

**HAYES TOWNSHIP BOARD
MINUTES
October 9, 2017**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Supervisor VanZee asked to be joined in the pledge of allegiance.

Board members present were Marlene Golovich, Paul Hoadley, Matt Cunningham, Ron VanZee and Robbin Kraft. Audience members signed in were Jim & Diane McMahon, Fred Parsons, Annie Burnett, Annie Kantola, Dee & Gary Janz, Michelle Biddick, Jerry Simpson, Roy Griffiths, Frank Shepherd, Warren Nugent, Grant Ohlson, Omar Feliciano, Paul Zardus, Larry Sullivan, Susan Pyke and George Lasater.

REVIEWED AGENDA – Added: Amend Budget, Farm Signs

Paul Hoadley made a motion, supported by Matt Cunningham to approve the agenda with changes. Motion Carried.

PUBLIC COMMENT – Public comment was taken on the history of the park acquisition.

FEE SCHEDULE - Paul Hoadley made a motion, supported by Matt Cunningham to amend the fee schedule to set the hourly refund fee for zoning application/permit refunds at \$25.00 per hour.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried

Robbin Kraft made a motion, supported by Marlene Golovich to remove the park cafeteria rental fee from the fee schedule. Motion carried.

ROADS - Supervisor VanZee requested that the Road Commission inspect the township roads and give the Board recommendations on roads needing repair. Bayshore West and Susan Lake subdivisions need road work. Burnett Rd., Maple Grove Rd., and Murray Rd. also need attention. The Board may consider just wedging these roads. The Little Traverse Bay Bands of Odawa Indians have requested federal money to repair and pave Upper Bayshore from Pincherry to Burnett Rd. If all goes as scheduled the engineering for Upper Bayshore will begin in 2018 and construction will begin in 2019. The Township will ask the Road Commission for an engineer's estimate for the remaining portions of Upper Bayshore so they can budget for the project. The Township will also ask the Tribe to consider asking for funding for Murray Rd.

VACATIONS – The Board discussed vacation policy for employees. The consensus was no action was necessary. Employees will make provisions before leaving on vacation for someone to answer their phone calls and make responses unless the employee opts to take their phone on vacation.

SNOW PLOW BIDS – Bids were received from B&G Enterprises for snow removal at the Township Hall & Firebarn and Camp Sea-Gull.

Paul Hoadley made a motion supported by Robbin Kraft to accept the bid by B&G Enterprises for snow removal at the Hayes Township Hall and Firebarn.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried

HALL JANITOR POSITION – Dick Phillips turned in his resignation for the hall janitor position. Paul Hoadley made a motion, supported by Matt Cunningham to advertise the vacancy in the Petoskey News Review three times and on the Township web page. Clerk will check references.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried

FARM SIGNS – The Golovich Farm is requesting signs on Maple Grove Rd. indicating slow moving farm vehicles. Paul questioned the Township paying for the signs as it opens the door to all requests. Ron will check with Doug Kuebler to see if the Township paid for the signs at his farm. Ron stated that the Road Commission has stated that people stop seeing signs after seeing them a few times. It was suggested that maybe the applicant would be willing to contribute to the cost of the signs.

CLERK PRESENTS

MINUTES – Matt Cunningham made a motion, supported by Paul Hoadley to approve the September 11, 2017 regular meeting minutes as corrected. Motion carried.

BUDGET AMENDMENT – Robbin Kraft made a motion, supported by Paul Hoadley to amend the following line item 101-420-703 Ordinance Officer (Admin Hourly Wage) \$1,277.50 increasing the total budgeted amount to \$2737.50, and decreasing the surplus funds by \$1,277.50.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried

INVOICES/WARRANTS – Supervisor VanZee asked that the invoice from the Road Commission not be paid until he has had time to discuss it with them. Paul Hoadley made a motion, supported by Robbin Kraft to approve invoices totaling \$26,299.24 less the Road Commission check.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

PARKS & RECREATION ADVISORY COMMITTEE – The committee discussed hiring a neutral facilitator for strategic planning for Hayes Township Park Camp Sea-Gull. It would be an open meeting where everyone is heard where time frames, goals, funding and maintenance of future projects are discussed. The process could take up to 4 weeks to complete working two hours a week. The projected cost will be \$100.00 an hour. Donations and grants would be sought to offset the cost. This process would be after Phase I has been completed at Camp Sea-Gull and changes to Phase I would not be part of the discussions. Board consensus was to table the discussion until after Phase I.

