

**HAYES TOWNSHIP BOARD
MINUTES
June 11, 2018**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:32 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Paul Hoadley, Matt Cunningham, Robbin Kraft and Ron VanZee. Audience members signed in were Roy Griffiths, Connie Foster, Matt Berg, Julie Collard, David Kemme, Dee Janz, Gary Janz, Dee Hoadley, RJ Button, Bob Parmelee, Bob Jess, Betty Henne, Shirlene Tripp, Omar Feliciano, Patty Feliciano, Jim McMahon, Diane McMahon, Cheri Bogan, Grant Ohlson, George Lasater, Sharon Bagley and Nancy LaCroix

REVIEWED AGENDA – Paul Hoadley made a motion, supported by Matt Cunningham to adopt the agenda as amended adding budget amendment, AMAR waiver resolution, park closing, and cabin disposal. Motion carried.

SUPERVISOR SALARY – Marlene Golovich made a motion, supported by Robbin Kraft to raise the Supervisors salary to \$12,000 beginning fiscal year 2018/2019.

Yays: Matt Cunningham, Paul Hoadley, Robbin Kraft, Marlene Golovich

Nays:

Recused: Ron VanZee

2018/2019 GENERAL FUND BUDGET – Marlene Golovich made a motion, supported by Paul Hoadley to adopt the 2018/2019 General Fund Budget increasing line item 101-101-800 Township Board (Legislative Services) from \$14,000 to \$24,000 to hire an accountant and increase line item 101-651-800 Health & Welfare (Ambulance Services) to \$35,000 and increase line item 101-171-702 Supervisor (Salary) to \$12,000 and reduce line item 101-800 Income Grants (Oleson Foundation) to \$0. Clerk Golovich will make final adjustments.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

2018/19 MEETING DATES – Paul Hoadley made a motion, supported by Matt Cunningham to set the Board of Trustees meeting dates as follows:

July 09, 2018	7:00 pm
August 13, 2018	7:00 pm
September 10, 2018	7:00 pm
October 08, 2018	7:00 pm
November 12, 2018	7:00 pm
December 10, 2018	7:00 pm
January 14, 2019	7:00 pm
February 11, 2019	7:00 pm
March 11, 2019	7:00 pm

April 08, 2019 **7:00 pm**
May 13, 2019 **7:00 pm**
June 10, 2019 **7:00 pm**
Motion carried

JULY BOARD OF REVIEW – Marlene Golovich made a motion, supported by Paul Hoadley to set the July Board of Review meeting for July, 17, 2018, 3:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix. Motion carried.

ROAD BIDS – Supervisor VanZee explained that road work for Upper Bayshore being done in conjunction with the tribe will be done next year because it is too late this year to put the work out for bids.

AUDITOR – Marlene Golovich made a motion, supported by Matt Cunningham to send request for proposals out to various auditing firms to provided auditing service for Hayes Township. Motion carried.

EASTERN AVE. BEACH BUOYS – Paul Hoadley made a motion, supported by Marlene Golovich to hire Matt Berg to install and remove swim buoys at Eastern Ave. beach at a cost not to exceed \$200 each for installation and removal.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
Nays:
Motion carried.

RESOLUTION FOR WAIVER – Paul Hoadley made a motion, supported by Marlene Golovich to adopt the following resolution;

WHEREAS, Under PA 206 of 1893, the governing body of a local tax collecting unit may waive, by resolution, the penalty levied under subsection (1) (c) or (d) (MCL 211.7b);

NOW, THEREFORE, BE IT HEREBY RESOLVED that pursuant to PA206 of 1893, the Township of Hayes, Charlevoix County authorizes the Supervisor or their designee to waive the collection of penalty and interest for the untimely filed property transfer affidavits.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
Nays:

Resolution adopted.

PARK CLOSING - Matt Cunningham made a motion, supported by Paul Hoadley to close the Hayes Township Park Camp Sea-Gull during construction the summer of 2018. Motion carried.

