported by Matt Cunningham to approve the August 23, 2017 special meeting minutes as presented. Motion carried.

**Invoices/Warrants** - Robbin Kraft made a motion, supported by Matt Cunningham to approve invoices totaling \$ 25,793.39.

Yays - Matt Cunningham, Paul Hoadley, Ron VanZee and Robbin Kraft

Nays - none

Motion carried.

**Parks and Rec Committee Report** - Paul Hoadley reported on Eastern Avenue Beach: picnic tables, fire pit, and working with Charlevoix Township for future improvements. Ron VanZee to follow-up with Charlevoix Township Supervisor. Paul Hoadley also reported on CSG: Stauffers interested in Host position next summer and would like to use the Host house, they also used their own ATV and mileage reimbursement can be addressed with Clerk, Lauchers may or may not be available next summer to Host, few items for Craig Golovich to handle when winterizing parks. Report on bike path: Tom Darnton working on grant application for planning of trail head. He will submit an RFP at the next Park and Rec Committee meeting.

**Planning Commission Report** - Matt Cunningham reported that the PC is still discussing water front ordinances, set backs, boats/docks and walkway widths. Last PC meeting was August 15, 2017. Next PC meeting is September 19, 2017.

**Treasurer Report** - Robbin Kraft provided a written report with an oral overview.

**Trustee Report** - Matt Cunningham has been reviewing the EAB agreements. Paul Hoadley stated that Greta McVay would not be opposed to larger boulders being placed at EAB to discourage boat launching.

**Supervisor Report** - Ron VanZee met with Bob Crandell (Excavating) at CSG. The septic system (near where last two cabins were removed) was located, pumped, crushed and filled. Additional debris and part of an existing concrete slab was removed. With regard to roads within the Township - Townline Road re-paving looks super, some roads are being re-stripped, Bay Shore West Drive has been brought to the attention of Darcy Phelps with the Road Commission and the PACER report should be available soon.

**Public Comment** - opened at 9:44 pm. Topics addressed were rezone fees, history of finding a park property, CSG existing boat launch, consequences for long-standing zoning violations, agenda/draft minutes on website and packet information available to public. Public comment closed at 9:53 pm.

Robbin Kraft made a motion, supported by Paul Hoadley to adjourn at 9:54 pm. Motion carried.

Respectfully submitted,

Annie Burnett  
Hayes Township Deputy Clerk

Minutes approved as corrected October 9, 2017