Eastern Ave. Beach(EAB) was groomed by the Pine Point Assoc. this summer at the cost of \$3000.00. They are hoping it will last at least two summers. They are not sure it is in their budget to do it every year. The beach looks good.

The ashes in the fire pit need to be cleaned out and that will be handled by Craig.

The committee is asking Supervisor VanZee to discuss additional parking for EAB with Charlevoix Township. Pine Point residents feel there is parking available within Charlevoix Township for EAB.

Tom Darnton presented a draft request for proposal for the future trail head in Camp Sea-Gull. The committee will ask Kiersten Stark from the County to attend a committee meeting to discuss the County's plan for the trailhead.

A group will look at the cabins in the park to determine which cabins to recommend to the board to be the first ones to be renovated. Clerk Golovich suggested that someone from the committee become familiar with the Recreation Passport grant that was received to make the cabins handicapped accessible.

The regular scheduled meeting of the committee has been changed to Wednesday, November 8, 2017 at 5:30 p.m. Clerk will post the hall.

The committee recommends the Board choose this year's park host by the first of the year.

GRANTS – Clerk Golovich stated that she would like to work with Anne Kantola and Tom Darnton on three grants due in December. Two applications will be for funding from the Charlevoix County recreation millage and one grant application will be for funding from the Grand Traverse Band of Ottawa & Chippewa Indians. Board consensus was to move forward with the funding.

ZONING ADMINISTRATOR REPORTS – Larry Sullivan presented a written report with an oral overview. Larry stated the Grady Graham did not show up in court so the judge issued a warrant for his arrest.

COUNTY COMMISSIONERS REPORT – Commission Lasater reported that the handicapped assisted ramp on the bike trail has hit a stumbling block. The ramp is intended for a disabled veteran in Hayes Township. The Road Commission considers it a safety issue. George stated he is not giving up the fight.

CEMETERY REPORT – Annie Burnett stated all the corner stakes in the new section of the cemetery have been found. She needs to order some additional stakes to replace a few missing ones. All records in the new section will mesh. She has contacted both Kevin Pearsall and Site Planning to give the Township a plan and costs for future work at the cemetery.

PLANNING COMMISSION (PC) REPORT – Matt reported that the PC met September 19 and discussed section 3.14 Waterfront regulations. The next PC meeting on October 17 will include a special use permit for Toyboxes Inc. storage building and there will be a public hearing October 24 to take public comment on the proposed ordinance updates.

The Board of Trustees will be attending the PC public hearing on October 24. The Clerk will post the hall.

TREASURERS REPORT – Robbin Kraft presented a written report with an oral overview.

TRUSTEE REPORT – Paul Hoadley stated he would like the Board to discuss the Board Rep. positions on the ZBA and PC. It has been a year and he would like he and Matt to flip flop their positions. He asked that it be put on the agenda in November.

SUPERVISORS REPORT – Ron reported that the kiosk sign made by Collin ~~Smith~~ **Davis** was installed at Camp Sea-Gull. There will be a planner’s forum at the Charlevoix Library Nov. 1 and the public is invited to attend. Ron stated it is time to get the fund raising committee together again. They will meet Nov. 8 at 7:00 p.m. immediately following the P&R Committee meeting.

PUBLIC COMMENT – Public comment was taken on when the Planning Commission holds public hearings, location of the fishing pier, unapproved minutes on the web page, project leader for fund raising, composting for the public, tractor operator, chipper at park and cemetery.

Robbin Kraft made a motion, supported by Matt Cunningham to adjourn at 9:15 p.m.

Motion carried.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as corrected November 13, 2017