CABIN REMOVAL – Ron and Marlene are meeting with a non-profit group that is interested in removing 3 of the buildings at Camp Sea-Gull that the Board has determined need to be removed. Shirlene Tripp will provide information to Ron about another group serving Veterans that may be interested in the cabins. Ron will contact the group.
Paul Hoadley made a motion, supported by Robbin Kraft to waive the \$300.00 fee for the 3 cabins.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

AMEND BUDGET – Paul Hoadley made a motion, supported by Robbin Kraft to amend line item 101-101-805 Township Board (Legal Services) by \$2,338.50 increasing the total budget amount to \$17,338.5 and reducing surplus funds by \$2,338.50 and amend line item 101-209-850 Assessor (Telephone) by \$5.92 increasing the total budget to \$505.92 and reducing surplus funds by \$5.92 and amend line item 101-265-850 Township Hall (Telephone) \$62.11 increasing the total budget to \$1,062.11 and reducing surplus funds by \$62.11 and amend line item 101-651-800 Health & Welfare (Ambulance Services) \$3,101.21 making the total budget amount \$33,101.21 and reducing surplus funds by \$3,101.21 and amend line item 101-336-920 Fire Protection (Electric) 15.00 increasing the total budget to \$265.00 and reducing surplus funds by \$15.00 and amend line item 101-420-850 Ordinance Officer (Telephone) \$5.92 making the total budget amount \$505.92 and reducing surplus funds by \$5.92.

Yays: Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion Passed

CLERK PRESENTS

MINUTES – Robbin Kraft made a motion, supported by Paul Hoadley to approve the May 7, 2018 special meeting minutes as written. Motion carried.

Robbin Kraft made a motion, supported by Paul Hoadley to approve the May 14, 2018 regular meeting minutes as corrected. Motion carried.

Robbin Kraft made a motion, supported by Paul Hoadley to approve the May 14, 2018 budget work meeting minutes as written. Motion carried.

INVOICES/WARRANTS – Robbin Kraft made a motion, supported by Paul Hoadley to approve invoices totaling \$56,269.34.

Yays: Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich, Matt Cunningham

Nays:

Motion carried

CORRESPONDENCE – Any correspondence received by the Clerk was provided to the Board Members for their review and comment. Marlene stated that the Township received notice that they did not receive a grant from the Great Lakes Energy People Fund for beach grooming at Eastern Ave. Beach and did not receive a grant from the Oleson Foundation for Phase I at Camp Sea-Gull.

EASTERN AVE. BEACH CLEAN UP – The Pine Point Association is having a beach clean up at Eastern Ave. Beach Sunday July 1. The Association is willing to pay \$500.00 towards having Sandtastic groom the beach again this year.

Marlene Golovich made a motion, supported by Paul Hoadley to hire Santastic to groom the beach one time this summer and authorize a payment of not to exceed \$800.00 from the Township with a payment of \$500.00 from the Pine Point Association to pay the fee of \$1,300.

Yays: Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich, Matt Cunningham

Nays:

Motion carried

COUNTY COMMISSIONER REPORT – No report.

ZONING ADMINISTRATOR REPORTS – Larry Sullivan presented a written report with an oral overview. Larry asked the Board to clarify who he works for, the Board or the Planning Commission. Duties of the PC secretary have been transferred to Larry and he wants to know if the PC bylaws dictate his duties. Who decides his duties? Do additional duties receive additional compensation?

CEMETERY REPORT – Split rail corner fencing was purchases to mark the corners on the new section of the cemetery.

PARKS & RECREATION ADVISORY COMMITTEE – No meeting in June.

PLANNING COMMISSION (PC) REPORT – Meeting was May 15 and approved a Special Use Permit for Ron Shanks. Next meeting is June 19 and they will be discussing housing, assessor buildings and the masterplan. Matt asked how to get the PC minutes on the web page.

TREASURERS REPORT – Robbin Kraft stated that she and Patty are working on the summer tax bills.

TRUSTEE REPORT – No Report

SUPERVISOR REPORT – Ron stated he thought some of the proposed fund balance should be put back into some of the items removed from the Phase I construction. He would like to see conduit laid under the roads for future water, sewer and electric and the 2nd wall put in at the launch. Ron will get a price from Cunningham's to see if there is a substantial increase in cost waiting to put the wall in next year after applying for a grant. Marlene and Ron will meet with Performance Engineers to talk about getting conduit put back in the project before the construction begins.

Marlene Golovich made a motion, supported by Robbin Kraft to adjourn at 9:37 p.m.
Motion carried.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as written July 16, 2018